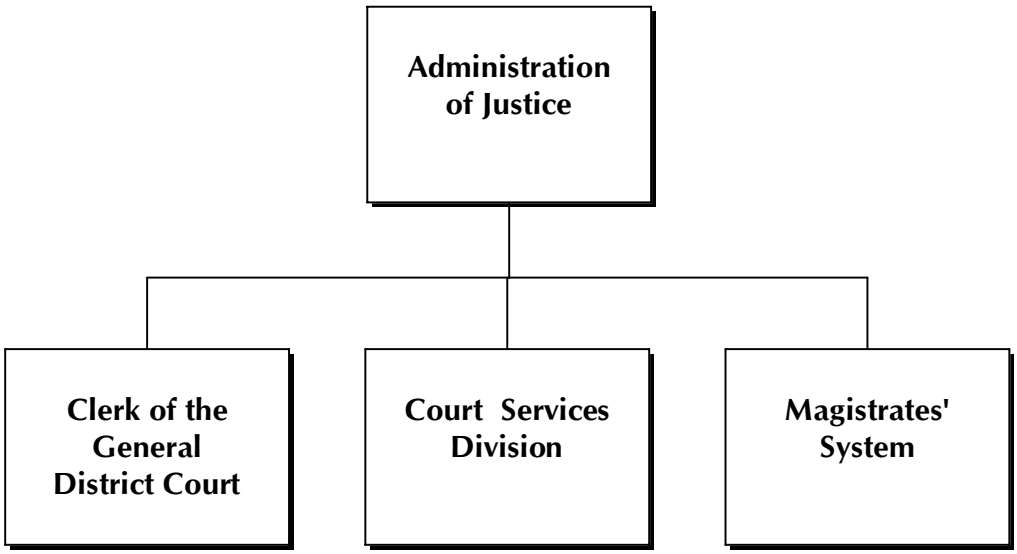
General District Court



Mission

To provide equal access for the fair and timely resolution of court cases. The Court Services Division serves the Courts and the community by providing information, client supervision and a wide range of services in a professional manner while advocating public safety.

Focus

The General District Court (GDC) operates under the administrative guidance of the Office of the Executive Secretary of the Supreme Court of the Commonwealth of Virginia and the Committee on District Courts. It administers justice in the matters before the Court. The Court's operations include three divisions, Civil/Small Claims, Criminal and Traffic Court, as well as the Magistrate's Office and Court Services.

The General District Court is part of the judicial branch of the state government and its clerical office staff is almost entirely state funded. The Court Services Division (CSD), however, is primarily County funded. The CSD conducts interviews and provides investigation information on incarcerated defendants to assist judges and magistrates with release decisions; pretrial community supervision to defendants awaiting trial; and, probation services to convicted misdemeanants and convicted non-violent felons (Class 5 and Class 6). The CSD also manages court-appointed counsel and interpretation services and provides some pre-trial services to the Circuit and Juvenile and Domestic Relations District Courts.

THINKING STRATEGICALLY

Strategic issues for the department include:

- Improving the efficiency and effectiveness of daily court operations.
- Improving services and programs to meet the needs of a diverse population.
- Increasing community resources and staffing to meet the increasing caseload in the Supervised Release Program and Probation Program.

County financial constraints and restricted state grant funding affect staffing and the level of service that the agency can provide. New caseload and legislative changes also have a major impact on how the Court operates. Since both of these factors are

outside the Court's control, it is often difficult to anticipate trends and future needs. GDC's total caseload increased from 259,293 new cases in calendar year (CY) 2003 to 310,168 new cases in CY 2006.

General District Court's new cases have shown slight fluctuations in CY 2007, but are expected to remain consistent with CY 2006's total caseload. Criminal and Traffic caseloads are totally dependant on the time and effort initiated by the Fairfax County Police Department and the magistrates. Increased traffic enforcement programs produce sudden, unforeseen increases in the traffic docket. The history of the Court shows heavier traffic caseloads in the second half of the calendar year.

The civil court case count fluctuates as the economy changes. It is expected that the civil caseload will remain consistent in CY 2007.

