

## MINUTES

### Fairfax County School Board and Fairfax County Board of Supervisors Fairfax County Government Center, Rooms 9 and 10

Work Session No. 18/**Infrastructure Financing Committee (IFC)**

September 11, 2013

#### 1.01 Call to Order and Announcements

Fairfax County Board Supervisor John Cook convened the meeting at 3:00 p.m. with the following Fairfax County School Board members and Fairfax County Board of Supervisors present:

Sandy Evans (Mason)	Supervisor John Cook (Braddock)
Patty Reed (Providence)	Supervisor John Foust (Dranesville)
Kathy Smith (Sully)	Supervisor Jeff McKay (Lee)

#### County Personnel Present:

Fairfax County Executive, Edward Long, Jr.; Fairfax County Chief Financial Officer, Susan Datta; Deputy County Executive, Dave Molchany; Deputy County Executive, Rob Stalzer; Deputy County Executive, Dave Rohrer; County Deputy Director Department of Management and Budget, Joe Mondoro; County Capital Program Coordinator, Martha Reed; County Debt Manager, Joe LaHait; Management Analyst, Mary Casciotti; Park Authority Acting Director, Cindy Messinger; Director of Planning and Development Division Park Authority, David Bowden; Park Authority, Sara Baldwin; Park Authority, Mike Baird; Park Authority, Todd Johnson; Park Authority, John Lehman; Director of Planning Division DPZ, Marianne Gardner; Director DPWES, James Patteson; Deputy Director DPWES, Ron Kirkpatrick; Director of Building Design and Construction DPWES, Carey Needham; DPWES, Tom Williamson; DPWES, Bill Schell; County Attorney, David Bobzien; Director Office of Public Affairs, Merni Fitzgerald; Chief of Staff to Supervisor Cook, Kiel Stone; Aide to Supervisor McKay, Linda Waller; Aide to Chairman Bulova, Mark Thomas; Aide to Chairman Bulova, Bridget Geiger; Director Facilities Management Department, Jose Comayagua; Director Department of Transportation, Tom Biesiadny; FCDOT, Mike Lake; Administration for Human Services, Fedous Hakim; Administration for Human Services, Jahleh Moslehi; County Board Auditor, Michael Longhi, Office of the Board's Auditor, Jessica Tucker; Legislative Director, Claudia Arko

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Fairfax County Public Schools Personnel:

Chief Financial Officer, Susan Quinn; Assistant Superintendent of Facilities and Transportation Services, Jeffrey Platenberg; Director of Design and Construction, Kevin Sneed; School Board Facilities Planning Advisory Council member, Karen Hogan; Director of Facilities Planning, Lee Ann Pender; Deputy Clerk of the Board, Lizette Torres-Barthel

Others Present:

Rob Whitfield; FCCPTA, Tim Thompson; FCCPTA, Walt Carlson

DISCUSSION

**1.02 Administrative Items**

- The committee approved the minutes from the August 7, 2013 meeting with no changes.

**1.03 County Infrastructure Maintenance and Capital Renewal Program**

- The committee listened to a presentation on the county's Infrastructure Maintenance and Capital Renewal Program which included the following:
  - A discussion of capital renewal requirements. The committee asked that the school staff provide a comparable presentation on the schools' capital renewal requirements.
  - The committee asked staff to explore and/or expand areas where there are interim agreements between county agencies or between the county and schools to determine whether there may be ways to achieve greater efficiencies by looking at shared sites, sites where multiple agency staff provide services, leverage contractors, etc., such as field mowing and snow plowing.
  - The committee asked that DPWES provide their best estimate of where the orphan service drives are located throughout the county. In addition, the committee asked staff to find out the amount VDOT spends annually on trail maintenance.
  - The committee asked about the Silver Line landscaping requirements as compared to other metro stations.

**1.04 Proposed Meeting Schedule**

- October 2 (Room 9 &10), November 6 (Rooms 2 & 3), and December 4 (Room 9 &10).

The meeting adjourned at 5:15 p.m.

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Q and As:

1. Why is maintenance being paid for out of school general obligation bonds - ***Provided on September 11, 2013***
2. Provide a chart that includes actual ratio of debt to disbursements for neighboring jurisdictions (include their bond rating) – ***Provided on August 7, 2013***
3. Present a chart showing forecasted bond sales and capacity – ***Provided on August 7, 2013***
4. Present the pros and cons of short vs. long term bond maturities (20 years vs. 30 years) – ***Provided on August 7, 2013***
5. Provide information on the history of the 10% debt ratio, showing how capacity can disappear when expenditures are reduced – ***Provided on August 7, 2013***
6. What can be done to reduce the cost of construction to help close the gap of unfunded school capital requirements? What would the \$25 million requested in increased bond sales provide and what would not be provided? - ***Provided on September 11, 2013***
7. Are there changes in code or other practices that could reduce the cost of renovating/building schools? - ***Provided on September 11, 2013***
8. What is the impact of scheduling school renovations at 30, 35 or 40 years, rather than 25 years? - ***Provided on September 11, 2013***
9. Please provide a list of all schools, their age, when they were last renovated, and the cost of that renovation. Please include examples of the schools renovated in the last 6 years. - ***Provided on September 11, 2013***
10. Please provide details regarding space allocation policies for particular kinds of instructional programs. For example, what size space is required for music, for art, for gifted and talented programs, for classrooms for children with special needs, etc... compared to those for ordinary classrooms. - ***Provided on September 11, 2013***
11. Please provide statistics and back up data for the chart on page 17 of the Schools CIP presentation. - ***Provided on September 11, 2013***
12. For all Schools please provide capacity levels, including current enrollment numbers over or under capacity. - ***Provided on September 11, 2013***
13. Analyze a program of conducting a "mini-renovation" at the 20-25 year mark that would update essential systems only, followed by a more complete renovation at the 40 year mark. Outline what such a program would look like, assess the impact on students, and analyze the cost impact on the CIP program. - ***Provided on September 11, 2013***
14. Provide a slightly different slide in the FMD Capital Renewal Presentation for Slide #3; showing ranges (not cumulative numbers).
15. Please provide the best estimate of where the orphan service drives are located throughout the County. In addition, please provide information regarding how much VDOT spends annually on trial maintenance.
16. Provide additional information regarding the Silver Line landscaping requirements as compared to other metro stations.

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Follow- up Actions:

1. Refer the concept of PPEAs (opportunities and challenges) to a joint Board of Supervisors/School Board meeting
2. Refer the discussion of the 10 Principles of Financial Management to a Joint School Board/County Board meeting
3. At August 7, 2013 meeting, include a summary of paydown expenditures over the last several years and some general comments about paydown funding and limitations – ***Provided on August 7, 2013***
4. At future meeting, discuss the Comprehensive Plan (how it works, how it is changed) - ***Scheduled for December meeting***
5. At a future meeting discuss the Joint Use resolution and how we can better work together on use of facility space - ***Scheduled for November meeting***
6. Explore ways that the County's Public Transit could supplement School bus fleet and add to the agenda of a future meeting
7. Request for Schools to provide a similar presentation on Infrastructure requirements at October meeting. - ***Scheduled for October meeting***

Parking Lot:

1. How are programming changes, such as additional requirements for AAP schools prioritized against what is already in the CIP?