

Non-Standing Unit Child Safety Seat Expectations

Non-Standing Units are the lead community relations agents for the Sheriff's Office. Due to their enhanced visibility, members are expected to meet additional requirements to maintain their skills, proficiency and credibility. In order to be recognized as an "active member" of a non-standing unit, and have an acceptable level of participation, members must satisfy the requirements/expectations as specified by their perspective non-standing unit. All members of the Sheriff's Office Child Safety Seat Unit are required to follow all SOP's and meet the following minimum expectations:

- At all times, Child Safety Seat members are required to conduct themselves in a manner that reflects positively on the Agency in accordance with established Agency and County policies.
- You are required to report for Child Safety Seat events in proper uniform (either the new gray polo/BDU's or class B, if need be).
- To be recognized as a member with an active status and acceptable level of participation, you are required to participate in at least three Child Safety Seat checkpoints per calendar year and maintain your certification.
- All Child Safety Seat Instructors are required to participate in at least FOUR Child Safety Seat checkpoints per calendar year.
- You are required to attend a re-certification class once every two calendar years in order to maintain your certification.
- Only active members are authorized to wear the "Child Safety Seat Technician" pin on their "Class A" and "Class B" uniforms.
- You are required to notify a Child Safety Seat supervisor or instructor if you are unable to participate in an event 24 hours prior to the start of the event. Emergencies will be handled on a case by case basis.

Members of the Sheriff's Office Child Safety Seat Unit may be suspended or removed from the unit should they fail to consistently meet the minimum expectations, come under investigation, are suspended from full duty status (non-medical) or receive formal discipline. For those who fail to meet the aforementioned minimum requirements/expectations, the Chief, Professional Services Branch will exercise his/her discretion when initiating a suspension or dismissal, taking into consideration all applicable facts and the circumstances pertaining to the situation.

The Chief, Professional Services Branch, a member of Internal Affairs or a Child Safety Seat Unit Supervisor will notify you if you are suspended from the Child Safety Seat Unit, and when the suspension is lifted. During the suspension:

- You are only permitted to train in order to maintain proficiency and meet minimum standards, unless otherwise directed by the Chief, Professional Services Branch. You will be informed of which aspects of training you are permitted to participate.
- You are not permitted to participate in any other Child Safety Seat Unit event or assignment.

Non-Standing Unit Member Agreement

I acknowledge receipt of the expectations of the **Child Safety Seat Unit**. I understand, and I agree to comply with, all of the requirements set forth in this document. I also understand that noncompliance, on my part, with any of the aforementioned requirements, can adversely affect my standing as an “actively participating member” of the **Child Safety Seat Unit**.

Print Name

Signature

Date

Supervisor's Signature