

# Fund 117

## Alcohol Safety Action Program

### Alcohol Safety Action Program

#### Mission

To reduce the incidence of driving under the influence of alcohol (DUI) in Fairfax County through completion of a rehabilitative alcohol/drug education program, case management, public education, and referral to alcohol/drug treatment programs when necessary.

#### Focus

The Fairfax County Alcohol Safety Action Program (ASAP) serves a probationary function for the Circuit and General District Courts under the supervision of the ASAP Policy Board. The Fairfax ASAP is one of 24 ASAPs in Virginia and clients are court ordered, DMV referred, or participate voluntarily. The core programs are state mandated and address essential needs of clients including: intake, assessment, rehabilitative alcohol/drug education, referral to treatment, and case management to individuals charged with, or convicted of, driving under the influence of alcohol (DUI). In addition, ASAP provides alcohol/drug education programs for habitual offenders, a drug education program for first-time drug possession offenders, and programs for adolescent substance abusers. ASAP also participates in outreach activities that educate the community about its mission. Programs are available in English, Spanish and Korean. ASAP's continual focus will be the supervision of DUI offenders as well as the enforcement of the Code of Virginia. The agency will also continue to rely on partnerships with the courts, Commonwealth Attorney's office, and treatment providers.

#### **THINKING STRATEGICALLY**

Strategic issues for the department include:

- Providing educational programs to reduce the incidents of driving under the influence of alcohol or drugs; and
- Continuing efforts to maintain a fund balance sufficient to avoid deficit status during periods where referrals, and therefore client fee revenues to ASAP, decline.

The County is the fiscal agent for the Fairfax ASAP which is administered through the Department of Administration for Human Services. ASAP is expected to be a self-supporting agency, funded entirely by client fees with the County providing indirect support through office space and utilities. The state imposes a \$400 fee ceiling on per client costs for the state mandated core program. The agreement between the ASAP Policy Board and the Board of Supervisors provides that ASAP will endeavor to develop a reserve fund balance sufficient to avoid deficit status during periods where referrals, and therefore client fee revenues to ASAP, decline. Should surplus client fees above and beyond the balance required for a sufficient reserve fund become available in any fiscal year, the ASAP Policy Board will reimburse the County for the indirect costs noted above, or may request permission from the Board of Supervisors to expend such funds on the program. It should be noted that the number of clients has declined since peaking in FY 2004 due to decreased referrals to ASAP coming from the courts, although a slight increase is projected for FY 2008. The lower referrals (and resulting lower client fee revenues) combined with ongoing expenditure requirements will challenge the agency to maintain a positive balance in FY 2007 and beyond.

## Fund 117 Alcohol Safety Action Program

### Budget and Staff Resources

Agency Summary		
Category	FY 2007 Actual	FY 2008 Adopted Budget Plan
Authorized Positions/Staff Years		
Regular	16/ 16	16/ 16
Expenditures:		
Personnel Services	\$1,362,316	\$1,511,773
Operating Expenses	207,872	226,351
Capital Equipment	0	0
<b>Total Expenditures</b>	<b>\$1,570,188</b>	<b>\$1,738,124</b>

### SUMMARY OF ALL AGENCY LOBS (FY 2008 Adopted Budget Data)

Number	LOB Title	Net LOB Cost	Number of Positions	LOB SYE
117-01	Alcohol Safety Action Program	\$0	16	16.0
<b>TOTAL</b>		<b>\$0</b>	<b>16</b>	<b>16.0</b>

### LOBS SUMMARY

#### 117-01: Alcohol Safety Action Program

Fund/Agency: 117		Alcohol Safety Action Program
LOB #: 117-01	Alcohol Safety Action Program	
Personnel Services		\$1,511,773
Operating Expenses		\$226,351
Recovered Costs		\$0
Capital Equipment		\$0
<b>Total LOB Cost:</b>		<b>\$1,738,124</b>
Federal Revenue		\$0
State Revenue		\$0
User Fee Revenue		\$1,713,124
Other Revenue		\$25,000
<b>Total Revenue:</b>		<b>\$1,738,124</b>
<b>Net LOB Cost:</b>		<b>\$0</b>
Positions/SYE involved in the delivery of this LOB		16 / 16.0

