FAIRFAX COUNTY
PUBLIC SCHOOLS

Department of Financial Services

Office of Procurement Services
8115 Gatehouse Road, Suite 4400
Falls Church, Virginia 22042-1203
Telephone: 571-423-3550

MAR 1 2 2012

Ms. Chrissy Keene
Disney Institute
220 Celebration, 3rd floor
Lake Buena Vista, FL 32830

Reference: Notice of Contract Award, 4400002676

Dear Ms. Keene:

Attached is the signed contract 4400002676 between Fairfax County Public Schools and Disney Institute. Please retain this copy of the contract for your files.

Disney Institute will provide Disney Institute Programs for Fairfax County Public Schools, Department of Professional Learning and Accountability (PLA) as specified in the contract. The period of the contract is from the date of award through January 31, 2017. Please note that this is not an order to proceed. The Department of Professional Learning and Accountability will issue a purchase order to Disney Institute which constitutes your notice to proceed.

If you have questions or comments, please direct them to the Contract Administrator, Javier Iturralde at 571-423-3580 or via email at javier.iturralde@fcps.edu.

Sincerely,

Ron A. Hull, CPPO, CPPB, VCO
Acting Director

AEC/jsi

Enclosure: Contract 4400002676

BAH
3/12/12

DISNEY INSTITUTE PROGRAM AGREEMENT
Contract Number: 4400002676

This Agreement dated as of February 17, 2012 (this "**Agreement**") confirms the understanding between DISNEY INSTITUTE ("we," "us" or "our") and FAIRFAX COUNTY PUBLIC SCHOOLS DEPARTMENT OF PROFESSIONAL LEARNING AND ACCOUNTABILITY ("you" or "your") as to the Disney Institute Program or Programs that we will present to you.

The parties hereby agree as follows:

1. **GENERAL INFORMATION.**

YOUR CONTACT INFORMATION:	OUR CONTACT INFORMATION:
REPRESENTATIVE'S NAME: Larry Burke	SALES MANAGER'S NAME: Christina Keene
TITLE: Director, Office of Leadership Development	TITLE: Regional Sales Manager
ORGANIZATION: Fairfax County Public Schools Department of Professional Learning and Accountability	ORGANIZATION: Disney Institute
ADDRESS: 3877 Fairfax Ridge Rd Fairfax, VA 22030	ADDRESS: See Payment Schedule
PHONE: (571) 423-1365	PHONE: (240) 671-8383
FAX:	FAX: (407) 566-7676
EMAIL: lpburke@fcps.edu	EMAIL: chrissy.keene@disney.com

2. **TERM OF AGREEMENT.** The term of this Agreement, during which we may present *Disney Institute* Programs to you (if and to the extent the parties, each acting in its sole discretion, reach mutual agreement with respect thereto), shall be from the date hereof through January 31, 2017; provided, however, that either party shall have the right, in its sole discretion and with or without cause, to terminate the term of this Agreement at any time before this date, without liability, by providing written notice thereof to the other party, so long as no *Disney Institute* Programs are to be presented by us to you at any time thereafter.

3. **DISNEY INSTITUTE PROGRAM(S).**

3.1 Presentation of Program(s). We or our affiliates will present to you the *Disney Institute* Program or Programs described on Exhibit A hereto (each, a "**Program**"), subject to the terms and conditions of this Agreement. Each Program will be presented at the location, on the date or dates, and at the time or times shown on such Exhibit A. If, as shown on such Exhibit A, the location for any Program is to be provided by you, you will be responsible for arranging for and providing (at your sole cost and expense) suitable facilities for presentation of the Program at that location. A Disney Institute facilitator will contact you before each Program to confirm logistics. Program facilitators are subject to change by us. You must confirm with us any minimum age or other requirements for each Program and inform your Program attendees of these requirements (generally, no one under 16 years of age is permitted to participate in any *Disney Institute* program).

3.2 Program as Private Event. Each Program is offered to you as a private event to your employees, members and (with our approval) selected other guests. Other individuals may not attend any Program without our prior approval. Accordingly, admission to each Program may not be promoted, advertised, sold or made available to the general public. We may elect to have an observer attend any Program.

