NOTE: Fairfax County Public Schools conducts all procurement activities in accordance with delegated authority from the Purchasing Agent of Fairfax County Government. Bids submitted in response to FCPS' solicitations must be submitted electronically through Bonfire on or before the date and time stipulated in the solicitation.

IFB 2000004146
Master Grocery K-12

IMPORTANT NOTICE
THIS IS AN ELECTRONIC PROCUREMENT (eBID)
SUBMISSIONS WILL ONLY BE ACCEPTED ELECTRONICALLY VIA THE BONFIRE PORTAL
(https://fcps.bonfirehub.com)

Fairfax County Public Schools (FCPS) uses a procurement portal powered by Bonfire Interactive for accepting and evaluating bids. To register, visit https://fcps.bonfirehub.com. Additional assistance is also available at Support@GoBonfire.com.

Submitting bids via the Bonfire portal is **mandatory**. FCPS will not accept bids submitted by paper, telephone, facsimile ("FAX") transmission, or electronic mail (e-mail) in response to this IFB. Reference section titled "Submission of Bids" in the Special Provisions.

FCPS strongly encourages bidders to submit bids well in advance of the bid submission deadline. A bid submission is not considered successful unless all necessary files have been uploaded and the 'Submit & Finalize' step has been completed. Bidders are responsible for the consequences of any failure to plan ahead in the submission of its bid.

An optional **pre-bid conference** will be held on May 28, 2025 at 9:00 a.m. via Zoom Video Conference. Those interested in attending the pre-bid conference must contact Jeremy Stern at jmstern@fcps.edu to obtain the Zoom link. Refer to Special Provisions, Para. 4 for additional information.

All questions pertaining to this IFB must be submitted in writing to the Contract Specialist Jeremy Stern at jmstern@fcps.edu no later than May 28, 2025 at 5 p.m. Eastern Time.

ISSUE DATE: May 19, 2025	INVITATION FOR BID: IFB 2000004146	**TITLE:** Master Grocery Direct K-12
DEPARTMENT: Food and Nutrition Services	**DUE DATE/TIME:** June 13, 2025 at 9:00 a.m. ET	**CONTRACT SPECIALIST:** Jeremy Stern / jmstern@fcps.edu

Bids - In accordance with the following and in compliance with all terms and conditions, unless otherwise noted, the undersigned offers and agrees, if the bid is accepted, to furnish items or services for which prices are quoted, at the price set opposite each item, delivered or furnished to designated points within the time specified. It is understood and agreed that with respect to all terms and conditions accepted by Fairfax County the items or services offered and accompanying attachments shall constitute a contract.

Note: Fairfax County does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, or any other basis prohibited by state law relating to discrimination in employment in the performance of its procurement activity.

NAME AND ADDRESS OF FIRM:

Telephone/Fax No.:

E-Mail Address:

Federal Employer Identification No:
OR
Federal Social Security No. (Sole Proprietor):

Prompt Payment Discount: _____% for payment within _____days / net _____days

State Corporation Commission (SCC) Identification No.:

By signing this bid, Bidder certifies, acknowledges, understands, and agrees to be bound by the conditions set forth in the General Conditions and Instructions to Bidders as described in Appendix A, the Certification Regarding Ethics in Public Contracting set forth in Appendix B, and by any other relevant certification set forth in Appendix B.

BUSINESS CLASSIFICATION – Described in Appendix B - CHECK ONE: ☐ LARGE (Y) ☐ SMALL (B)

☐ MINORITY-OWNED SMALL (X) ☐ MINORITY OWNED LARGE (V) ☐ WOMEN-OWNED SMALL (C)
☐ WOMEN OWNED LARGE (A) ☐ NON PROFIT (9)

CHECK ONE: ☐ INDIVIDUAL ☐ PARTNERSHIP ☐ CORPORATION
State in which Incorporated: _____

_____
Vendor Legally Authorized Signature

_____   _____
Print Name and Title   Date

Sealed bids subject to terms and conditions of this invitation shall be submitted through Bonfire at http://fcps.bonfirehub.com

AN EQUAL OPPORTUNITY PURCHASING ORGANIZATION