



Office of the Fire Marshal
Revenue & Records Branch
10700 Page Avenue
Fairfax, Virginia 22030
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CODE COMPLIANCE GUIDELINE
FIRE PREVENTION CODE PERMIT (FPCP)
REQUIREMENTS & FEES

EFFECTIVE JULY 1, 2009

Section 108 of the Fire Prevention Code requires operational permits for the following: Handling, storage, or use of substances, materials, or devices regulated by the Fire Prevention Code; Conducting processes which produce conditions hazardous to life or property; Establishing and operating a place of assembly or similar occupancy such as a special amusement building, carnival, circus, fair, or festival. In Fairfax County and the towns of Clifton, Herndon, and Vienna, operational permits are known as "Fire Prevention Code Permits" (FPCP). FPCP requirements originate from Table 107.2 of the Fire Prevention Code (as amended by Fairfax County) and are provided in this guideline for your convenience and ease of reference. Permits are valid for one year unless noted otherwise and must be renewed annually. FPCP applications and instructions are provided at the end of this publication. An FPCP is required for each of the following:

Table with 3 columns: Description, FEE, and TYPE. Section: ASSEMBLY OCCUPANCIES AND PUBLIC ASSEMBLAGES. Rows include Assembly & Education Occupancies, Carnivals, Circuses, Fairs, Festivals, & Outdoor Public Assemblages, and Special Amusement Buildings.

Table with 3 columns: Description, FEE, and TYPE. Section: STORAGE & DISPLAY INSIDE A BUILDING/ON A PREMISES (Chapters 3 & 23). Rows include Vehicle Display Inside a Building, High-Piled Storage, and Combustible Storage.

Table with 3 columns: Description, FEE, and TYPE. Section: OPEN BURNING, FLAME & CANDLES (Chapter 3). Rows include Open Burning: Bonfire, Open Burning: Silvicultural / Controlled Burning, Open Flame & Candles: Public Meeting/Gatherings, and Open Flame & Candles: Restaurants, Drinking Establishments & Assembly/Dining Areas.

Table with 3 columns: Description, FEE, and TYPE. Section: COMBUSTIBLE MATERIAL & WASTE HANDLING (Chapters 3 & 29). Rows include Combustible Fibers: Storage & Handling, Waste Handling: Waste Material Handling Facility, and Waste Handling: Wrecking Yard or Junk Yard.

Table with 3 columns: Description, FEE, and TYPE. Section: BUILDING SERVICES, DRY CLEANING & SWIMMING POOLS (Chapters 6, 12, 27). Rows include Battery Systems, Commercial Kitchen Operations, Dry Cleaning Plant, Refrigeration Equipment, and Swimming Pool Chemical Dispensing Operation.

Table with 3 columns: Description, FEE, and TYPE. Section: AVIATION FACILITIES (Chapter 11). Rows include Aviation Facilities (Group H or S): Aircraft Servicing/Repair & Fuel Servicing Vehicles and Rooftop Heliports.

Table with 3 columns: Description, FEE, and TYPE. Section: COMBUSTIBLE DUST- PRODUCING OPERATIONS (Chapter 13). Row includes Combustible Dust-Producing Operations.

FLAMMABLE FINISHES (Chapter 15)

	<u>FEE</u>	<u>TYPE</u>
• Floor Finishing/Surfacing Exceeding 351 Square Feet Using Class I Flammable Liquids or Class II Combustible Liquids (30 Day Permit)	\$65.....	F3FLOR
• Spraying or Dipping Operations: Flammable/Combustible Liquid Spray Finishing	\$125.....	F3SPY1
• Spraying or Dipping Operations: Flammable/Combustible Liquid Dip-Tank	\$125.....	F3SPY2
• Spraying or Dipping Operations: Application of Combustible Powders/Fluidized Materials.....	\$125.....	F3SPY3
• Spraying or Dipping Operations: Dual-Component Coatings w/ Organic Peroxides.....	\$125.....	F3SPY4

FRUIT AND CROP RIPENING (Chapter 16)

• Fruit & Crop Ripening Facility or Process Using Ethylene Gas.....	\$125.....	F3RIPE
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FUMIGATION & INSECTICIDAL FOGGING (Chapter 17)