3.3 Number of Participants. The estimated number of participants that will attend each Program is specified on Exhibit A hereto. You must provide us with a revised estimate of this number at least 30 days before each Program and confirm to us the number of participants that will attend each Program at least ten days before each Program. In addition, please inquire with us as to the maximum number of participants that may attend each Program and as to any applicable minimums.

JB Initials

3.4 Basic Program Cost; Certain Other Program Requirements. You will pay us the charge specified on Exhibit B hereto (the "**Basic Program Cost**"), plus any applicable taxes, for presentation of each Program. If and to the extent shown on Exhibit B hereto, you will also be required to reimburse us for certain costs and expenses actually incurred by us in connection with the performance of any Program. In addition, the Basic Program Cost may not include the charges for certain audiovisual, transportation and other requirements for each Program, as more particularly described on such Exhibit B. You agree to obtain these requirements from us or our affiliates or to arrange for third parties to provide you with these requirements, at your sole cost and expense, all as more fully provided on such Exhibit B. You will provide, at your sole cost and expense, all requirements for each Program not provided by us in accordance with such Exhibit B. You agree to keep the Basic Program Cost and other monetary terms of this Agreement confidential.

3.5 Cancellation Policy. You may cancel any Program by giving us at least 120 days' prior written notice (whereupon all payments advanced to us for the canceled Program that are not applied toward the charges for any other Program will promptly be refunded to you). If you cancel any Program less than 120 days in advance, we would incur substantial damages as a result of costs incurred preparing for that Program and as a result of the loss of Program and other related revenue, but the actual amount cannot be determined at this time. Accordingly, if you cancel any Program for any reason less than 120 days in advance (other than by reason of force majeure as provided under the "Force Majeure" Section of the attached Additional Terms and Conditions), you will immediately provide written notice of cancellation to us, and pay to us, together with that notice, as mutually-agreed-upon damages and not as a penalty, a program cancellation fee in an amount equal to 80% of the Basic Program Cost for the presentation of that Program (the "**Program Cancellation Fee**"), plus any applicable taxes, assuming attendance by the estimated number of participants for that Program. The Program Cancellation Fee for the canceled Program will be reduced by the amount of any deposit that you previously advanced to us pursuant hereto for the canceled Program (and any excess amount advanced to us for the canceled Program that is not applied toward the charges for any other Program will promptly be refunded to you). The parties agree that the Program Cancellation Fee for each canceled Program (i) represents a reasonable method to compensate us for our damages due to the cancellation of that Program, and (ii) is in addition to any applicable reimbursable costs and expenses payable to us for that Program pursuant to the provisions of Exhibit B hereto. In furtherance of and without limiting the preceding provisions of this paragraph, if the date or dates for any Program are not specified on Exhibit A hereto, then, for the purposes hereof, should you fail to establish the date or dates for that Program as and when required in accordance with the provisions of such Exhibit A, you will be deemed to have canceled that Program and you will be liable to pay us, immediately upon demand, the Program Cancellation Fee for that Program (to the same extent as if the date or dates for that Program had been specified on such Exhibit A and you had canceled that Program).

3.6 Payment. You will pay us the Basic Program Cost, reimbursable costs and expenses, and any other amounts due for each Program (as shown on Exhibit B hereto), in accordance with the Payment Schedule attached hereto.

3.7 Additional Programs. As of the date hereof, we and you have reached agreement only for us to present to you the Program or Programs shown on Exhibit A hereto. If the parties (each acting in its sole discretion) reach mutual agreement during the term of this Agreement for us to present to you any additional *Disney Institute* Program or Programs, the parties shall execute and deliver to each other an appropriate amendment to this Agreement, in form and substance mutually satisfactory to the parties (each acting in its sole discretion), to add such additional *Disney Institute* Program or Programs to such Exhibit A, whereupon each such additional *Disney Institute* Program or Programs shall constitute a Program for the purposes of this Agreement to the same extent as if each such additional *Disney Institute* Program or Programs had originally been listed on such Exhibit A. Neither party will be committed with respect to any additional *Disney Institute* Program or Programs, and any communications or other conduct by either party or its representatives with respect to any proposed additional *Disney Institute* Program or Programs, shall be intended only as non-binding discussions and shall not be deemed to constitute an offer or binding agreement of any kind or nature whatsoever with respect to any such additional *Disney Institute* Program or Programs, unless and until such an amendment is executed and delivered by both you and us as to such additional *Disney Institute* Program or Programs. Until then, either you or we will have the absolute right to withdraw in each such party's sole discretion from discussions regarding any proposed *Disney Institute* Program or Programs, at any time for any or no reason without any liability whatsoever to the other party. Neither party will have any obligation to agree or offer to agree to, or to negotiate with the other party as to, any *Disney Institute* Program or Programs in addition to the Program or Programs described on Exhibit A hereto.

