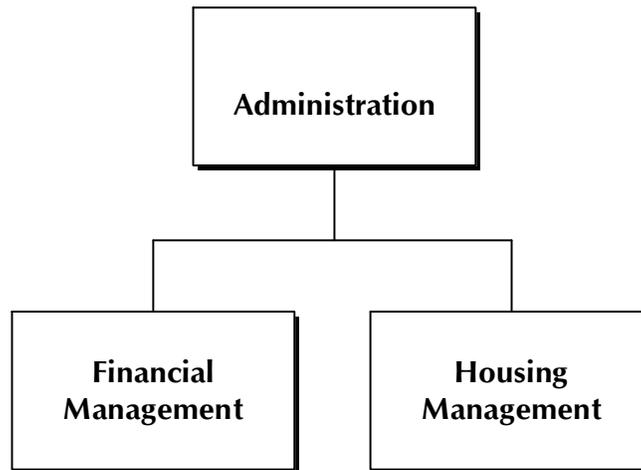


# Fund 967

## Public Housing Projects Under Management



### Mission

To ensure that all tenants of Fairfax County Redevelopment and Housing Authority's (FCRHA) owned and operated public housing units are provided with decent, safe and adequate housing; maintenance and management; social services referrals; and housing counseling.

### Focus

The Federal Public Housing Program is administered by the U.S. Department of Housing and Urban Development (HUD) to provide funds for rental housing serving low income households owned and operated by local housing authorities such as the Fairfax County Redevelopment and Housing Authority (FCRHA). There are two components of this program with each having separate funding for operations and capital improvements. Fund 967, Public Housing Program Projects Under Management, is for management and maintenance of public housing properties and includes an annual federal operating subsidy from HUD. Fund 969, Public Housing Under Modernization, provides funds for capital improvements and repairs of existing public housing through an annual Capital Fund Grant (formerly the Comprehensive Grant).

Revenues are derived from dwelling rents, payments for utilities in excess of FCRHA established standards, investment income, maintenance charges, late fees and HUD provided contributions and subsidies. Projected FY 2010 revenues of \$8,007,138 represent an increase of \$687,968 or 9.4 percent over the FY 2009 Adopted Budget Plan primarily due to an increase in the projected HUD Operating Subsidy and Dwelling Rental Income. Effective January 1, 2007, the HUD Operating Subsidy calculation is based on HUD's Final Rule (Revisions to Public Housing Operating Fund) published on September 19, 2005, using a formula developed by HUD to provide a mechanism to align expenditures and revenues for Public Housing Authorities. The HUD Annual Contribution represents what HUD will pay on Federal Financing Bank (FFB) loan obligations for projects owned and operated by the FCRHA. This revenue offsets interest and principal expenses related to FFB Loans budgeted in the Other Expenses cost center.



Beginning in FY 2008, the FCRHA is required by HUD to be in compliance with Project Based Accounting and Budgeting, which requires separate reporting for the County's Public Housing properties. The 26 Public Housing properties were grouped into 11 Asset Management Projects (AMPs) for HUD Reporting purposes. In addition to the project reporting requirement, Public Housing Authorities are also required to track and report activities of the Central Office, which resulted in the creation of three new cost centers for tracking various types of Central Office expenses such as indirect administrative costs, which are covered by HUD

## Fund 967

### Public Housing Projects Under Management

prescribed management fees. The expenses for the AMPs will be covered by program revenues, which are mainly Dwelling Rental Income and HUD Operating Subsidy.

In addition to the public housing support provided in this fund, FY 2010 funds totaling \$959,658 are provided in the General Fund, Agency 38, Department of Housing and Community Development, in support of refuse-collection costs, painting expenses and townhouse/condominium-association fees for these properties.

The current income limits for the program as established by HUD effective February 13, 2008 are as follows:

INCOME LIMITS		
Number of Persons	Very Low	Low
1	\$34,450	\$43,050
2	\$39,350	\$49,200
3	\$44,300	\$55,350
4	\$49,200	\$61,500
5	\$53,150	\$66,400
6	\$57,050	\$71,350
7	\$61,000	\$76,250
8	\$64,950	\$81,200

The Public Housing projects, as reflected in the following chart, are located throughout the County.