Type of Case	CY 2003 Actual	CY 2004 Actual	CY 2005 Actual	CY 2006 Actual	CY 2007 Estimate
Criminal	24,921	25,668	26,724	26,599	26,599
Traffic	185,842	225,720	244,286	239,483	239,483
Civil	46,848	44,566	45,344	44,086	44,086
Small Claims [1]	1,682	1,698	NA	NA	NA
TOTAL [2]	259,293	297,652	316,354	310,168	310,168

[1] Beginning in CY 2005, Small Claims case statistics were combined with Civil cases.

[2] In CY 2005, the state's methodology for identifying cases changed, resulting in different case totals than reported in previous budget documents.

The agency has identified four key drivers that impact future initiatives and guide the Court Services Division's goals and objectives. All are carefully aligned with the mission of the Court: to provide access and fair resolution of court cases while advocating public safety.

Staffing and Funding Resources: The operation of CSD depends on funding received from Fairfax County and state grants. Increased funding for the program within the past two years has improved the staffing issues. In FY 2006, CSD received 2/2.0 SYE Probation Counselor II positions due to increased caseload and the need to provide safety to the community by adequately supervising offenders. Although the County funded two additional Probation Counselor II positions, the client ratio to Probation Counselor remained high and in the FY 2007 the state grant provided funding to activate 1/1.0 SYE Probation Counselor II position that was previously not filled due to insufficient funding. In FY 2006, there was a 16 percent increase in the Supervised Release Program (SRP) caseload and eight percent decline in the Probation caseload. Increases in the SRP caseload have a greater impact on the staff due to the intensity of the supervision: clients' contact is weekly vs. monthly, more written court reports required, etc. The staff time dedicated to SRP defendant vs. probation is recognized by the Department of Criminal Justice Services (DCJS) in the client/staff ratio formula: 40 SRP defendants for one Probation Counselor or 60 probationers for one Probation Counselor. It should be noted that CSD Probation Counselors have dual caseloads, both SRP defendants and probationers. In FY 2006, each Probation Counselor has had a daily average caseload of 24 pretrial defendants and 63 probationers.

In an attempt to respond to current trends, one approach has been more effective use of technology. Court Services was selected by the Department of Criminal Justice Services as a test site for the upgrade and enhancement features to the state automated case management system, Pre-Trial Community Corrections (PT/CC). GDC has a Probation Counselor who is an active participant on the PT/CC Advisory Committee, which is responsible for making recommendations regarding upgrades and enhancements to the PT/CC system. CSD has been cited by DCJS as a model program for our proficient use of PT/CC. Another approach has been the work of the CSD Management Team which continues to meet in an effort to work smarter. The team discusses and brainstorms ways to improve the work environment, increase productivity, create a sense of ownership, and empower the staff.

Caseload: In past years, the number of clients referred by the Court to CSD programs has significantly increased. In FY 2003, pretrial enrollments increased by 22 percent and probation enrollments increased by 18 percent. In FY 2004, pretrial enrollments increased again by 37 percent and probation enrollments increased by 4 percent. An unanticipated 54 percent growth in probation referrals in FY 2005 required CSD to reduce the pretrial enrollments by 33 percent. This action was necessary because the caseload had become unmanageable for existing staff, thus reduction was required to safeguard public safety and to maintain the integrity of the program. Because of additional funding for staff received in FY 2006, CSD was able to increase the SRP caseload by 16 percent. It is very important that the caseloads don't grow too quickly and become unmanageable. CSD is dedicated to providing professional quality service to maintain safe and caring communities.

Community Resources: The mental health services crisis across the nation and in the County has recently received much attention in the media. In FY 2005, 30 percent or 354 of the probationers in the County were referred for counseling services, and in FY 2006 the referrals increased to 35 percent or 382 probationers. Additionally, some services are not available through the County (such as sex offenders' treatment). The Probation Officers are challenged to find reliable and affordable treatment providers that can provide services in a timely manner to meet the deadlines imposed by the Courts.