• Fumigation or Thermal Insecticidal Fogging or to Maintain a Room, Vault or Chamber in which a Toxic or Flammable Fumigant is Used (15 Day Permit).....	\$125.....	F3FUME
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SEMICONDUCTOR FABRICATION FACILITIES (Chapter 18)

• Hazardous Production Facilities: Store, Handle, or Use Hazardous Production Materials	\$125.....	H3HMPF
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LUMBER YARDS & WOODWORKING FACILITIES (Chapter 19)

• Lumber Yards & Woodworking: Storage/Processing of Lumber - 100,001+ Board Feet.....	\$125.....	F3LMBR
• Wood Products: Storage of Chips, Hogged Material, Lumber/Plywood - 201+ Cubic Feet	\$125.....	F3WOOD

ORGANIC COATINGS (Chapter 20)

• Organic Coatings: Manufacturing Operation Producing 2+ Gallons in One Day.....	\$125.....	F3COAT
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INDUSTRIAL OVENS & FURNACES (Chapter 21)

• Industrial Ovens/Furnaces	\$125.....	F3OVEN
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MOTOR FUEL-DISPENSING & REPAIR GARAGES (Chapter 22)

• Repair Garages & Service Stations: Automotive Repair Garage Only.....	\$125.....	F3GAR1
• Repair Garages & Service Stations: Automotive Service Station Only	\$125.....	F3GAR2
• Repair Garages & Service Stations: Repair Garage and Service Station	\$125.....	F3GAR3
• Repair Garages & Service Stations: LP-Gas Motor-Vehicle Fuel-Dispensing	\$125.....	F3GAR4
• Repair Garages & Service Stations: Compressed Natural Gas Motor-Vehicle Fuel-Dispensing	\$125.....	F3GAR5
• Repair Garages & Service Stations: Hydrogen Motor Fuel Dispensing & Generation Station.....	\$125.....	F3GAR6
• Repair Garages & Service Stations: Marine & Watercraft Service Station.....	\$125.....	F3GAR7
• Repair Garages & Service Stations: Unattended Vehicle Service Station	\$125.....	F3GAR8

TENTS & TEMPORARY MEMBRANE STRUCTURES (Chapter 24)

• Tents & Temporary Membrane Structures (6 Month Permit)	\$125.....	F3TENT
<i>(Exceptions: 1. Tents used exclusively for recreational purposes; 2. Tents and air supported structure that cover an area of 900 square feet or less, including all connecting spaces with a common means of egress and with an occupant load of 50 or less persons.)</i>		

TIRE REBUILDING & TIRE STORAGE (Chapter 25)

• Tire Rebuilding Plants	\$125.....	F3TIR1
• Tire Storage: Establish, Conduct, or Maintain Storage of Scrap Tires and Tire Byproducts exceeding 2500 Cubic Feet of Total Volume and for Indoor Storage of Tires/Tire Byproducts ...	\$125.....	F3TIR2

WELDING & OTHER HOT WORK (Chapter 26)

• Hot Work & Welding: Small Scale Hot Work (Example: Brazing/Soldering w/ Open-Flame).....	\$125.....	F3WLD1
• Hot Work & Welding: Fixed-Site Hot Work (Example: Welding Booth)	\$125.....	F3WLD2
• Hot Work & Welding: Cutting or Welding, All Locations	\$125.....	F3WLD3
• Hot Work & Welding: Open-Flame Roofing Operation (Each Site - 90 Day Permit)	\$125.....	F3WLD5
• Hot Work & Welding: Paint Removal w/ Torch/Open-Flame (Each Site - 30 Day Permit)	\$65.....	F3WLD6
• Hot Work & Welding: Public Exhibition/Demonstration (Each Exhibitor - 10 Day Permit).....	\$65.....	F3WLD4

AEROSOLS (Chapter 28)

• Aerosol Products, Level 2 or 3: Manufacture, Store, or Handle 501+ Pounds Aggregate	\$125.....	F3AERS
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COMPRESSED GASES (Chapter 30)

	FEE	TYPE
• Compressed Gas, Inert/Simple Asphyxiant: Storage, Use & Handling - 6001+ Cubic Feet (<i>Exception: Vehicles equipped for using compressed gas a fuel for propelling the vehicle</i>)	\$125.....	F3CGS4