4. **OWNERSHIP**. All right, title and interest in and to each Program will at all times be and remain vested in us or our affiliates. Neither you nor your participants may, at any time, use any of the written materials used in any Program for your own or your participants' own commercial purpose; copy, distribute or otherwise disclose to any individual or entity whatsoever any of the written materials used in any Program (except as otherwise expressly provided in those materials); or videotape or otherwise record any portion of any Program in audio, video, digital or any other format. You acknowledge and

agree that any ideas, business proposals, input or suggestions regarding any Program (or other *Disney Institute* program or other presentation or other item or topic related to us or our affiliates) that is provided to us by you or your participants pursuant to or in connection with any Program (e.g., feedback and comments, etc.) will be deemed non-confidential and non-proprietary and may be used or disclosed by us or our affiliates without liability or compensation.

5. **ENTIRE AGREEMENT.** This Agreement, including, without limitation, the Additional Terms and Conditions and exhibits hereto (which are an integral part of this Agreement and shall be deemed incorporated into this Agreement to the same extent as if set forth in full in the body hereof), constitutes the entire agreement as to the subject matter of this Agreement and supersedes any and all previous communications, representations or agreements, whether written or oral, between us and you, with respect to such subject matter.

6. **SIGNATURE DATE.** This Agreement must be signed by an authorized signatory of your organization and sent back and received by us before 5:00 p.m. (Eastern Time) on **Tuesday, February 17, 2012.** This date may be extended only if the parties mutually agree in writing to such an extension.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first written above.

DISNEY INSTITUTE

By: 2-29-12 Event Contracting
Christina Keene
Regional Sales Manager

By: _____
Kevin Harry
Senior Sales Director

Date: _____

FAIRFAX COUNTY PUBLIC SCHOOLS
DEPARTMENT OF PROFESSIONAL LEARNING AND ACCOUNTABILITY

By: _____
Terri Breeden, Ed.D.
Assistant Superintendent, Department of Professional Learning & Accountability

Date: 3/5/12

FAIRFAX COUNTY PUBLIC SCHOOLS

By: _____
Ron A. Hull, CPPO, CPPB, VCO
Acting Director, Office of Procurement Services

Date: 3/12/12

JB Initials

ADDITIONAL TERMS AND CONDITIONS

1. **PROMOTION; COPYRIGHT POLICY.** All promotional and display material with respect to any Program or that refers to or depicts the *Walt Disney World®* Resort or any part thereof or any design, logo, trademark, copyrighted work or symbol of us or any of our parent, subsidiary or other affiliated or related companies (collectively, the "Disney Companies") shall be submitted to us for approval and shall not be used by you or allowed to be used by you without our prior written approval. We may withhold our approval in our sole discretion. Except for such promotional and display materials that we have approved in writing or that have been approved under another written grant or other written license by us or any other Disney Company (including, without limitation, Marvel Enterprises, Inc.), you shall acquire no right under this Agreement to use and shall not use (or allow the use of) the name "Disney Institute" or "Disney" (in each case either alone or in conjunction with or as part of any other word or name), any picture of the *Walt Disney World®* Resort or any part thereof, or any fanciful characters, design, logo, trademark, tradename, copyrighted work or symbol of us or any other Disney Company (including, without limitation, Marvel Enterprises, Inc.) (i) in any of your advertising, publicity or promotions; (ii) to express or imply any endorsement by us or any of the other Disney Companies of your products or services; or (iii) in any other manner whatsoever (whether or not similar to the foregoing). The provisions of this paragraph shall be an independent covenant and shall survive the conclusion of any Program or sooner termination of this Agreement or any rights or obligations hereunder.

2. **SECURITY.** Neither we nor any of our affiliates or employees will assume responsibility for damage or loss of any merchandise, articles or personal property of you or any of your employees, contractors or agents brought into any Program venue or for any item left unattended.

