

2010 Youth Leadership - Summer Internships

	County Agency	Contact	Location	Description	Student Name	High School
1	Community and Recreation Services - Senior Services	Bruce Patrick 703-324-5528 Julie Ellis 703-765-4573	12011 Govt. Center Parkway 10th floor (Pennino Building)	The intern will work with the Senior Services Division in updating the "Clubs and Organizations for Fairfax County Senior Adults" Directory for the Senior Citizens Council (SCC). This Directory is updated bi-annually and was last updated in 2007. The intern will be fundamentally responsible for revising the Directory, a valuable resource for all of 80 clubs participating in the SCC. The duties will include emailing, coordinating and maintaining the retrieval for SCC Directory information in an easy to navigate document. The intern must have the ability to project a professional demeanor through either phone interaction or in professional email formatting. The intern will have additional tasks to enhance their knowledge of how local government works and operates.	Nathan Harsh	Chantilly
2	Community and Recreation Services - Therapeutic Recreation	Sandi Dallhoff 703-324-5716	12011 Govt. Center Parkway 10th floor (Pennino Building) location of internship will be determined based on location closest to intern's home	The intern will work at our summer camp for individuals with disabilities and will be placed at one of the eight locations that is closest to their house and that has a population they are interested in working with. The camps are typical day camps, that are very modified and adapted to meet the unique needs of the individuals attending the camp. Activities include sports, fitness, arts and crafts, sensory, outdoor play, field trips, music, etc. and camp hours will be 9am-3:30pm Monday through Friday. The intern should be enthusiastic and have an interest in giving individuals with disabilities the guidance and support they need to participate in fun, recreational activities.	Julia Glauber	McLean
3	County Attorney's Office	Robert Wynn, County Attorney's Office 703-324-2421	Government Center, Suite 549	The intern will shadow an attorney to observe how a public law office operates and what an attorney does each day. Professional attire is the standard dress code for the office. The intern should have some interest in pursuing law or government service.	James Yu	Annandale
4	FCPS - Instructional Services	Kurt Waters 703-208-7809	Leis Center 7423 Camp Alger Ave. Falls Church, VA 22042	The intern will shadow and provide support to the Instructional Services Department of Fairfax County Public Schools. The intern will see planning for teacher training, summer curriculum projects and the curriculum decision-making processes. Basic office and computer skills are needed including Excel and Word and data compilation, phone and language skills.	Megan Dumond	West Springfield
5	FCPS - Superintendent's Office	Christine Donohue 571-423-1010	8115 Gatehouse Road, Falls Church	The interns will work on special projects in the Superintendent's Office. The intern will also have the opportunity to attend key school system meetings to see leadership in action.	Ashley Patterson	South County
6	FCPS - Communication and Outreach	Christine Donohue 571-423-1010	8115 Gatehouse Road, Falls Church	The interns will work on special projects in the Department of Communications and Outreach. The intern will also have the opportunity to attend key school system meetings to see leadership in action.	Jefferson Sinclair	Herndon

