

The following instructions are provided to assist you in filing and paying your annual or quarterly Short-Term Daily Rental (STDR) tax via the county website.

www.Fairfaxcounty.gov/taxes/business/STD



STEP 1: Begin by entering the business information.

Owner Name: Enter the legal name of the business owner and the trade name (DBA), if applicable.

Federal Employer Identification Number (FEIN) Enter the assigned 9-digit account number.

Business Account Number: Enter the assigned nine-digit business account number. <<999999999>>

Business Location Address: Enter the Location address at which the rental activity takes place.

Mailing Address: Provide the mailing address for correspondence.

Contact Information: Include the contact's name, phone number, and email address.

The account number should be part of the mail merge and the same as the front page.

Required fields are highlighted with an asterisk.

Complete Business Tax Information

Owner Name * <input type="text"/>	Trade Name * <input type="text"/>	FEIN * <input type="text"/>
Account Type * <input type="checkbox"/> New Account	Business Account Number * <input type="text"/>	
Leave unchecked for an existing account.		
Location Address * <input type="text"/>	Mailing Address * <input type="text"/>	Email * <input type="text"/>
Contact Name * <input type="text"/>	Phone # * <input type="text"/>	

STEP 2: Select from the Filing type dropdown:
(Certification or Quarterly filing).

Complete Filing Selection

Certification or Quarterly Filing *



The image shows a screenshot of a user interface for 'Complete Filing Selection'. At the top, the text 'Complete Filing Selection' is displayed. Below it, the label 'Certification or Quarterly Filing *' is followed by a dropdown menu. The dropdown menu is a light gray rectangle with a small downward-pointing arrow icon on its right side. To the right of the arrow is a blue circular icon containing a white letter 'i', which typically represents an information or help symbol. The entire 'Complete Filing Selection' section is enclosed in a blue rectangular border.

STEP 3: Annual Certification

- Enter required amounts.
- Review all entered information, then click “Submit Certification Application.”
- You will receive the **qualification percentage**, based on the information submitted:
 - **Short-Term Daily Rental:** Must achieve **80%** to qualify.
 - **Heavy Equipment Rental:** Must achieve **60%** to qualify.
- You will receive an email confirmation.

Complete 2025 Short-Term Daily Rental Certification Application

The gross receipts reported are for the 12 month period beginning January 1, 2025, and ending December 31, 2025.

Total Gross Receipts *

Total Gross Rental Receipts *

Total Gross Rental Receipts involving Personal Services *

Adjusted Gross Rental Receipts *

Total Gross Receipts from Short-Term Rentals *

Rentals of 92 consecutive days or fewer.

Total Gross Receipts from Exempt Short-Term Rentals *

Total Gross Receipts from Affiliated Short-Term Rentals *

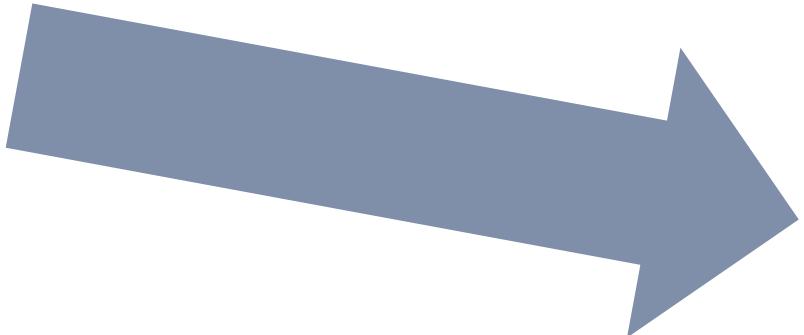
Total Gross Receipts from Short-Term Rental Property Not Owned by the Lessor *

Adjusted Short-Term Daily Rental Receipts *

Short Term Rental Percentage

Total Amount Due *

STEP 4: Select the quarter you are filing for (Quarter 1, Quarter 2, Quarter 3, or Quarter 4).



Complete Filing Selection

Certification or Quarterly Filing *

Quarterly Filing

Complete 2025 Quarterly Tax Filing

Return and payment are to be submitted no later than the 20th day of the month following the end of each quarter.