3. **INDEPENDENT CONTRACTOR.** We shall perform the services required hereunder as an independent contractor. Nothing contained herein shall be deemed to create any association, partnership, joint venture, or relationship of principal and agent or master and servant or franchisor and franchisee between the parties hereto or any affiliates thereof, or to provide either party with the right, power or authority, express or implied, to create any duty or obligation on behalf of the other party.

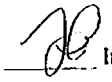
4. **FORCE MAJEURE.** If the performance by either party of any obligation hereunder (other than any payment obligation) is directly delayed or prevented in whole or in part by any cause not reasonably within its control (including, without limitation, acts of God, war, civil disturbances, accidents, shortage of supplies or labor disputes, but excluding, if you are booking the Program for a third party, any cause within the control of that third party), it will be relieved of performance of such obligation to the extent such performance is directly so delayed or prevented, without liability of any kind. Nothing contained in this Agreement will be construed as requiring either party to accede to any demands of labor or labor unions, suppliers or other entities which it considers unreasonable.

5. **ASSIGNMENT; WAIVER AND MODIFICATION.** You may not assign or transfer this Agreement or any interest herein (including, without limitation, rights and duties of performance), nor shall the same be assignable by operation of law, without our prior written consent in our sole discretion. No provision of this Agreement may be waived or modified except by a written instrument signed by both of the parties. In addition, the parties acknowledge and agree that, if and to the extent you furnish us with a separate purchase order for any Program, acceptance by us of any such purchase order will be only as an accommodation to you to satisfy your internal requirements, and neither any such purchase order nor any preprinted or other terms or conditions contained thereon will have any force or effect or shall modify or otherwise amend any of the terms or provisions of this Agreement.

6. **ENGLISH LANGUAGE.** The Programs will be presented in English and all of our program materials (presentation slides or workbooks) for each Program will be in English. Should you wish to arrange for an interpreter to simultaneously translate any of the Programs into another language, you may do so, at your sole cost and expense, provided that you notify us of such arrangements. In addition, if you need our program materials for any Program (presentation slides or workbooks) translated into another language, you will need to contact us about pricing and the time required for us to engage a vendor and deliver our program materials so translated to you before that Program.

7. **CERTAIN PAYMENT POLICIES.** Notwithstanding anything to the contrary contained in this Agreement, if at any time we reasonably determine that there has been a material adverse change in your financial condition or if you fail to pay any amounts you owe us or any of our affiliates under this Agreement or any other agreement between you and us (or our affiliates) within three business days after the date when due, then we reserve the right to require that you pay to us, within 30 days of our request (but in no event later than the first date of any Program), 100% of the amounts that we estimate will be charged to you in connection with that Program.

8. **DEFAULT; DAMAGES.** If you fail to make any payment to us or otherwise perform any of your obligations under this Agreement or any other agreement between us and you, we may terminate this Agreement (and as a consequence terminate all of our obligations hereunder) by giving you written notice. In such event, you will be liable to pay us, within five days after you receive our written notice of termination, any cancellation fees provided for in this Agreement (to the same extent as if you had canceled the Program or Programs not theretofore presented). Except to the extent this Agreement provides for mutually-agreed-upon damages, any right or remedy we may have under this Agreement is in addition to any other right or remedy we may have under this Agreement or at law or in equity. As a material consideration to us for entering into this Agreement, in no event will we or any of our affiliates or our or their respective employees or agents be liable to you or your attendees for any non-economic, incidental, indirect, special, consequential or punitive damages arising out of or relating to this Agreement or any Program, whether in contract, tort or otherwise, even if we have been advised of the possibility thereof. Each party acknowledges and agrees that no promise, guaranty, representation or warranty of any kind or nature whatsoever is made as to the success or failure of any Program on your or any other individual's or entity's business.


Initials

ADDITIONAL TERMS AND CONDITIONS (Continued)

9. **NO FINDERS' FEES.** Except as otherwise provided herein, you represent and warrant that you have not (i) used any meeting planner, finder or other third party, or (ii) incurred any liability for any finders' fee or commissions or similar payments to any third party in connection with this Agreement.

10. **PRICES AND CURRENCY AMOUNTS; DATES AND TIMES.** All prices and other currency amounts used in this Agreement are in United States dollars and all payments are to be made in United States dollars unless expressly stated to the contrary. All days are calendar days unless otherwise specified.