Diversity: According to the U.S. Census as of 2005, 33.4 percent of Fairfax County's population speaks a language other than English at home. The General District Court serves an increasingly diverse population. Increased resources need to be utilized in the future to translate forms, signage, web site information and automated phone system messaging. CSD staff manages the interpretation services for the GDC. In FY 2006, interpretation services were provided for 19,364 clients (a 13 percent increase), including 17,079 Spanish speaking clients, 1,276 Korean speaking clients, 543 Vietnamese speaking clients, and 466 clients of various other languages. Bilingual professional staff must continue to be hired and retained. In FY 2006, approximately 28 percent (an increase from 18 percent in FY 2005) of the clients in the Supervised Release Program (SRP) and 12 percent (remained the same as in FY 2005) of the probation clients are Hispanic and speak little or no English. Bilingual probation counselors are required in order to effectively and efficiently manage the caseload. Overcoming language, cultural and disability barriers is crucial in providing a diverse population with quality services. The staff must operate with a high level of cultural competency to interact with an increasingly diverse population.

General District Court

Budget and Staff Resources

Agency Summary		
Category	**FY 2007 Actual**	**FY 2008 Adopted Budget Plan**
Authorized Positions/Staff Years[1]		
Regular	22/ 22	22/ 22
State	124/ 117	124/ 117.5
Expenditures:		
Personnel Services	$1,345,412	$1,421,801
Operating Expenses	810,429	863,263
Capital Equipment	0	0
Total Expenditures	**$2,155,841**	**$2,285,064**
Income:		
Courthouse Maintenance Fees	$366,244	$377,600
General District Court Fines/Interest	94,118	111,413
General District Court Fines	8,007,681	8,136,512
Miscellaneous Revenue	0	0
Recovered Costs - General District Court	120,776	120,433
State Reimbursement - General District Court	69,599	67,293
Total Income	**$8,658,418**	**$8,813,251**
Net Cost to the County	**($6,502,577)**	**($6,528,187)**

[1] State positions are totally funded by the state. However, the County provides Capital Equipment and partial funding support for Operating Expenses for these positions.

SUMMARY OF ALL AGENCY LOBS (FY 2008 Adopted Budget Data)

Number	*LOB Title*	*Net LOB Cost*	*Number of Positions*	*LOB SYE*
85-01	Operational Support for the General District Court	($7,733,955)	0	0.0
85-02	Pretrial Services	$784,962	16	16.0
85-03	Community Supervision Services	$420,806	6	6.0
TOTAL		**($6,528,187)**	**22**	**22.0**

LOBS SUMMARY

85-01: Operational Support for the General District Court

Fund/Agency: 001/85	General District Court
LOB #: 85-01	Operational Support for the General District Court
Personnel Services	$282,409
Operating Expenses	$796,887
Recovered Costs	
Capital Equipment	$0
Total LOB Cost:	$1,079,296
Federal Revenue	$0
State Revenue	$0
User Fee Revenue	$0
Other Revenue	$8,813,251
Total Revenue:	$8,813,251
Net LOB Cost:	($7,733,955)
Positions/SYE involved in the delivery of this LOB	0 / 0.0
State Positions	124 / 117.5

► LOB Summary

The Fairfax County General District Court is a court of limited jurisdiction which hears matters involving adults charged with traffic violations and criminal misdemeanors, civil suits and small claims cases, and conducts preliminary hearings in felony cases according to authority granted in the Code of Virginia. The three clerical divisions of the Court include:

CRIMINAL: Two courtrooms are used each day for criminal cases involving adults charged with misdemeanor offenses involving a penalty of up to 12 months in jail and/or a fine up to $2,500. Approximately 100 to 150 misdemeanor cases are scheduled on the daily criminal docket. Six courtrooms are used Monday through Wednesday to conduct preliminary hearing of felony cases. There are an average of 130 felony cases per day.

TRAFFIC: Adult traffic matters are heard in five or six courtrooms each day. Traffic violations include infractions, punishable by a fine only, and more serious misdemeanors, such as DWI and reckless driving. Traffic dockets vary in size a great deal with anywhere from 800 to 2,000 total cases docketed each day.

CIVIL/SMALL CLAIMS: The Court has exclusive jurisdiction in civil cases involving $4,500 or less and concurrent jurisdiction with the Circuit Court in cases up to $15,000. Small Claims hears unrepresented civil matters (attorneys are not allowed) involving amounts of $5,000 or less. The Court hears approximately 150 to 200 Civil cases each day and less than 100 Small Claims matters one day each week.