Filing Quarter

Quarter 1, Ending March 31

Quarter 2, Ending June 30

Quarter 3, Ending September 30

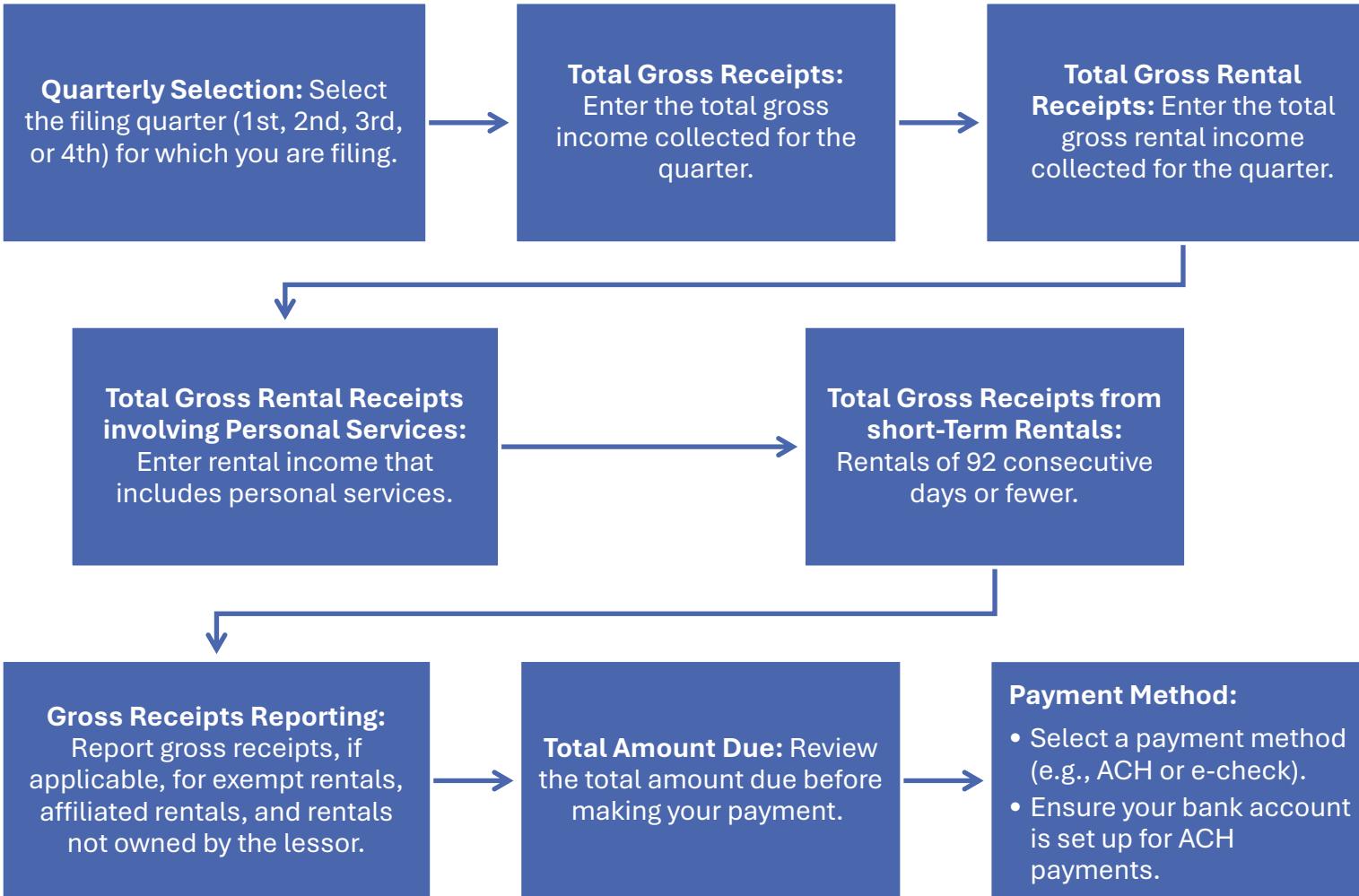
Quarter 4, Ending December 31

g Personal Services *

Total Gross Receipts from Short-Term Rentals *

\$

STEP 5: Complete the following information.



Total Gross Receipts * \$ <input type="text"/>
Total Gross Rental Receipts * \$ <input type="text"/>
Total Gross Rental Receipts involving Personal Services * \$ <input type="text"/>
Adjusted Gross Rental Receipts * \$ <input type="text"/>
Total Gross Receipts from Short-Term Rentals * \$ <input type="text"/>
Rentals of 92 consecutive days or fewer.
Total Gross Receipts from Exempt Short-Term Rentals * \$ <input type="text"/>
Total Gross Receipts from Affiliated Short-Term Rentals * \$ <input type="text"/>
Total Gross Receipts from Short-Term Rental Property Not Owned by the Lessor \$ <input type="text"/>
Adjusted Short-Term Daily Rental Receipts * \$ <input type="text"/>
Short Term Rental Percentage % <input type="text"/>
Total Amount Due * \$ <input type="text"/>

STEP 6: This step applies only to companies which are unable to pay online. If you plan to pay online skip to step 7.

- Make checks made payable to "County of Fairfax".
- List the amount due from the STDR Confirmation screen from step 5.
- List the STDR Account number on the check.
- Mail the payment to:
Department of Tax Administration
12000 Government Center Parkway, Suite 223
Fairfax, VA 22035
- Payments that are postmarked on or before the due date are considered on time, regardless of when they are received.
- Select "By Mail" and click "Make Payment".

A screenshot of a payment method selection screen. The screen shows a dropdown menu with the following options: 'By Mail', '--Select--', 'Bank Account', 'Credit Card', and 'By Mail'. The 'By Mail' option is highlighted with a blue border. A blue arrow points to this highlighted option. In the bottom right corner of the screen, there is a 'Make Payment' button.

STEP 7: Select the payment type under “Payment Method.”

You can pay using your **BANK ACCOUNT**, **CREDIT/DEBIT CARD**, or mail in your payment.