Project Name	HUD Number	Number of Units	Supervisory District
Audubon Apartments	VA 19-01	46	Lee
Rosedale Manor	VA 19-03	97	Mason
Newington Station	VA 19-04	36	Mt. Vernon
The Park	VA 19-06	24	Lee
Shadowood	VA 19-11	16	Hunter Mill
Atrium Apartments	VA 19-13	37	Lee
Villages of Falls Church <sup>1</sup>	VA 19-25	37	Mason
Heritage Woods I	VA 19-26	19	Braddock
Robinson Square	VA 19-27	46	Braddock
Heritage Woods South	VA 19-28	12	Braddock
Sheffield Village	VA 19-29	8	Mt. Vernon
Greenwood	VA 19-30	138	Mason
Briarcliff II	VA 19-31	20	Providence

## Fund 967

### Public Housing Projects Under Management

Project Name	HUD Number	Number of Units	Supervisory District
West Ford II	VA 19-32	22	Mt. Vernon
West Ford I	VA 19-33	24	Mt. Vernon
West Ford III	VA 19-34	59	Mt. Vernon
Barros Circle	VA 19-35	44	Sully
Belle View	VA 19-36	40	Mt. Vernon
Kingsley Park	VA 19-38	108	Providence
Scattered Sites	VA 19-39	25	Various
Reston Town Center	VA 19-40	30	Hunter Mill
Old Mill	VA 19-42	48	Lee
Ragan Oaks	VA 19-45	51	Sully
Tavenner Lane <sup>2</sup>	VA 19-51	12	Lee
Waters Edge	VA 19-52	9	Sully
West Glade <sup>2</sup>	VA 19-55	50	Hunter Mill
Scattered ADU Sites	VA 19-56	7	Various
<b>Total Units<sup>3</sup></b>		<b>1,065</b>	

<sup>1</sup> This HUD project includes one unit at Heritage Woods South in Braddock District.

<sup>2</sup> Properties are owned by limited partnerships of which the FCRHA is the managing general partner. Therefore, rental revenue and other expenses for these properties are not reported in Fund 967.

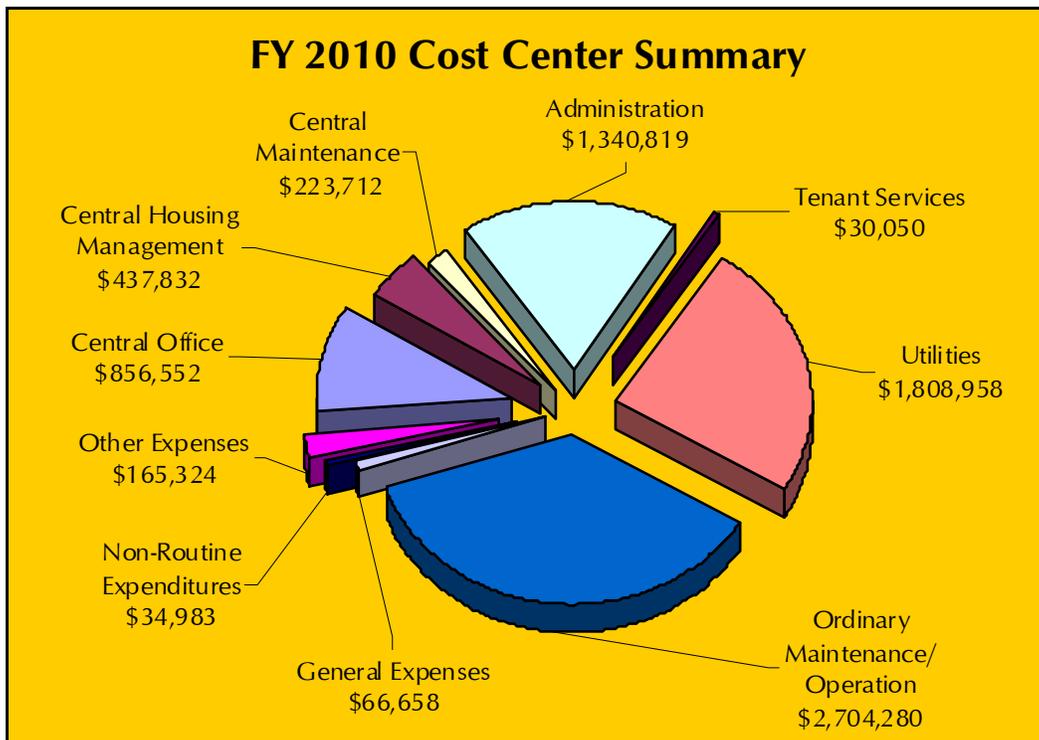
<sup>3</sup> There are projected to be 1,065 units of Public Housing; however, only 1,063 are income producing. There are two units off-line, one of which is used as an office and the other as a community room. Per HUD guidelines, the community room is not reported to HUD when requesting the HUD Operating Subsidy. Tavenner Lane and West Glade are reported separately when reporting to HUD, since they are partnership properties and have different reporting requirements. The FY 2010 vacancy rate is projected to be approximately 2 percent for public housing properties, primarily due to normal turnover.

