AFFIDAVIT AFFIRMING VEHICLE OWNERSHIP AND USE
REQUEST FOR EXEMPTION FROM PERSONAL PROPERTY TAXES ON
VEHICLES OWNED AND USED BY CHURCHES FOR CHARITABLE, RELIGIOUS, AND EDUCATIONAL PURPOSES

Instructions:

This form is for use by churches, religious associations, or denominations, or their duly designated ministers, ecclesiastical officers, or trustees. Please supply all information requested. Failure to supply information may result in a delay in processing this request. Please attach a copy of each vehicle’s most recent registration/title, and if applicable, most recent personal property tax bill. Please mail all information to the address given above, Attention: Personal Property Division -- Exemption Request.

Ministers or duly designated officers of a church: In addition to the information requested above, please also attach a letter prepared by an officer of your church, other than yourself, affirming your appointment as minister and the date you were called to serve the church’s congregation.

Note: To be exempt, a vehicle must be registered solely in the name of the church, or duly designated minister. The following vehicles do not qualify for exemption: (1) Vehicles owned jointly with a spouse, individual, or other organization, and (2) Vehicles not used predominantly for exempt purposes.

Church Name: ____________________________________________________________________________
Church Address: ____________________________________________________________________________
Phone # _________________________

Vehicle Owner’s Name: __________________________________________
Title: _________________________

Owner’s Address: __________________________________________
Phone # _________________________

The vehicles(s) listed below are registered solely to the above cited church, religious association, denomination, or duly designated ecclesiastical officer or trustee and are used predominantly on a non-profit basis for charitable, religious, or educational purposes as provided by Section 58.1-3617 of the Code of Virginia.

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<tr>
<th>Make</th>
<th>Year</th>
<th>Vehicle Identification Number</th>
<th>Date Purchased</th>
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Declaration -

Signature: _________________________

I declare that the statements and figures herein given are true, full, and correct to the best of my knowledge and belief.

Printed Name: _________________________
Title: _________________________ Date: _________________________

DEPARTMENT OF TAX ADMINISTRATION (DTA)
PERSONAL PROPERTY DIVISION
12000 Government Center Parkway, Suite 261
Fairfax, VA 22035
Phone: 703-222-8234
Fax: 703-324-4171; TTY: 711
www.fairfaxcounty.gov/taxes