EXHIBIT A

PROGRAM (S)

NO.	PROGRAM NAME	DATE AND TIME	LOCATION	NO. OF PARTICIPANTS PER PROGRAM EST	MIN	MAX	NO. OF FACILI-TATOR(S) PER PROGRAM
1.	"Disney's Approach to Leadership Excellence" 2 Day Course	Wednesday, November 7, 2012 8:30AM – 4:30PM Thursday, November 8, 2012 8:30AM – 4:30PM	Fairfax, VA	50	20	50	1

You acknowledge that the location for each Program shown above is not owned and operated by us. You will be responsible for arranging for and providing (at your sole cost and expense) suitable facilities for presentation of each Program at that Program location. You will ensure that the location for each Program is available at least one hour in advance for (i) setup of a laptop (provided by us) for the Disney Institute facilitator(s), (ii) distribution of our program materials (if applicable), and (iii) an audiovisual check.

Program Description

Leadership Excellence explores strategies and tactics for delivering results through Disney's approach to values-based leadership, helping organizations to grow and succeed. Learn time-tested leadership principles for influencing significant change in your organization, your team, and yourself as a leader.

ADDITIONAL PROGRAM NOTES

You must confirm with us any minimum age or other requirements for each Program (generally, no one under 16 years of age is permitted to participate in any Disney Institute program). You are responsible for informing your participants of the minimum age or other requirements for each Program.

- Please notify us of any Program participants with special needs.

Initials

EXHIBIT B

"DISNEY'S APPROACH TO LEADERSHIP EXCELLENCE" 2 DAY COURSE
PROGRAM COST

Basic Program Cost

The Basic Program Cost (i.e., the cost for presentation) of this Program is **$50,000.00**, regardless of the number of participants (provided that attendance for this Program does not exceed the maximum number of participants, if any, specified above for this Program). You shall also pay any and all applicable sales taxes (although currently there are none) on the Basic Program Cost.

The Basic Program Cost for this Program includes the following:

- Program Facilitator(s)
- Delivery of Program
- Program Materials
- Program Coordination and Logistics
- Mickey Graduation Ears with Tassel and Certificate of Completion

The Basic Program Cost for this Program does not include the costs for any other items, such as the following:

- Audiovisual requirements for the Program (see below)
- Food and beverage
- Reimbursable facilitator travel costs and expenses as provided below

Audiovisual Requirements

Below is a list of the minimum audiovisual equipment required for each day of this Program. You will be responsible for providing this equipment; setting it up so that it is ready to be used each such day at least one hour before the start of this Program; ensuring that it remains fully functional throughout this Program; and removing this equipment upon conclusion of this Program, all at your sole cost and expense. The Basic Program Cost does not include the costs associated with these audiovisual requirements.

Multi-Day Professional Development (based on up to 100 Program participants - If the number of participants in the Program exceeds this amount, please contact us to confirm the additional audiovisual equipment required to be provided by you for the increased number of participants.)

(2) Wireless Lavaliere Mics
(2) Wireless Handheld Mics
12 Channel Mixer
MP3 Player Audio Interface (for use with MP3 Player provided by Disney Institute)
LCD Projector (4k Lumens)
SVGA Cable
Computer Audio Interface
8' Tripod Screen

*Rear screen projection and dress kit preferred.

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Meals and Other Food and Beverage

The Basic Program Cost of this Program does not include costs associated with any meals or other food and beverage that you might want to provide for your Program participants. If you will be providing any meals or other food and beverage for Program participants during this Program or immediately before or after it, you agree to provide and pay for those same meals and other food and beverage for the Disney Institute facilitator(s) for this Program. If the location for this Program is to be provided by us, meals or other food or beverage must be booked separately with us. Please contact us to check availability and pricing.

