

**Fairfax County Sheriff's Office  
DNA LOG  
Storage Report and Receipt**

The Employee that collects the DNA sample shall enter information in columns 1 through 4 and then place the completed DNA kit(s) in a designated lock box for storage until they can be transported to the state lab. The Transportation Supervisor or designee shall collect the DNA kit(s) from the lock box, verify each kit and enter the date in column 5. The delivering Deputy shall then sign the form and enter their EIN number. The receiving state lab technician shall acknowledge receipt of the sample(s) by signature at bottom of page. The completed form shall be retained by the Transportation Supervisor for filing.

**Chain of Custody**

Date Secured	Employee EIN	Inmate Number	Buccal DNA Barcode	Date Delivered to State Lab

**Chain of Custody Continued**

**Delivering Deputy:** \_\_\_\_\_

**EIN:** \_\_\_\_\_

**Received by State Lab Technician:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Time:** \_\_\_\_\_