

ATTACHMENT B

**POSSIBLE SCHEDULE OF EVENTS FOR BOARD-INITIATED PETITION
FOR MEALS TAX REFERENDUM ON NOVEMBER 8, 2016**

Date	Event
June 7, 2016, June 21, 2016 or July 12, 2016 [July 26, 2016, leaves the minimum time to obtain a court order.]	Board adopts a Resolution that sets forth the ballot question, directs the County Attorney to file a Petition with the Circuit Court, and asks the Circuit Court to order an election on November 8, 2016, on the question as set forth in the Resolution.
June or July 2016	County Attorney files Petition with Circuit Court.
August 19, 2016	Last date on which Circuit Court may order referendum election to be held on November 8, 2016. The Court Order will set forth the question to appear on the ballot as it is stated in the Resolution.
September 20, 2016	<u>Optional</u> : Board approval of a "Plain English" statement that sets out the ballot question and a neutral explanation of not more than 500 words on the proposed question.
September 23, 2016	Deadline by which the General Registrar must make printed ballots available for absentee voting.
September - October 2016	The clerk of the circuit court publishes notice of the election in a newspaper of general circulation in the county once a week for three consecutive weeks prior to the election.
November 8, 2016	Election Day.
Mid-November 2016	Electoral Board certifies election results to the State Board of Elections, the Clerk of the Board of Supervisors and the Clerk of the Circuit Court.
Late November/December 2016	County Attorney moves for entry of a final order; Circuit Court enters final order.
January 2017	Board authorizes advertisement of a public hearing on a meals tax ordinance; advertisement is published twice.
February 2017	Board holds public hearing and adopts ordinance establishing the amount and terms of the meals tax. The ordinance must be adopted by a majority of all members elected to the governing body, not just a majority of those present and voting. The ordinance may establish a delayed effective date if the Board deems it appropriate so that the restaurant industry will have time to make changes necessary to enable it to collect the tax.