REIMBURSEMENT FOR TRAVEL RELATED COSTS AND EXPENSES

In addition to the Program costs and other charges described herein, you shall reimburse us, within 30 days after your receipt of our invoice, for the costs and expenses incurred by us for the following items in connection with each Program:

- **COACH CLASS AIRFARE:** Coach class airfare for the Disney Institute facilitator(s) to travel to and from each Program area airport. The cost of the airfare to be reimbursed will not, however, exceed a total of $900.00 per facilitator per Program. Please note, in this regard, that the facilitator(s) may be traveling from and/or to airports other than Orlando International Airport (e.g., the facilitator(s) may travel to any Program from a prior engagement or from any Program to a subsequent engagement). However, if a facilitator is coming to or from an international destination, reimbursement shall be only for the portion of the airfare allocable to the domestic leg of the flight to the Program area airport and the portion of the airfare allocable to the domestic leg of the flight from the Program area airport. Due to our travel policies and security guidelines, airfare MUST be booked by our travel department and may not be booked by you, your travel department or any affiliated travel agent.
- **ACCOMMODATIONS:** Separate accommodations for the Disney Institute facilitator(s) for each Program at the hotel at which that Program is to occur or, at our option (including, without limitation, if the Program is not being presented at any hotel), at such other hotel as we deem appropriate (located no more than 30 miles from the Program location and comparable in quality to the *Walt Disney World®* Resort hotels designated by us as "moderate"). Reimbursement hereunder shall include any applicable resort or other similar fees. Notwithstanding the foregoing, however, instead of reimbursing us for such accommodations for any Program, you may, with our consent, book such accommodations for the Disney Institute facilitator(s) at your sole cost and expense, provided that, at least 60 days before the start of the Program (or, if later, at the time of signing this Agreement), you furnish us with the hotel name, address and phone number; the reservation confirmation number; and the arrival and departure dates.
- **STANDARD DOMESTIC PER DIEM:** Meal, ground transportation and incidental expenses for the Disney Institute facilitator(s) for the day(s) of each Program and up to two (2) travel days for each Program. Reimbursement shall be at the per diem rate of $125.00 per Disney Institute facilitator per day. This per diem rate represents the typical daily expenses incurred by each Disney Institute facilitator for Disney Institute programs presented within the continental United States and is intended to help streamline and simplify your billing processes. The full daily reimbursement rate will be charged for all Program and travel days without regard to the time spent in travel on any travel day. This reimbursement shall be made without regard to actual expenditures and, accordingly, no itemization of expenses, receipts or other supporting documentation will be required. In addition, any meals, ground transportation and/or incidental expenses provided and paid for separately by you will not reduce the per day rate charged.

Our determination of the above reimbursements based on the foregoing shall be final and binding absent fraud or manifest error.

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PAYMENT SCHEDULE

Invoice #: G0609972	Client Name: Larry Burke Sales Manager: Christina Keene
Event Date(s): Wednesday, November 7, 2012 Thursday, November 8, 2012	Payment Method: Credit card, cashier's check, personal check, company check, or wire or ACH transfer as outlined below. If paying by check, please make your check payable to "Disney Destinations, LLC" (Receiving Agent for Disney Institute)
To: Larry Burke Director, Office of Leadership Development Department of Professional Learning and Accountability 3877 Fairfax Ridge Rd Fairfax, VA 22030	Bill To: Larry Burke Director, Office of Leadership Development Department of Professional Learning and Accountability 3877 Fairfax Ridge Rd Fairfax, VA 22030

Date	Payment
At least 45 days before the start of each Program	You will pay us the amount of **$50,000.00.**
At least 30 days and 20 days before the start of each Program	You will provide us estimates of the number of Program attendees.
Within 30 days after you receive our invoice for each Program	You will pay us any charges on that invoice not previously invoiced or paid.

IMPORTANT FOR ALL PAYMENT METHODS: Please include your Organization Name, Group Booking Number (GMR #G0609972), and "For DI Prgm"

Mailing Address

Christina Keene
Disney Institute
PO Box 10000
220 Celebration, 3rd Floor
Lake Buena Vista, FL 32830

Overnight Courier Address

Christina Keene
Disney Institute
220 Celebration Place, 3rd Floor
Celebration, FL 34747
Phone: (240) 671-8383

Wire or ACH Transfer Information
(subject to change by us)

IMPORTANT: Please include your Organization Name, Group Booking Number (G0609972), and "For DI Prgm"
Federal Tax ID Number: 59-3608084

Bank of America
100 West 33rd Street
New York, NY 10001
ABA Number for Wire Payment: 026009593
ABA Number for ACH Payment: 122000030
SWIFT Address: BOFAUS3N
Account Number: 1235301108
Amount in U.S. Funds
Payable to: Disney Destinations, LLC
(Receiving Agent for Disney Institute)

_____ Initials