▶ Method of Service Provision

The Fairfax County General District Court provides service to the citizens of Fairfax County and all persons having matters before the court by utilizing a staff of 82 state of Virginia employees, 11 Judges, and 31 Magistrates. Personnel Services include the magistrate supplement only. The Virginia General Assembly elects eleven judges for a term of six years. The Chief Judge determines the time and location where court will be held. Currently, court is conducted at the Judicial Center five days a week, in Fairfax City twice a week, and in the towns of Vienna and Herndon once a week. Under the provision of Code of Virginia Section 16.1-69.38 the Court has established a voluntary mediation program for the alternate resolution of civil disputes.

▶ Mandate Information

There is no federal or state mandate for this LOB.

85-02: Pretrial Services

Fund/Agency: 001/85	*General District Court*
LOB #: 85-02	***Pretrial Services***
Personnel Services	$751,024
Operating Expenses	$33,938
Recovered Costs	$0
Capital Equipment	$0
Total LOB Cost:	$784,962
Federal Revenue	$0
State Revenue	$0
User Fee Revenue	$0
Other Revenue	$0
Total Revenue:	$0
Net LOB Cost:	$784,962
Positions/SYE involved in the delivery of this LOB	16 / 16.0
Grant Positions	2 / 2.0

▶ LOB Summary

Purpose
To provide an alternative to pretrial incarceration by evaluating defendants, informing and making bail recommendations to the judiciary in a timely, accurate, and professional manner.

Background
The Pretrial Evaluation Unit of Court Services Division (CSD) primarily provides pretrial services to the General District Court (GDC), but also serves Circuit Court and Juvenile & Domestic Relations District Court (J&DR). Pretrial investigations provide information about the defendants to the judiciary to assist them in making informed decisions about defendants' release/detention status. Pretrial investigation has several components: defendant's interview, call to references (family,

employers, and neighbors) to verify the defendant's information, extensive record checks to include NCIC, VCIN, local criminal records, DMV, and court records for pending charges. Based on this collection of information the staff makes the following recommendations to the judiciary: Personal Recognizance release, Third Party release, Supervised Release Program for community supervision, bond amount increased, bond amount decreased, bond amount remained the same, and no bond. This information is used by the magistrates at the initial bail hearing, resulting in an earlier release of qualified defendants and thus saving jail days. If the defendant remained incarcerated the investigation information is used at the arraignment hearing. Additionally, it is also used for bond motion hearings in GDC and the Circuit Court. The staff also complete financial interviews on defendants on which the court determines eligibility for the court appointed counsel.

Other pretrial services are performed by Court Services' Administrative Unit and Volunteer/Intern Unit. The Administrative Unit assigns and processes the case paperwork as well as maintains the schedules and manages court interpretation services. The interpretation service is a very complex management challenge because Fairfax County has a very diverse population whose needs for services are much greater than any other county in Commonwealth of Virginia. Additionally, the staff respond daily to numerous telephone calls and walk-in inquiries. CSD's Volunteer/Intern Unit's primary duty is conducting interviews to determine eligibility for court appointed counsel. They also provide a number of support services for Court Services and the other Divisions in GDC.

Funding Sources

There are 16/16.0 SYE positions (two positions are job-share and three positions were included at 50 percent in this LOB) and eight (8) exempt limited-term positions funded by the County. (Note that the chart only allows reporting as 16/16.0 SYE). Also, there are 2/2.0 SYE positions funded by the State Pretrial Services Act Grant. These positions make up the staffing of the Pretrial Evaluation Unit, Administrative Unit, and one Volunteer Coordinator II supervising 48 volunteers/interns. The Pretrial Evaluation Unit is located within the Magistrates Office of the Fairfax County Adult Detention Center and they provide coverage 24 hours per day seven day per week.

Accomplishments

In FY 2007, the Administrative Unit provided interpreter services provided to 20,228 clients in the GDC, with the top three languages remaining Spanish, Korean, and Vietnamese.

This staff also assigned and processed paperwork in 14,679 cases in which the defendants was eligible for court appointed counsel. These services are essential for the fair and timely resolution of court cases.

The Volunteer Coordinator continues to recruit and retain volunteers while expanding their duties to provide a wider range of services to the Courts. In FY 2007, 52 citizens/interns volunteered over 5,300 hours and completed 5,037 financial interviews that are used to determine eligibility for court appointed counsel. The dedication and commitment of our volunteers/interns is an invaluable resource.