Admissions and Occupancy policies for this program are governed by the Quality Housing and Work Responsibility Act of 1998 (which amended the United States Housing Act of 1937) and are consistent with the objectives of Title VI of the Civil Rights Act of 1964. Eligibility for admission and occupancy to Low-Income Housing requires the applicants to fulfill the following general criteria: (1) qualify as a family, (2) have annual income which does not exceed the income limits for admission to a designated development, and (3) qualify under the Local Preference if head or spouse is employed, attending school or participating in a job training program, a combination thereof at least 30 hours per week; or is 62 or older; or is a primary caretaker of a disabled dependent; or meets HUD's definition of being disabled. In addition, the FCRHA approved a new income policy on May 1, 2008 to support the FCRHA's mission to serve low income households. Eligible applicants for Public Housing who live or work in Fairfax County, City of Fairfax, City of Falls Church or Town of Herndon can (4) have household incomes above 50 percent of the AMI if they pay more than 30 percent of gross income for rent and utilities for the past 90 days (excluding telephone and cable costs) or have household incomes at or below 50 percent of the AMI.

# Fund 967 Public Housing Projects Under Management

## Budget and Staff Resources

Agency Summary				
Category	FY 2008 Actual	FY 2009 Adopted Budget Plan	FY 2009 Revised Budget Plan	FY 2010 Baseline Budget
Authorized Positions/Staff Years				
Regular	44/ 44	43/ 43	43/ 43	43/ 43
Grant	0/ 0	2/ 2	2/ 2	2/ 2
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Expenditures				
Personnel Services	\$2,649,560	\$3,239,223	\$3,239,223	\$3,462,444
Operating Expenses	4,251,327	3,980,519	3,980,519	4,206,724
Capital Equipment	26,947	0	0	0
<b>Total Expenditures</b>	<b>\$6,927,834</b>	<b>\$7,219,742</b>	<b>\$7,219,742</b>	<b>\$7,669,168</b>



Position Summary			
<b><u>FINANCIAL MANAGEMENT</u></b>			
1	Chief Accounting Fiscal Officer	1	Housing/Community Developer II
1	Fiscal Administrator	1	Housing Services Specialist IV
1	Accountant II	1	Housing Services Specialist III
		11	Housing Services Specialists II
		2	Housing Services Specialists I
		2	Human Services Assistants
<b><u>HOUSING MANAGEMENT</u></b>			
1	HCD Division Property Management Supervisor	1	Trades Supervisor
1	Housing Community Developer V	4	Air Conditioning Equipment Repairers
		2	Carpenters II
		2	Carpenters I
3	General Building Maintenance Workers II	2	General Building Maintenance Workers I
		2	Management Analysts I 1G
		1	Locksmith II
		1	Administrative Assistant III
		1	Administrative Assistant II G
		1	Painter I
		2	Plumbers II
<b>TOTAL POSITIONS</b>			
<b>45 Positions / 45.0 Staff Years</b>			
<b>G Denotes Grant Positions</b>			

# Fund 967

## Public Housing Projects Under Management

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### **FY 2010 Funding Adjustments**

*The following funding adjustments from the FY 2009 Revised Budget Plan are necessary to support the FY 2010 program:*

- ◆ **Employee Compensation** **\$223,221**  
An increase of \$223,221 in Personnel Services is necessary primarily to support the County's compensation program.
  
- ◆ **Central Management Expenses** **\$226,205**  
An increase of \$226,205 in Operating Expenses is primarily associated with costs for the oversight and management of the Capital Fund Program for Public Housing and increased utility expenses.

