



Conservation Assistance Program - Watershed (CAP-W) for HOA's & Places of Worship in Fairfax County Site Visit Request Form

Please fill out the following form to request a site visit from the Northern Virginia Soil and Water Conservation District. NVSWCD staff will review the requests year round and reach out to the organization to schedule a site visit. Questions? Contact conservationdistrict@fairfaxcounty.gov.

Contact Info for Landowners/Decision Makers:

Name (Identify Project Lead)	Phone	Email

Nearest Address(es) of Area(s) in Question: _____

Name of HOA or Place of Worship: _____

Any Existing Easements in the Tentative Project Location(s)?: _____

When are you hoping to install this project?: _____

Please also look up and provide the following information to the best of your ability:

Supervisor District/Jurisdiction:

I am located in the **(DROP DOWN)** watershed (Go to [Fairfax County Watershed Map](#))

Resource Protection Area on site (Y/N)? Go to [Fairfax County Watershed Map](#): Yes No

Is the property adjacent to parkland (Y/N)?: Yes No

Soils information (In Fairfax County, look up [Soils Information](#). Then, learn more about your soil using the [Fairfax County Soil Guide](#), particularly the charts on pp. 9-11.)

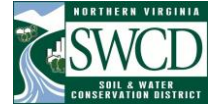
Dominant soil type (number and name)?: _____

Soil drainage (good, fair, marginal, poor)?: _____

Suitability for infiltration trenches (good, fair, marginal, poor)?: _____

The property has the following resource concerns (Check all that Apply):

- | | |
|----------------------------|----------------------------|
| Erosion | Poor Vegetative Cover |
| Impervious runoff | Turf runoff/compacted soil |
| Basement Moisture/Flooding | No Issues |
| Other (Specify below) | |



I am Interested in (Check all that Apply):

Impervious Surface Removal

Conservation Landscaping

Rain Garden

Dry Well

Constructed Wetland

Vegetated Stormwater Conveyance

Rainwater Harvesting

Bioretention

Infiltration Trench

Permeable Pavement

Green Roof

Living Shorelines

Has a staff member from NVSWCD been out to the property before? If so, when (approximately)?:

Currently, how is stormwater runoff managed on site?:

Will this project be used as a demonstration site or in cooperation with another group? (Ex: Master Gardener, Girl/Boy Scouts, Non-Profit, School, County Agency):

Are you willing to participate as a demonstration site in our annual Sustainable Garden Tour (<https://www.fairfaxcounty.gov/soil-water-conservation/sustainable-garden-tour>) if your project is approved?:

Yes

No



Acknowledgement Section: Please read the following statements carefully.

The organization understands that -

- A project with the Conservation Assistance Program-Watershed (CAP-W) may not be used to fulfill a stormwater Best Management Practice (BMP) requirement or be used to correct a violation. If found to be in non-compliance with this policy, I will be responsible for repaying back the entire cost-share amount allocated.
- **Projects may not be installed on a property that is less than 3 years old.** If there is an addition on the property that is less than 3 years old, the CAP-W project may not treat runoff from this addition.
- **Applications for CAP-W are accepted and reviewed year round for HOA's and Places of Worship in Fairfax County. By signing, I am confirming that my organization is located within Fairfax County boundaries.**
- Proof of an infiltration test is required for all structural practices. If my infiltration test does not yield 0.5 inches or more per hour, I will need to have revised plans or change project types.
- CAP-W is a reimbursement program, meaning that all contractors must be paid in full before submitting paperwork for project reimbursement.
- Upon project approval, I am allocated a certain amount of cost-share and cannot apply for more in the event my project expenses increase. All other costs incurred will be my responsibility.
- Any location changes to projects need to be submitted for approval to NVSWCD. If I do not notify NVSWCD staff of location changes, I understand that reimbursement is not guaranteed.
- Projects cannot begin prior to application approval. Application approval will be revoked if any applicable work pertaining to the project has been initiated before receiving this approval.
- CAP-W is a grant-based program and a submission of an application does not guarantee funding approval.
- CAP-W is a program aimed at improving water quality in our local watersheds and ultimately, the Chesapeake Bay. The technical staff of NVSWCD will give recommendations to fulfill that goal. Priority will be given to projects that have a demonstrated resource concern (erosion, poor vegetative cover, impervious or turf runoff).
- In Fairfax County, permeable pavement is reimbursed at **\$3.00 per square foot of impervious area treated.** Permeable pavement projects will only be considered when replacing existing asphalt or concrete. I will reach out to NVSWCD if I do not understand what that means for my permeable pavement project.
- It the responsibility of the landowner and their contractor to review the updated CAP manual to ensure their project follows all CAP project guidelines. Not abiding by CAP policy will cause a delay or denial in a project application.
- Permit fees and "CAP Preparation" fees are not eligible for reimbursement.
- By signing below, I am acknowledging all previous statements and will abide by these policies set forth by Northern Virginia Soil and Water Conservation District for CAP-W.

Print Name: _____

Signature: _____

Date: _____