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7	Fire & Rescue	Ann Hotlz 703-803-3864	Public Safety Academy 4600 West Ox Road Fairfax, VA 22030	The intern will be assigned to projects related to the planning, budgeting, and scheduling aspects of the Fire and Rescue Department. Other activities may include observing and reporting on firefighter health and safety, support services, and life safety education. The intern will not be working at a fire house, but may observe supervised activities.	Senayt Alemu	Lee
8	Human Resources	Cathy Spage	Government Center, Suite 170	The intern will work on special projects within the County's Human Resources Department.	Peyton Starr	Madison
9	Health Department	Barbara Hardy 703-246-8495	10777 Main Street, Kelly Square Building, Fairfax City	The interns will be given an orientation and field visits within the Health Department's environmental Health section.	Christine Morgan	Oakton
10	Health Department Office of Emergency Preparedness	Dianne Quebral 703-246-8636	10777 Main Street, Kelly Square Building, Fairfax City	The intern will be involved in general database clean up, collecting missing information to complete volunteer profiles, and analyzing team vacancies in the Medical Reserve Corps. The intern will also make packets for orientation, conduct medical license checks, assist in preparing for a emergency drill and a community preparedness fair.	Mina Fawze	South Lakes
11	Long Term Care Ombudsman Program	Laura Nichols 703-324-5415	12011 Govt. Center Parkway 7th floor (Pennino Building)	The Northern Virginia Long-Term Care Ombudsman Program advocates for persons receiving long-term care services to ensure the highest quality of life and care and serves the jurisdictions of Alexandria, Arlington, Fairfax, Loudoun and Prince William through their Area Agencies on Aging. The intern will accompany Ombudsman Program staff to a site visit in an nursing or assisted living facility; a Northern Virginia Advocacy Network meeting working on legislative advocacy; and a presentation on Resident's Rights to staff within a long-term care facility. The intern will also: work with the Media Specialist on the newsletter, LISTSERV, or web site; work with the Volunteer Management Specialist to interview and prepare for our annual Volunteer Ombudsman training; work with the Report Specialist to review and analyze trends in long-term care issues; and perform general office duties.	Sarah Crain	Oakton
12	Health Department Long Term Care	Patricia Rohrer 703-324-2051	12000 Government Center Parkway Suite 561	The intern will assist in organizing the Long Term Care Coordinating Council (LTCCC) documents and speakers program. The intern will help transfer documents from folders to notebooks and organize materials, including meeting agendas, notes, committee events and correspondence. The intern will also assist in identifying a list of organization/companies to market the LTCCC speakers program.	Jessica Baralt	Marshall

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13	Library	Erin Chernisky 703-324-8332	Government Center, Suite 324	The intern will work in three different Library Departments: (1) Internet Services, (2) Training, and (3) the Library Foundation. Tasks will include: maintaining existing web pages and the library's social media sites (Internet Services); creating screen casts for online training modules and assisting with typing and updating documents (Training); and updating web pages and the Board of Directors' manuals, shifting files, helping to prepare press releases, name badges and other items needed at the beginning of each fiscal year (Foundation). Preferred skills are: writing, Microsoft applications including Word and Excel, HTML, web graphics. The intern should be very organized, be able to work with minimal supervision and not afraid to ask questions and seek guidance when needed.	Earl Park	Westfield
14	Park Authority -- Frying Pan Park	Tawny Hammond 703-569-7120	Frying Pan Park, Herndon	The intern will work with Park Authority staff at Frying Pan Park.	Tarun Sharma	Langley
15	Police Department	Dwight Bower 571-641-6622 or 703-246-2445	Massey Building 4100 Chain Bridge Road, 10th and 11th Floors, Fairfax, VA 22030	The intern will rotate through three divisions within the Police Department: Criminal Justice Academy, Personnel Resources and recruiting, and the Office of Research and Support.	Kevin Canty	Woodson
16	Purchasing and Supply Management	Chris McGough 703-324-3288	Government Center, Suite 427	The intern will be responsible for researching the emerging field of environmentally preferable purchasing and assist in searching for a way to purchase more low-impact, environmentally friendly products. The world of green procurement deals with reducing emissions, saving energy, preventing erosion, improving human health, minimizing waste, and so much more! Projects include: figuring out the environmental impact of products the County purchases and researching alternatives. The intern will also get a chance to develop communications – web based, newsletter, various reports and website design. Content will be provided but the emphasis will be on creatively communicating why environmental problems are important. The intern will also be invited on a field trip to see first hand how the County engages in environmental protection.	Joshua Fleitman	Fairfax
17	Sheriff's Office	2nd Lt Jason Brown 703-246-3262	Massey Building, 4110 Chain Bridge Road, Public Safety Complex, Fairfax, VA	The intern will be provided exposure to a variety of areas of the agency so that they receive a well-rounded experience. The intern will develop an understanding of the Sheriff's Office and their role in local government as well as public safety. The intern will be exposed to Applicant Screening, Classification, Alternative Incarceration Branch, Work Release, Courts, Track, Range, Civil Enforcement ride-along, view a cell search and walk-thru, and the Academy. The intern will need to have computer and administrative skills.	Yena Kim	TJ

