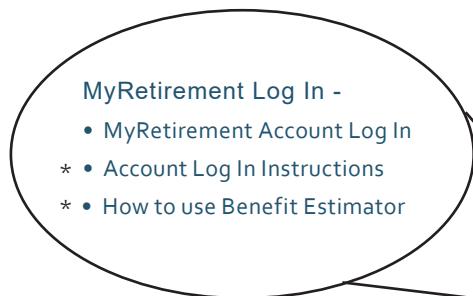
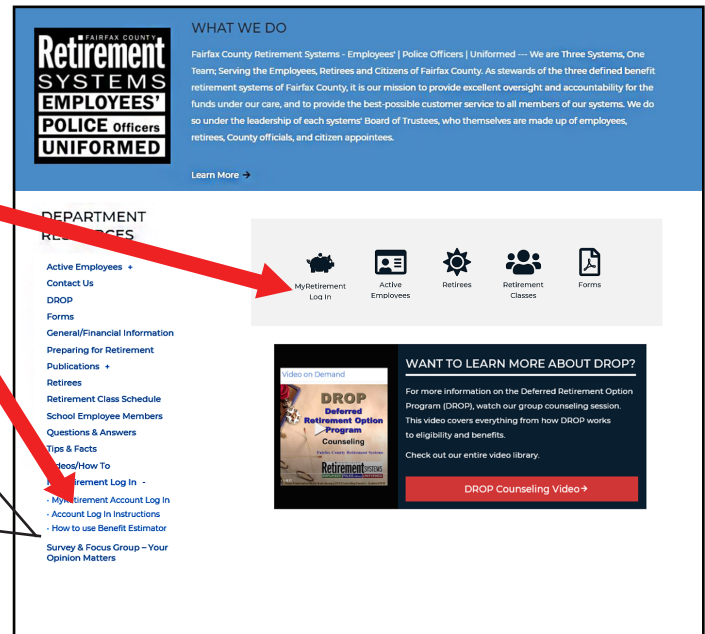


## MyRetirement Account Log In Instructions

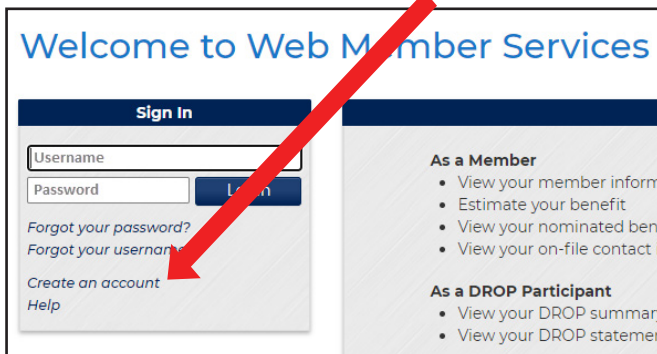
1. Visit the Retirement Systems Website at [www.fairfaxcounty.gov/retirement](http://www.fairfaxcounty.gov/retirement) and create your own personal Retirement Account by clicking on the link for MyRetirement



\* Find helpful tip sheets for logging in and how to use MyRetirement here.



2. On the left menu, click on - "Create an account"



3. Fill out all of the fields in Step 1.

**Create an Account - Step 1**

Enter the following information to help us identify you


Last 4 SSN Digits:

Last Name:

Birth Date:

Home Zip Code:

If you live outside of the United States, enter 99999 as your zip code.

☐ I'm not a robot 

4. Fill out all of the fields in Step 2.

**Create an Account - Step 2**

Enter your new account information

Username:

Email:

Confirm Email:

Password:

Confirm Password:

Strong passwords must be at least 8 characters and include at least one character from three of these groups: upper case, lower case, number, or symbol (@-#\$(~!.,+<=>?). Passwords are case sensitive.

**Define an authentication question for identity protection**

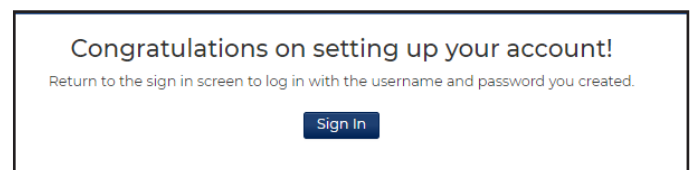
Question:

Answer:

It is recommended that your authentication question pertain to something only you know. Answers should be easy to remember, yet difficult to guess.

☐ I read and agree to the [Terms And Conditions of service](#).

5. Congratulations! You should receive an email from WMS that you have successfully set up an account.



6. Sign in.

Sign In

Username

Password

Login

Forgot your password?

Forgot your username?

Create an account

Help

7. After you sign in, you will have the opportunity to authenticate your device

Unknown Device for Jane Doe

We do not recognize this device or this device has not been registered as a trusted device to access your account. Please answer the following question so we can verify your identity. Your answer must match exactly the answer you have on file for this account.

Authentication Question

Authentication question here

Required

☐ Remember this device  
Do not check this if you are using a public computer.

Continue

Cancel

8. Use the menu on the left to access account information, beneficiaries and the benefit estimator.

FAIRFAX COUNTY

Retirement

SYSTEMS

EMPLOYEES'

POLICE Officers

UNIFORMED

FAIRFAX COUNTY RETIREMENT SYSTEMS

WEB MEMBER SERVICES



Jane Doe

User Settings | Print | Sign Out

Member Information

Account Summary

Nominated Beneficiary

Benefit Estimator

User Information

Personal Information

User Settings

Other

Contact Us

fairfaxNET

Help

Privacy Policy

Sign Out

Account Summary

Summary Information

Current Plan:

Employees' Plan B

Date of Birth:

07/09/1961 (59.28)

Current Employer(s):

Fairfax County Schools

Adj Employment:

09/03/2002

Current Status:

Active

Adjusted Entry Date:

09/03/2002

Contribution Basis Date:

09/03/2002

My Service

Employment Service:

18.2144

Benefit Service:

17.13563

My Contributions

Taxable	Non-Taxable	Interest Earned	Total Balance	Paid Out	Current Balance
\$41,659.07	\$0.00	\$17,802.28	\$59,461.35	\$0.00	\$59,461.35

While you can view information in MyRetirement, you can only make changes to information under “User Settings”. If you need to make changes to beneficiary information or any other data in your record, please contact the Retirement Systems Office.

*Please Note:* The data in this online system calculates projections into the future based on the number of hours worked relative to 40 hours per week, 52 weeks each year. Anything less than 2,080 hours a year contributing into the Retirement System designates an employee as PART TIME with regards to benefit service. Estimates generated in this system INCLUDE retirement service credit for accrued sick leave.

If you have questions, please contact email: [retirementquestions@fairfaxcounty.gov](mailto:retirementquestions@fairfaxcounty.gov) or call 703-279-8200.