



County of Fairfax, Virginia

ADDENDUM

DATE: October 10, 2018

ADDENDUM NO. 1

TO: ALL PROSPECTIVE BIDDERS
REFERENCE: IFB2000002633
TITLE: Moving Services
DUE DATE/TIME: October 19, 2018 @ 2:00 p.m.

The referenced Invitation for Bid is amended as follows:

Refer to Attachment I for responses to questions received via email:

All other terms and conditions remain the same.

Tracie Harrell
Contract Specialist I

THIS ADDENDUM IS ACKNOWLEDGED AND IS CONSIDERED A PART OF THE SUBJECT INVITATION FOR BID:

Name of Firm

(Signature)

(Date)

A SIGNED COPY OF THIS ADDENDUM SHOULD BE INCLUDED IN THE BID OR RETURNED PRIOR TO THE DUE DATE/TIME.

Note: SIGNATURE ON THIS ADDENDUM DOES NOT SUBSTITUTE FOR YOUR SIGNATURE ON THE ORIGINAL BID DOCUMENT. THE ORIGINAL BID DOCUMENT MUST BE SIGNED.

Department of Procurement & Material Management
12000 Government Center Parkway, Suite 427
Fairfax, VA 22035-0013
Website: www.fairfaxcounty.gov/procurement
Phone 703-324-3201, TTY: 711, Fax: 703-324-3228

Attachment I

- Q1. Do you need any bond?
A1. No.
- Q2. Are we submitting page 2 DPMM30 and pages 26-34 in order to participate to the bid in a sealed envelope?
A2. Yes, all items requested per section 1.3 of the special provisions.
- Q3. Are we obliged to submit something else?
A3. You only need to provide requested documents per section 1.3 of the special -provisions unless we request additional documents during the evaluation process.
- Q4. Do we have to have a business license in the County of Fairfax?
A4. You do not need one to bid, but you may be required to have one if you are awarded the contract.
- Q5. The insurance coverage that you require, are we able to purchase that and submit to you upon approval or being awarded the bid? I currently have GLC without Workers Compensation so I would need to increase my coverage amounts?
A5. Refer to section 16 of the Special Provisions.
- Q6. Are we able to submit references with the bid?
A6. Yes, per section 14 of the Special Provisions.
- Q7. Reviewing the agreement, you had with the current vendor, are we to go strictly by what they have as its written?
A7. No, you will bid your individual bid for services requested.
- Q8. Are work orders submitted through email or is there a site for Fairfax County vendors?
A8. Refer to section 21 of the Special Provisions.
- Q9. What are the procedures for contractor badges? Is it after award?
A9. Refer to section 29 of the Special Provisions.
- Q10. Anticipated volume?
A10. As needed basis.
- Q11. Who's the current mover?
A11. Refer to section 1.5 of the Special Provisions.
- Q12. Will there be a primary and secondary?
A12. Refer to section 13 of the Special Provisions.
- Q13. Can items be added to the pricing schedule?
A13. No, only bid on items listed.
- Q14. Example of interstate moves?
A14. The County conducts interstate intermittingly on an as needed basis. There is no specific mile radius or volume known. We have in the past gone as far as Richmond.
- Q15. Is capital projects or major construction moves coming?
A15. At this time, the County cannot determine future major construction forecast needs.

Attachment I

Q16. Does Fairfax County handle the IT connections and reconnects?

A16. Yes.

Q17. How many vendors will be selected?

A17. Refer to section 13 of the Special Provisions.

Q18. Does Fairfax County have their own warehouse and how often is the warehouse needed per mover?

A18. Yes, the County has its own warehouse. Per item numbers 8 & 9 of the pricing schedule, to be considered you must bid.

Q19. Is there a separate bid for cubicle moving?

A19. No.

Q20. Are any other agencies excluded from contract?

A20. No.

Q21. Is there a dollar amount for large projects? i.e. construction?

A21. No.

Q22. Movers typically have a 4-hour minimum? The solicitation states 2 hours.

A22. Yes, 2 hours is the Fairfax County requirement.

Q23. What is the Intra State Authority License?

A23. Interstate Authority License Also referred to as an "MC", "FF" or "MX" number, depending on the type of authority that is granted. Generally, 'for-hire' carriers engaging in interstate commerce are required to have Interstate Authority Federal Motor Carrier Safety Administration (FMCSA). Interstate commerce is trade, traffic, or transportation involving the crossing of a State boundary. Carriers that operate exclusively within a federally designated "commercial zone" that is exempt from interstate authority rules. Virginia/Maryland/Virginia, DC is an example of a commercial zone, which is a geographic territory that includes multiple states bordering on a major metropolitan city.