In FY 2007, the staff completed 7,597 pretrial investigations and made recommendations (96 percent acceptance rate by judiciary) resulting in 217 defendants released on personal recognizance, 529 defendants placed in the Supervised Release Program (SRP), 1 placed in SRP with secure bond, 1,370 defendants' bond reduced, 3,351 bonds remained the same, and 134 bonds increased.

Future Initiatives

- Hire professional staff that is bilingual (see Workforce Planning, page 23). Continue to work with the County's Department of Human Resources to ensure opportunities for employment with Court Services reaches Hispanic professionals. The Administrative Unit will continue to announce job opportunities to Spanish interpreters so they can "spread the word."

- Increase the recruitment and placement of volunteers/interns in other criminal justice agencies. The Volunteer Coordinator will reach out to civic and educational organizations on an ongoing basis to broaden the diversity of the volunteer/intern group and to increase the number of volunteers/interns and their skill level.

- Increase community outreach to broaden awareness of the Court Services Division and its services through presentations and updated information brochures and handouts. The Volunteer Coordinator and Director are responsible for generating user-friendly print materials.

- Develop a plan to begin the process for magistrates at Mount Vernon substation to place defendants into the Supervised Release Program (SPR). However, this may not be realized without additional resources being made available to Court Services.

Pretrial Services Goals and Objective

Goal 1: To esnure that the best release or detention decision is made at the earliest practical time in the criminal justice process, and ensure that judicial officials receive all relevant available information.

(1) To provide recommendations that result in release of eligible adult defendants awaiting trial at the arraignment hearing.

(2) To provide recommendations to the magistrates for release of eligible adult defendants at the initial bail hearing.

(3) To conduct jail review of defendants awaiting trial in the ADC in order to save jail days.

Goal 2: To provide defendant background information and recommendations for use by judicial officers.

(1) To complete pretrial investigations on eligible adult defendants awaiting trial in the Adult Detention Center (ADC).

(2) To provide financial interviews and criminal history records on J&DR adult defendants awaiting trial in the ADC.

Goal 3: To increase the use of release by non-secured bond where appropriate.

(1) To provide recommendations for release by non-secured bond resulting in new SRP referrals.

(2) To verify references on cases on which recommendations are made.

Goal 4: To provide services to improve the efficiency and effectiveness of the local criminal justice system.

(1) To provide investigation information to the judiciary and prosecutors on bond motion cases.

(2) To provide criminal history records to Opportunities, Alternatives, Resources (OAR) and Alternative Community Services Program (VAC) on defendants to determine their eligibility for the first-time shoplifting diversion program.

(3) To provide criminal history records on defendants to determine their eligibility for the Alcohol Safety Action Program's (ASAP) first-time marijuana diversion program (251 dispositions).

Goal 5: To develop a partnership with other criminal justice agencies and community referral agencies.

(1) To attend quarterly Magistrates Committee meetings.

(2) To provide an orientation briefing and a packet of information on the Pretrial Evaluation Unit and the Court Services Division to all new judges and magistrates.

(3) To seek joint training opportunities with other criminal justice agencies.

► Method of Service Provision

The Pretrial Services Unit has two components: defendant investigations and provision of services to defendants requiring court appointed counsel or interpreters. The investigation process includes a thorough search of criminal history records and court records (performed by criminal record specialists), interviewing the defendant, verifying the information by contacting family, employers and other sources, and making recommendations to magistrates and judges concerning pretrial release of defendants (performed by the evaluators). Staff cover shifts in the Fairfax County Adult Detention Center providing coverage seven days per week, 24 hours per day. Additional staff manage the court appointed attorney system with the assistance of volunteers who conduct financial interviews for determining eligibility for court appointed counsel. Staff also manage a group of contract interpreters by scheduling assignments for client/attorney interviews and court hearings and processing paperwork for reimbursement.

► Mandate Information

Mandated Information

This LOB is state mandated. The percentage of this LOB's resources utilized to satisfy this mandate is 100 percent. See the January 2007 Mandate Study, page 16 for the specific state code and a brief description. The pretrial services benefit the County by reducing the costly incarceration of defendants while protecting public safety.