CORROSIVE MATERIALS (Chapter 31)

• Corrosive Liquids: Store, Transport on Site, Dispense, Use, or Handle - 55+ Gallons	\$125.....	F3CRS1
• Corrosive Solids: Store, Transport on Site, Dispense, Use, or Handle - 1001+ Pounds	\$125.....	F3CRS2
• Compressed Gas, Corrosive: Storage, Use or Handling - 201+ Cubic Feet..... (<i>Exception: Vehicles equipped for using compressed gas a fuel for propelling the vehicle</i>)	\$125.....	F3CGS1

CRYOGENIC FLUIDS (Chapter 32)

• Cryogenic Fluids, Flammable: Produce, Store, Transport, Use, Handle, or Dispense 1+ Gallons Inside a Building or 61+ Gallons Outside a Building	\$125.....	F3CRY1
• Cryogenic Fluids, Inert: Produce, Store, Transport, Use, Handle, or Dispense 60+ Gallons Inside a Building or 500+ Gallons Outside a Building	\$125.....	F3CRY2
• Cryogenic Fluids, Oxidizing: Produce, Store, Transport, Use, Handle, or Dispense 60+ Gallons Inside a Building or 500+ Gallons Outside a Building	\$125.....	F3CRY3
• Cryogenic Fluids, Physical or Health Hazard Not Otherwise Specified: Produce, Store, Transport, Use, Handle, or Dispense Any Amount Inside or Outside a Building	\$125.....	F3CRY4

EXPLOSIVES (Chapter 33)

• Explosives: Explosives Use, Each Site or Location (6 Month Permit).....	\$150.....	F3BLS1
• Explosives: Transportation, Each Vehicle (6 Month Permit)	\$65.....	F3BLS2
• Explosives: Firm or Company License.....	\$125.....	F3BLS3
• Explosives: Storage & Display of Black Powder/Smokeless Powder Indoors.....	\$125.....	F3BLKP
• Explosives: Approved Overnight Storage, Any Quantity (One Day Permit)	\$500.....	F3BLS5
• Explosives: Laboratory Use (6 Month Permit)	\$125.....	F3LABS

FIREWORKS & PYROTECHNICS (Chapter 33)

• Fireworks: Retail Sales of Permissible Fireworks, Outside Stand (45 Day Permit)	\$600.....	F3FW1
• Fireworks: Retail Sales of Permissible Fireworks, Mercantile Occupancy (45 Day Permit).....	\$600.....	F3FW5
• Fireworks: Wholesale of Permissible Fireworks, Any Amount (45 Day Permit)	\$600.....	F3FW2
• Fireworks: Outdoor Fireworks Display (Aerial/Proximate Audience (One Day Permit)	\$400.....	F3FW3
• Pyrotechnics: Indoor Pyrotechnic Display & Special Effects (One Day Permit).....	\$400.....	F3FW4

FLAMMABLE AND COMBUSTIBLE LIQUIDS (Chapter 34)