### **Changes to FY 2009 Adopted Budget Plan**

*The following funding adjustments reflect all approved changes in the FY 2009 Revised Budget Plan since passage of the FY 2009 Adopted Budget Plan. Included are all adjustments made as part of the FY 2008 Carryover Review and all other approved changes through September 15, 2008:*

- ◆ The Board of Supervisors made no adjustments to this fund.

# Fund 967

## Public Housing Projects Under Management

### FUND STATEMENT

Fund Type H96, Annual Contribution Contract	Fund 967, Projects Under Management			
	FY 2008 Actual	FY 2009 Adopted Budget Plan	FY 2009 Revised Budget Plan	FY 2010 Baseline Budget
<b>Beginning Balance</b>	<b>\$2,203,751</b>	<b>\$2,259,703</b>	<b>\$3,388,958</b>	<b>\$3,488,386</b>
Revenue: <sup>1</sup>				
Dwelling Rental Income	\$4,837,086	\$4,700,163	\$4,700,163	\$4,837,086
Excess Utilities	126,258	114,081	114,081	126,258
Interest on Investments	222,958	232,913	232,913	134,506
Other Operating Receipts	122,040	172,529	172,529	122,040
Management Fee - Capital Fund <sup>2</sup>	124,812	0	0	181,242
HUD Annual Contribution	239,205	238,824	238,824	165,324
HUD Operating Subsidy <sup>3</sup>	2,440,682	1,860,660	1,860,660	2,440,682
<b>Total Revenue</b>	<b>\$8,113,041</b>	<b>\$7,319,170</b>	<b>\$7,319,170</b>	<b>\$8,007,138</b>
<b>Total Available</b>	<b>\$10,316,792</b>	<b>\$9,578,873</b>	<b>\$10,708,128</b>	<b>\$11,495,524</b>
Expenditures: <sup>4</sup>				
Administration	\$300,245	\$952,481	\$952,481	\$1,340,819
Central Office	822,617	743,610	743,610	856,552
Central Housing Management	206,153	350,612	350,612	437,832
Central Maintenance	336,384	155,541	155,541	223,712
Tenant Services	12,643	30,050	30,050	30,050
Utilities	1,808,958	1,662,433	1,662,433	1,808,958
Ordinary Maintenance and Operation	3,158,178	2,364,624	2,364,624	2,704,280
General Expenses	13,662	700,540	700,540	66,658
Non Routine Expenditures	34,983	21,027	21,027	34,983
Other Expenses	234,011	238,824	238,824	165,324
<b>Total Expenditures</b>	<b>\$6,927,834</b>	<b>\$7,219,742</b>	<b>\$7,219,742</b>	<b>\$7,669,168</b>
<b>Total Disbursements</b>	<b>\$6,927,834</b>	<b>\$7,219,742</b>	<b>\$7,219,742</b>	<b>\$7,669,168</b>
<b>Ending Balance<sup>5</sup></b>	<b>\$3,388,958</b>	<b>\$2,359,131</b>	<b>\$3,488,386</b>	<b>\$3,826,356</b>

<sup>1</sup> Increase in revenues is primarily due to the increase in Dwelling Rental Income projected at FY 2008 actual levels and the increase in Operating Subsidy projected at current levels utilizing HUD's Final Rule criteria.

<sup>2</sup> This revenue is associated with fees received for the oversight and management of the Capital Fund Program for Public Housing. The FY 2010 budget is calculated based on 10 percent of the FY 2009 grant amount of \$1,812,429 received in Fund 969, Public Housing Projects Under Modernization.

<sup>3</sup> Category represents a U.S. Department of Housing and Urban Development (HUD) Operating Subsidy based on revenue and expenditure criteria developed by HUD under the Final Rule that was effective January 1, 2007.

<sup>4</sup> Expenditure categories reflect HUD required cost groupings. Increase in expenditures is primarily due to the elimination of split positions which resulted in higher salary expenses for assigned positions that are now 100 percent funded out of Fund 967, as well as projections based on prior year actuals.

<sup>5</sup> The Ending Balance fluctuates due to adjustments for expenditures based on Pay for Performance criteria, salary cost adjustments, and revenue changes primarily due to HUD criteria for determining dwelling rental income.