Payments made using your **“BANK ACCOUNT (E-CHECK)”** will not be charged a third-party processing fee.

The screenshot shows a payment processing interface with the following sections:

- Transaction Detail:** A table showing the transaction information:

SKU	Description	Unit Price	Quantity	Amount
1	2025 Short Term Daily Rental Tax Filing	\$500.00	1	\$500.00
Total				\$500.00
- Transaction Summary:** A summary of the transaction:

2025 Short Term Daily Rental Tax Filing	\$500.00
Total	\$500.00
- Payment:** A section for selecting the payment method:

Payment Type *

Select One ! Select One

Select One

Electronic Check

Next >
- Customer Information**
- Payment Information**

- Payments made by “CREDIT/DEBIT CARD” will be charged a non-refundable third-party processing fee of 2.35%.

Transaction Detail

SKU	Description	Unit Price	Quantity	Amount
1	2025 Short Term Daily Rental Tax Filing	\$500.00	1	\$500.00
Total				\$500.00

Transaction Summary

2025 Short Term Daily Rental Tax Filing	\$500.00
3rd Party Service Fee (2.35%)	\$11.75
Total	\$511.75

Payment

Payment Type

Payment Type *

Credit/Debit Card  

Next >

Customer Information

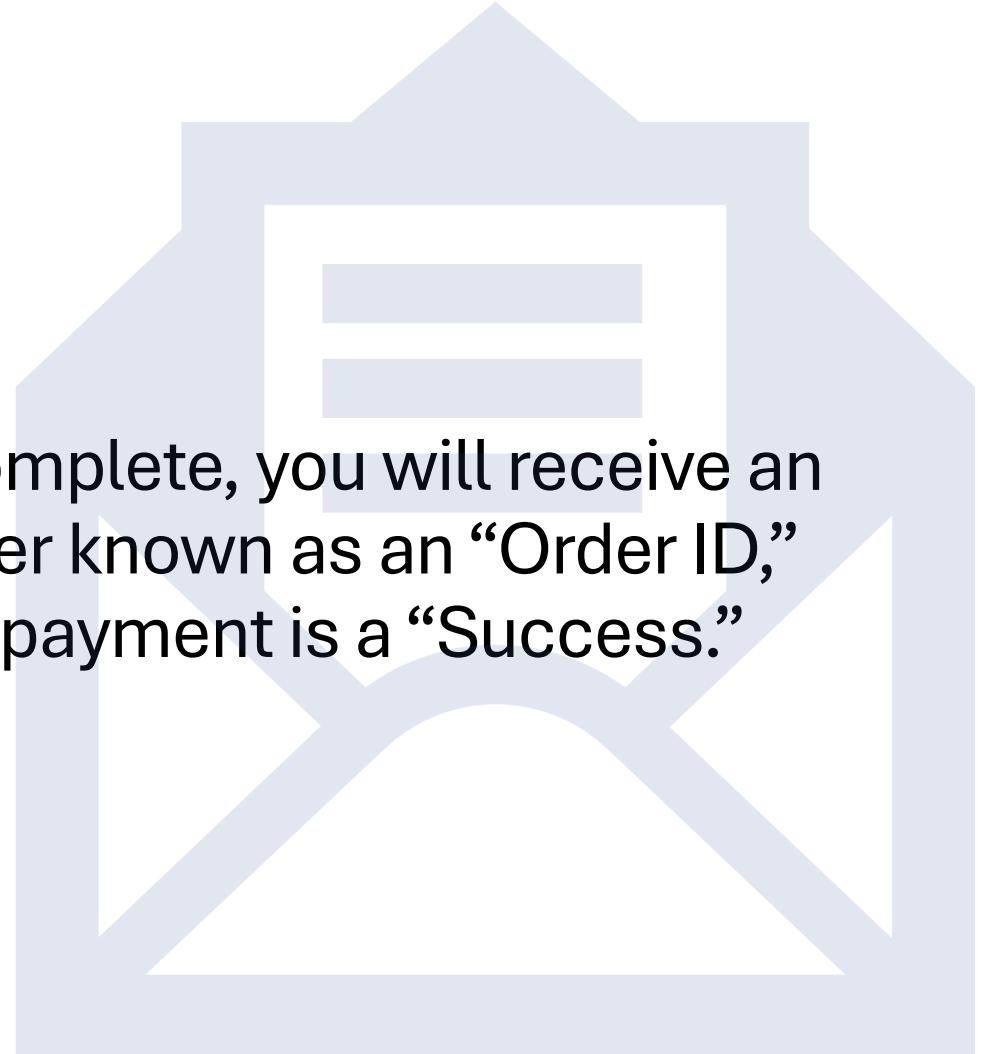
Payment Information

Need Help?

Select Payment Method and click Next. You will receive a printable receipt at the end of your successful payment transaction. For help, call (804) 318-4133 or email at customerservice@virginiainteractive.org.



STEP 8: Once the Payment is complete, you will receive an email with a confirmation number known as an “Order ID,” declaring that the status of your payment is a “Success.”



**You have successfully
renewed and paid your
Short-Term Daily
Rental (STDR).**