85-03: Community Supervision Services

Fund/Agency: 001/85	General District Court
LOB #: 85-03	**Community Supervision Services**
Personnel Services	$388,368
Operating Expenses	$32,438
Recovered Costs	$0
Capital Equipment	$0
Total LOB Cost:	$420,806
Federal Revenue	$0
State Revenue	$0
User Fee Revenue	$0
Other Revenue	$0
Total Revenue:	$0
Net LOB Cost:	$420,806
Positions/SYE involved in the delivery of this LOB	6 / 6.0
Grant Positions	7 / 7.0

▶ LOB Summary

Purpose
To provide professional supervision to both pre-trial defendants and post-trial offenders while reducing recidivism, failure to appear, and the risk to public safety.

Background
The Case Management Unit in CSD provides probation services which give the judicial system sentencing alternatives for misdemeanant offenders for whom the court may impose a jail sentence. Community probation helps to relieve jail overcrowding by making jail beds available for more serious offenders while the protection of the community is provided through monitoring and supervision. Offenders placed on community probation by the courts may have all or part of their sentence suspended by the courts conditioned upon the successful completion of probation. Community probation also enables Fairfax County to better utilize programs and services specifically designed to meet the rehabilitative needs of selected offenders.
Probation Officer will supervise the following for the court:

- Community service
- Payment of court costs & fines
- Restitution payments
- Substance abuse & mental health referrals

The Case Management Unit in GDC also provides pretrial supervision through the Supervised Release Program (SRP). This program provides community supervision for defendants released under special conditions by the judiciary pending their court dates. The evaluation and supervision components have become more integrated to increase referrals and to shorten the referral process.

Once released under supervision, probation officers maintain contact with defendants, determine if substance abuse education and/or counseling are appropriate, and make referrals to other programs as necessary.

Offenders and defendants placed on community supervision are required to abide by the following conditions:

- Office visits with case manager
- Submit to random drug/alcohol screening
- Provide home and employment verification
- Complete substance abuse and/or mental health treatment if required
- Complete any other conditions imposed by the court

Offenders placed on community supervision must be 18 years old or considered an adult at the time of conviction. Probation Officers will keep the court informed of the offender/defendant's progress.

Funding Source

There are 7/6.5 SYE (50 percent of three positions support this LOB) probation officer positions funded by the County, 7/7.0 SYE positions funded by State Comprehensive Community Corrections Act Grant and 2 part-time exempt limited-term positions funded by the state grant make up the staffing for the Case Management Unit. (Note that the chart only allows reporting of 6/6.0 SYE.) Presently because of limited space the probation officers are disbursed throughout the courthouse and the ADC. For the first time, in the new courthouse the Case Management staff will be together.

Accomplishments

Offenders are held accountable to the community for their criminal behavior and they are required to perform hours of community service, to pay restitution to victims, and to pay court cost and fines. In FY 2007, offenders completed over 5,700 hours of community service, and paid over $250,000 in restitution, court costs and fines.

In April 2007, the Alcohol Diversion Program (ADP) was started to provide alcohol education to under age drinkers and to relieve the courts dockets by expediting these cases through the system. Services were provided to 124 defendants.

In response to state requirements, Probation Officers are to ensure all sex offenders on their caseloads are registered and offenders with felony convictions have submitted DNA samples.

CSD continues to add to the list viable community service worksites. Probation Officers are doing direct placements, cutting out the placement fees charged by other agencies thus eliminating one reason some offenders delay or refuse to comply.

Future Initiatives

- Continue to develop and update brochures and handouts that market the services the agency provides. The Court Services Director is responsible for ensuring that reference material is accurate and current. Special emphasis will be placed on providing relevant and up-to-date information to judges, court clerks, and interpreters.

- Hire professional staff that is bilingual (*see Workforce Planning, page 23*). Continue to work with the County's Department of Human Resources to ensure opportunities for employment with Court Services reach Hispanic professionals. The Administrative Unit will continue to announce job opportunities to Spanish interpreters so they can "spread the word."

- Increase community outreach to broaden awareness of the Court Services Division and its services through presentations and updated information brochures and handouts. The Volunteer Coordinator and Director are responsible for generating user-friendly print materials.

Community Supervision Goals and Objectives

PRETRIAL SUPERVISION: Supervised Release Program (SRP)

Goal 1: To reduce incidences of failure to appear in court and improve public safety by providing supervision to the defendants in the Supervised Release Program (SRP).

