

Non-Standing Unit Crime Prevention Expectations

Non-Standing Units are the lead community relations agents for the Sheriff's Office. Due to their enhanced visibility, members are expected to meet additional requirements to maintain their skills, proficiency and credibility. In order to be recognized as an "active member" of a non-standing unit, and have an acceptable level of participation, members must satisfy the requirements/expectations as specified by their perspective non-standing unit. All members of the Sheriff's Office Crime Prevention Unit are required to follow all SOP's and meet the following minimum expectations:

- At all times, Crime Prevention Officers are required to conduct themselves in a manner that reflects positively on the Agency in accordance with established Agency and County policies.
- In order to be a Crime Prevention Officer, you must receive training by a Certified Crime Prevention Specialist.
- To be recognized as a member with an active status and acceptable level of participation, you are required to attend at least one team training exercise and participate in at least 25% of crime prevention events per calendar year.
- As a Crime Prevention Specialist, you are required to successfully complete Crime Prevention Specialist Re-Certification training every three calendar years to maintain state certification.
- You are required to attend Crime Prevention Officer Meetings, workgroups and Citizen Advisory Committee meetings upon request.

Members of the Sheriff's Office Crime Prevention Unit may be suspended or removed from the unit should they fail to consistently meet the minimum expectations, come under investigation, are suspended from full duty status (non-medical) or receive formal discipline. For those who fail to meet the aforementioned minimum requirements/expectations, the Chief, Professional Services Branch will exercise his/her discretion when initiating a suspension or dismissal, taking into consideration all applicable facts and the circumstances pertaining to the situation.

The Chief, Professional Services Branch, a member of Internal Affairs or a Crime Prevention Supervisor will notify you if you are suspended from the Crime Prevention Unit, and when the suspension is lifted. During the suspension:

- You are only permitted to train in order to maintain proficiency and meet minimum standards, unless otherwise directed by the Chief, Professional Services Branch. You will be informed of which aspects of training you are permitted to participate.
- You are not permitted to participate in any other Crime Prevention Unit event or assignment.

Non-Standing Unit Member Agreement

I acknowledge receipt of the expectations of the **Crime Prevention Unit**. I understand, and I agree to comply with, all of the requirements set forth in this document. I also understand that noncompliance, on my part, with any of the aforementioned requirements, can adversely affect my standing as an “actively participating member” of the **Crime Prevention Unit**.

Print Name

Signature

Date

Supervisor’s Signature