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18	Department of Systems Management for Human Services	Telly Whitfield 703-704-6730	South County Center 8350 Richmond Highway, Alexandria	At the Regional Community Development level, staff brings together residents and providers, to learn about issues and programs and to collaborate on problem-solving through roundtables, forums, and workshops, as well as creates bridges through partnerships with human service organizations, the schools, police, and others to develop exciting approaches to building strong neighborhoods and healthy families. As a team member in the Region 1 Office, the intern will have many opportunities to learn from the staff's broad skills and experiences. Projects for the intern are varied and may include: Strategic Planning and Balanced Scorecard Support, Project Planning, and Community Involvement.	Benjamin Kellogg	Mt Vernon
19	Park Authority - Trips and Tours/Class Programming	Jennifer Braun 703-324-5540	Herrity Building - Government Center Complex	The intern will work with Parks Services Division in the community class/tours section. Duties will include: basic customer service, answering phones and emails, assisting staff with class/tour management, making tour reservations, making customer information packets, assisting with planning and setting up instructor orientation, conducting site visits to observe classes.	Bob Sayed	Lake Braddock
20	Mason District Supervisors Office (Supervisor Penny Gross)	Fran Tunick 703-256-7717	6507 Columbia Pike, Annandale	The intern will learn about the daily operations of the Mason District Board of Supervisor's Office.	Sandra Ablimona	Annandale
21	Lee District Supervisors Office (Supervisor Jeff McKay)	Shay Seaborne 703-971-6262	6121 Franconia Road, Alexandria, VA	The intern will assist with basic tasks of the Supervisor's office such as assisting staff members with casework, filing, and telephone calls. Additionally, the intern will enter data into the office database and assist with mailings and correspondence.	Susie Scott	Edison
22	Department of Information Technology	Gregory Scott 703-324-5490	12000 Government Center Parkway Suite 524	The intern will work within the Department of Information Technology on E-government technology projects.	Desmond Dantzler	Hayfield
23	Department of Public Safety Communications (3)	Steve Souder 571-350-1701	McConnell Public Safety Transportation Operations Center	The Department of Public Safety Communications (DPSC) is the primary answering point for 9-1-1 calls for Fairfax County, Fairfax City and the towns of Vienna and Herndon. The employees of the DPSC screen over 1.5 million calls for Police, Fire and EMS services each year. Calls that require the response of public safety personnel are dispatched by the men and women who staff the communications center 24 hours each day, seven days a week and 365 days every year. The interns assigned to the DPSC will observe the overall operation as well as assist the staff with administrative duties.	Sabal Arora	Centreville

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24	Department of Public Safety Communications (3)	Steve Souder 571-350-1701	McConnell Public Safety Transportation Operations Center	The Department of Public Safety Communications (DPSC) is the primary answering point for 9-1-1 calls for Fairfax County, Fairfax City and the towns of Vienna and Herndon. The employees of the DPSC screen over 1.5 million calls for Police, Fire and EMS services each year. Calls that require the response of public safety personnel are dispatched by the men and women who staff the communications center 24 hours each day, seven days a week and 365 days every year. The interns assigned to the DPSC will observe the overall operation as well as assist the staff with administrative duties.	Katrina Fuentes	Centreville
25	Animal Shelter	Karen Diviney 703-830-1100	4500 West Ox Road, Fairfax, VA 22030	Intern will be trained on the many aspects of working at a municipal animal welfare organization. This would include learning about shelter operations, volunteerism, animal care and handling and more. Intern would assist with creating humane education materials as well as pet care and tip sheets for the public. Intern would also interact with the animals, including walking and training dogs, socializing cats and small mammals, etc. Intern would be assigned at the front desk for a portion of the time to assist with front desk operations	Carly Gordon	Robinson
26	Sully Historic Site	Noreen McCann 703-437-1794 X201	Sully Park - Route 28	Will work directly with the public and behind the scenes, assist with summer camp activities, and lead tours. The programs at Sully center focus on daily life in Fairfax County in the 18th century. Staff may conduct programs wearing period clothes and demonstrate activities of the period. Will work with young children, greet visitors and work with volunteers who conduct tours. Will learn about museum operations including: working with databases, and creating and processing mailings for special events.	Stephen Poppe	Woodson