(1) To maintain the current failure to appear rate of 10 percent per year.

(2) To increase the number of defendants who successfully comply with the conditions of their release.

(3) To conduct initial & random drug screenings on SRP defendants in order to assess recent drug use.

(4) To refer SRP defendants to a combination of drug education and/or counseling programs.

POST-TRIAL SUPERVISION: Community Probation

Goal 1: To provide supervision to offenders referred to the program.

(1) Supervision of offenders:
   (a) To supervise new offenders referred by the local jurisdiction and new offenders transferred from other jurisdictions.

(2) To conduct initial & random drug screenings on offenders referred to the program.

(3) To supervise local offenders to promote successful completion of probation.

Goal 2: To make offenders accountable to the community for their criminal behavior.

(1) To facilitate offenders completing community service hours.

(2) To facilitate local jurisdiction offenders' payment of restitution.

(3) To monitor offenders' payment of court costs and fines.

Goal 3: To provide offenders with education, training, and treatment to enable them to become fully functional members of the community.

(1) To supervise offenders' referred to drug education and/or counseling referrals.

(2) To supervise offenders identified with mental health and other behavioral problems and refer them to appropriate agencies, as needed.

Goal 4: To create partnerships with community organizations and other criminal justice agencies for the purpose of education, collaboration, and inclusion in the decision-making and planning process.

(1) To participate monthly as an active member of the Fairfax County Criminal Justice Advisory Board, Community Criminal Justice Board, Virginia Community Criminal Justice Association, etc.

(2) To provide all new judges and magistrates with an orientation and a packet of information on the Case Management Unit and the Court Services Division.

(3) To seek joint training opportunities with other criminal justice agencies.

► Method of Service Provision

Community Supervision Services consists of six County funded positions and seven state funded grant positions. The County positions are a team of five sworn Probation Officers and one Probation Supervisor II. Of the grant positions, five provide community supervision serviced for General District Court and two provide services for the Juvenile and Domestic Relations District Court. The Probation Officers work extended evening and early morning hours to accommodate defendants/offenders' work schedules. Officers also travel to an office located in the Route I - Alexandria corridor to meet with clients who have transportation problems coming to Fairfax City. Officers refer clients to a variety of community programs to assist the defendants/offenders in their rehabilitative process.

► Mandate Information

This LOB is state mandated. The percentage of this LOB's resources utilized to satisfy this mandate is 100 percent. See the January 2007 Mandate Study, page 16 for the specific state code and a brief description.

AGENCY PERFORMANCE MEASURES

Objectives

- To have 96 percent of the staff bond recommendations, which are based on thorough investigation and sound judgment, accepted by the Judiciary in accordance with legal statute in order to protect public safety.

- To achieve 81 percent successful closure of the Supervised Release Program (SRP) cases by closely supervising defendants' compliance with the conditions of release.

- To close 75 percent of the probation cases successfully by closely supervising the probationers' compliance with the conditions of probation.

Indicator	Prior Year Actuals FY 2006 Actual	Prior Year Actuals FY 2007 Estimate/Actual	Current Estimate FY 2008	Future Estimate FY 2009	LOB Reference Number
Output:					
Pretrial interviews/investigations conducted	7,665	7,669 / 7,597	7,670	7,600	85-02
Supervised Released Program annual enrollment	1,011	1,014 / 880	1,018	900	85-03
Probation program annual enrollment	1,092	1,095 / 1,369	1,098	1,200	85-03
Efficiency:					
Average investigations conducted per shift	11	11 / 10	11	11	85-02
Average daily SRP caseload per Probation Officer	24	22 / 30	22	22	85-03
Average daily probation caseload per Probation Officer	63	57 / 65	57	60	85-03
Service Quality:					
Percent of recommendations accepted for defendants' release	96%	96% / 96%	96%	95%	85-02
Average failure to appear rate on return court dates	11%	10% / 11%	10%	12%	85-03
New arrest violation rate	7%	7% / 7%	7%	7%	85-03
Outcome:					
Percent of staff recommendations accepted by the Judiciary	96%	96% / 97%	96%	96%	85-02
Percent of SRP cases successfully closed	81%	81% / 77%	81%	81%	85-03
Percent of probation cases successfully closed	75%	75% / 76%	75%	75%	85-03