• Combustible Liquids, Class II or IIIA: Store, Use, or Handle - 26+ Gallons inside a Building or 61+ Gallons Outside	\$125.....	F3CLQ1
(<i>Exception: Fuel Oil Used in Connection w/ Oil-Burning Equipment</i>)		
• Flammable Liquids, Class I: Store, Use, or Handle 6+ Gallons inside a Building or 11+ Gallons Outside	\$125.....	F3F_LQ
(<i>Exceptions: 1. Storage or use in the fuel tank of a motor vehicle, aircraft, motorboat, mobile power plant, or mobile heating plant, unless such storage, in the opinion of the fire official, would cause an unsafe condition; 2. Storage or use of paints, oils, varnishes, or similar flammable mixture when such liquids are stored for maintenance, painting, or similar purposes of a period of not more than 30 days.</i>)		
• Flammable/Combustible Liquids: Bulk Storage Facility - 100,001+ Gallons	\$500.....	F3TK05
• Flammable/Combustible Liquids: Manufacture, Process, Blend, or Refine.....	\$250.....	F3FCLQ
• Tank, Flammable/Combustible Liquid: Above-ground Storage Only.....	\$125.....	F3TK03
• Tank, Flammable/Combustible Liquid: Above-ground Storage w/ Dispensing Equipment	\$125.....	F3TK04
• Tank, Flammable/Combustible Liquid: Above-ground Removal - Commercial (90 Day Permit)..	\$125.....	F3TK11
• Tank, Flammable/Combustible Liquid: Alter or Relocate an Existing Tank (90 Day Permit)	\$125.....	F3TK14
• Tank, Flammable/Combustible Liquid: Installation, Above/Below Ground (90 Day Permit).....	\$125.....	F3TK12
• Tank, Flammable/Combustible Liquid: Install Product Lines/Dispensing Equipment	\$125.....	F3TK13
• Tank, Flammable/Combustible Liquid: Placed Temporarily Out of Service	\$125.....	F3TK06
• Tank, Flammable/Combustible Liquid: Underground Abandonment (90 Day Permit)	\$125.....	F3TK08
• Tank, Flammable/Combustible Liquid: Underground Removal - Commercial (90 Day Permit) ...	\$125.....	F3TK09
• Tank, Flammable/Combustible Liquid: Underground Removal - Residential (90 Day Permit)....	\$125.....	F3TK10
• Tank, Flammable/Combustible Liquid: Underground Storage Only	\$125.....	F3TK01
• Tank, Flammable/Combustible Liquid: Underground Storage w/ Dispensing Equipment.....	\$125.....	F3TK02

FLAMMABLE GASES (Chapter 35)

	<u>FEE</u>	<u>TYPE</u>
• Compressed Gas, Flammable: Storage, Use & Handling - 201+ Cubic Feet	\$125.....	F3CGS2
<i>(Exception: Vehicles equipped for using compressed gas a fuel for propelling the vehicle)</i>		
<i>(Exception: Cryogenic Fluids & Liquefied Petroleum Gas)</i>		

FLAMMABLE SOLIDS (Chapter 36)

• Flammable Solids: Store, Transport on Site, Dispense, Use, or Handle - 12+ Pounds	\$125.....	F3FSOL
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TOXIC AND HIGHLY TOXIC MATERIALS (Chapter 37)

• Toxic Material, Liquids: Store, Transport on Site, Dispense, Use, or Handle - 11+ Gallons	\$125.....	F3TOXL
• Toxic Material, Solids: Store, Transport on Site, Dispense, Use, or Handle - 101+ Pounds	\$125.....	F3TOXS
• Highly Toxic Liquids: Store, Transport on Site, Dispense, Use, or Handle - Any Amount	\$125.....	F3HTXL
• Highly Toxic Solids: Store, Transport on Site, Dispense, Use, or Handle - Any Amount	\$125.....	F3HTXS
• Toxic/Highly Toxic Compressed Gas: Storage, Use, and Handling - Any Amount	\$125.....	F3CGS3

LIQUEFIED PETROLEUM GAS (LP-G) (Chapter 38)

• LP-Gas: Storage & Use Inside Any Structure - Any Amount	\$125.....	F3LP1
• LP-Gas: Dispensing & Cylinder Refill Location.....	\$125.....	F3LP3
• LP-Gas: Retail Cylinder Exchange Location.....	\$125.....	F3LP4
• LP-Gas: Storage & Use Outside, Portable Cylinders - Any Amount (Per Event)	\$65.....	F3LP6
• LP-Gas: Storage & Use Outside, Temporary/Transient Stationary Installation (Up to 1 Year) ...	\$125.....	F3LP5
• LP-Gas: Storage & Use Outside, Permanent Stationary Installation - Any Amount.....	\$125.....	F3LP2
<i>(Exception: Individual containers 500-gallon water capacity or less serving Groups R-3 & R-5)</i>		

ORGANIC PEROXIDES (Chapter 39)

• Organic Peroxides, Liquid, Class I: Store, Transport on Site, Dispense, or Use - Any Amount...	\$125.....	F3OPL1
• Organic Peroxides, Liquid, Class II: Store, Transport on Site, Dispense, or Use - Any Amount .	\$125.....	F3OPL2
• Organic Peroxides, Liquid, Class III: Store, Transport on Site, Dispense, or Use - 2+ Gallons...	\$125.....	F3OPL3
• Organic Peroxides, Liquid, Class IV Store, Transport on Site, Dispense, or Use - 3+ Gallons ...	\$125.....	F3OPL4
• Organic Peroxides, Solid, Class I: Store, Transport on Site, Dispense, or Use - Any Amount ...	\$125.....	F3OPS1
• Organic Peroxides, Solid, Class II: Store, Transport on Site, Dispense, or Use - Any Amount ...	\$125.....	F3OPS2
• Organic Peroxides, Solid, Class III: Store, Transport on Site, Dispense, or Use - 11+ Pounds ..	\$125.....	F3OPS3
• Organic Peroxides, Solid, Class IV: Store, Transport on Site, Dispense, or Use - 21+ Pounds..	\$125.....	F3OPS4

OXIDIZERS (Chapter 40)

• Oxidizing Liquids, Class I: Store, Transport on Site, Dispense, Use, or Handle - 56+ Gallons ...	\$125.....	F3OXL1
• Oxidizing Liquids, Class 2: Store, Transport on Site, Dispense, Use, or Handle - 11+ Gallons ..	\$125.....	F3OXL2
• Oxidizing Liquids, Class 3: Store, Transport on Site, Dispense, Use, or Handle - 2+ Gallons	\$125.....	F3OXL3
• Oxidizing Liquids, Class 4: Store, Transport on Site, Dispense, Use, or Handle - Any Amount ..	\$125.....	F3OXL4
• Oxidizing Solids, Class 1: Store, Transport on Site, Dispense, Use, or Handle - 501+ Pounds..	\$125.....	F3OXS1
• Oxidizing Solids, Class 2: Store, Transport on Site, Dispense, Use, or Handle - 101+ Pounds..	\$125.....	F3OXS2
• Oxidizing Solids, Class 3: Store, Transport on Site, Dispense, Use, or Handle - 11+ Pounds	\$125.....	F3OXS3
• Oxidizing Solids, Class 4: Store, Transport on Site, Dispense, Use, or Handle - Any Amount....	\$125.....	F3OXS4
• Oxidizing Compressed Gas: Storage, Use, or Handling - 505+ Cubic Feet (Includes Oxygen) ..	\$125.....	F3CGS5

PYROPHORIC MATERIALS (Chapter 41)

• Pyrophoric Material, Liquid: Store, Transport on Site, Dispense, Use, or Handle - Any Amount.	\$125.....	F3PYRL
• Pyrophoric Material, Solid: Store, Transport on Site, Dispense, Use, or Handle - Any Amount ..	\$125.....	F3PYRS
• Pyrophoric Material, Compressed Gas: Storage, Use, or Handling - Any Amount	\$125.....	F3CGS6

PYROXYLIN (CELLULOSE NITRATE) PLASTICS (Chapter 42)

• Cellulose Nitrate (Pyroxylin Plastic): Assembly/Manufacturing Using Any Amount	\$125.....	F3CN1
• Cellulose Nitrate (Pyroxylin Plastic): Storage, Use, or Handling - 26+ Pounds.....	\$125.....	F3CN2
• Cellulose Nitrate Film: Storage, Use, or Handling in Group A Occupancies - Any Amount.....	\$125.....	F3CN3

UNSTABLE (REACTIVE) LIQUIDS (Chapter 43)

• Unstable Liquids, Class 1: Store, Transport on Site, Use, or Handle - 11+ Gallons	\$125.....	F3UNL1
• Unstable Liquids, Class 2: Store, Transport on Site, Use, or Handle - 6+ Gallons	\$125.....	F3UNL2
• Unstable Liquids, Class 3: Store, Transport on Site, Use, or Handle - Any Amount	\$125.....	F3UNL3
• Unstable Liquids, Class 4: Store, Transport on Site, Use, or Handle - Any Amount	\$125.....	F3UNL4

UNSTABLE (REACTIVE) SOLIDS (Chapter 43)

	<u>FEE</u>	<u>TYPE</u>
• Unstable Solids, Class 1: Store, Transport on Site, Use, or Handle - 101+ Pounds.....	\$125.....	F3UNS1
• Unstable Solids, Class 2: Store, Transport on Site, Use, or Handle - 51+ Pounds.....	\$125.....	F3UNS2
• Unstable Solids, Class 3: Store, Transport on Site, Use, or Handle - Any Amount	\$125.....	F3UNS3
• Unstable Solids, Class 4: Store, Transport on Site, Use, or Handle - Any Amount	\$125.....	F3UNS4

WATER-REACTIVE LIQUIDS (Chapter 44)

• Water-reactive Liquids, Class 1: Store, Transport on Site, Use, or Handle - 56+ Gallons.....	\$125.....	F3WRL1
• Water-reactive Liquids, Class 2: Store, Transport on Site, Use, or Handle - 6+ Gallons.....	\$125.....	F3WRL2
• Water-reactive Liquids, Class 3: Store, Transport on Site, Use, or Handle - Any Amount.....	\$125.....	F3WRL3

WATER-REACTIVE SOLIDS (Chapter 44)

• Water-reactive Solids, Class 1: Store, Transport on Site, Use, or Handle - 501 Pounds.....	\$125.....	F3WRS1
• Water-reactive Solids, Class 2: Store, Transport on Site, Use, or Handle - 51 Pounds.....	\$125.....	F3WRS2
• Water-reactive Solids, Class 3: Store, Transport on Site, Use, or Handle - Any Amount	\$125.....	F3WRS3

FPCP APPLICATION INSTRUCTIONS

1. Unless you are using one of the unique FPCP applications listed below, you must use the generic FPCP application which is available at the Fire Marshal's office or at the following Internet address:

http://www.fairfaxcounty.gov/fr/prevention/fmpublications/frd_069.pdf

2. Identify the type of FPCP you are required to have by reviewing the above FPCP descriptions and recording the description, fee amount and FPCP "Type" code on the application for each permit.
3. Total the required permit fees and record in the "Total Amount Due" section of the application.
4. Completely fill out the address and contact information on the bottom half of the application. Be sure to include the commercial occupancy permit (Non-RUP or Zoning Permit) number that applies to the permit/inspection location. Deliver or mail the completed application along with your payment and any required compliance documentation to the address at the top of the permit application.

Unique FPCP Applications. Because of specific Fire Marshal inspection and/or plan review requirements, the following dedicated FPCP applications should be used when applying for the following Fire Prevention Code Permits:

- **Carnivals, Circuses, Fairs, Festivals, & Outdoor Public Assemblages**
<http://www.fairfaxcounty.gov/fr/prevention/fmpublications/festivalappl.pdf>
- **Tents & Temporary Membrane Structures**
<http://www.fairfaxcounty.gov/fr/prevention/fmpublications/tentappl.pdf>
- **Fireworks: Outdoor Fireworks Display (Aerial/Proximate Audience)**
http://www.fairfaxcounty.gov/fr/prevention/fmpublications/fmfireworks/fireworks_fpcp_aerial.pdf
- **Pyrotechnics: Indoor Pyrotechnic Display & Special Effects**
http://www.fairfaxcounty.gov/fr/prevention/fmpublications/fmfireworks/fireworks_fpcp_indoor.pdf
- **Fireworks: Wholesale of Permissible Fireworks, Any Amount**
http://www.fairfaxcounty.gov/fr/prevention/fmpublications/fmfireworks/fireworks_fpcp_wholesale.pdf
- **Fireworks: Retail Sales of Permissible Fireworks Inside**
http://www.fairfaxcounty.gov/fr/prevention/fmpublications/fmfireworks/fireworks_fpcp_merc.pdf
- **Fireworks: Retail Sales of Permissible Fireworks Outside**
http://www.fairfaxcounty.gov/fr/prevention/fmpublications/fmfireworks/fireworks_fpcp_stands.pdf
- **Blasting & Explosives**
http://www.fairfaxcounty.gov/fr/prevention/fmpublications/blstg_permit_appl_0907.pdf

For assistance with the application process or questions, please contact the Revenue & Records Branch at **703-246-4803 or 703-246-4822, TTY 711**, Monday through Friday, 8:00a.m. to 4:30p.m.

Fairfax County is committed to a policy of non-discrimination in all county programs, services, and activities. Upon request, the Office of the Fire Marshal can provide documents and publications in alternative formats and in different languages. Please call 703-246-4753 (TTY: 711 or 1-800-828-1120) or write us at the following address: Office of the Fire Marshal, 10700 Page Avenue, Fairfax, VA 22030. Allow at least seven to ten working days for preparation of material.