# Fund 117

## Alcohol Safety Action Program

---

### ► LOB Summary

The Fairfax County Alcohol Safety Action Program (ASAP) serves a probationary function for the Circuit and General District Courts and a supervisory function for the Juvenile and Domestic Relations District Court, under the supervision of the ASAP Policy Board, the Department of Administration for Human Services and Virginia Alcohol Safety Action Program (VASAP). The core program provides intake, classification, rehabilitative alcohol/drug education, referral to treatment, and probation supervision to individuals charged with, or convicted of, driving under the influence of alcohol (DUI). In addition, ASAP provides evaluation and alcohol/drug education programs for habitual offenders, a drug education program for first-time drug possession offenders and programs for adolescent substance abusers. Programs are available in English, Spanish, and Korean. ASAP also provides ancillary programs including Driver Improvement, Aggressive Driver Improvement, Suspended Operator's License Programs as well as Court Services for first time offenders who are eligible for early start of the program. The funding source is 98.5 percent user fees which are controlled or mandated by the state agency VASAP except for the SAFE and Drug Programs. The majority of the remaining 1.5 percent of funding is from the commission ASAP receives from Draeger Interlock. Per client costs between \$400-\$420 during the current two year's proposals.

### ► Method of Service Provision

#### **Administration**

The agency Executive Director oversees all program functions including classification, probation, public information and special programs. The Director of Administration (Administrative Associate I) supervises a staff of 9 administrative employees including exempt part-time employees. The administrative staff is responsible for controlling the intake schedule, assigning intake appointments within the court-required timeframe, ensuring that client files are accurately established in the agency database and required Department of Motor Vehicles (DMV) and criminal record checks are run, and screening and processing clients through intake orientation in a courteous and efficient manner including showing an orientation video. ASAP schedules 20 to 25 offenders per intake group, and conducts two intake groups each morning, four days a week. In addition the administrative staff serves all walk-in clients who require transfer to another ASAP, immediate enrollment due to non-Virginia residency, validating of Restricted Operator's License, payment of fees, and referral to appropriate probation staff when required. As a new responsibility the administrative staff is also processing the information for the clients for Draeger Interlock System (breathalyzers installed to monitor client's alcohol levels in their vehicles) into DMV, ASAP's database and working with the clients to assist the Probation Counselor.

#### **Intake**

Intake assessments are conducted by the 9-person probation staff with the assistance of exempt part-time employees. The staff administers alcohol breath tests, orients the clients to ASAP participation requirements, describes probation conditions and restricted operator's license provisions, and conducts a personal assessment interview with each offender. The offender is questioned regarding the referring offense, his/her prior mental health, substance abuse and treatment history, personal and family history, and an objective screening instrument is administered. On the basis of this assessment, each offender is placed into the appropriate education program and/or referred to a substance abuse treatment program for an evaluation.

# Fund 117

## Alcohol Safety Action Program

---

### **Probationary/Supervision Services**

Probationary services are provided by the 9 probation counselors, each of who have 350 or more active clients on their caseload. The primary objective of ASAP probation counselors is public safety, and the appropriate rehabilitative education and/or treatment placement. Probation supervision includes monitoring the client's activities from date of intake and assessment to successful completion of the assigned education or treatment program, a period that may range from 6 months to three years, reporting to and appearing at court on any incidents of non-compliance, and conducting case review meetings as required by the state in the second and third year of supervision. The program utilizes interns from local colleges and universities when available to assist with the intake and case review processes. The probation staff also monitors ignition interlock installation and the use of offenders' vehicles through monthly reports, and reports violations to the Court.

S.A.F.E. is ASAP's program for youth offending alcohol or drugs before the age of 18. SAFE probation counselors do program intakes, counselor-guided hospital visits, and probationary services mandated by the Juvenile and Domestic Relations Court. This has proven to require extraordinary time commitments. Though the caseload is approximately 220 per year, probation counselors are required to appear in court to issues related to their cases for each non-compliance, parents must be interviewed as well with the referred juveniles, and juveniles are escorted on a one-on-one basis during a 3-hour visit to the hospital. ASAP staff supervises the visit to the hospital in which the adolescents are required to tour the trauma center and participate in a presentation with the hospital medical examiner. Limited term staff are hired to assist with all aspects of the SAFE program.

Part of Drug Education Program the Court has mandated that one probation counselor be available to remain in the courtroom each morning to assist with the screening of first-offender drug possession cases. Due to this requirement, two limited-term probation counselors are currently employed to handle the workload associated with this program.

### **Education Services**

ASAP provides several distinct 24-hour educational programs including Basic, Intensive, Treatment, Drug, and Relapse Prevention. The program conducts separate education classes for women, Hispanics, Korean and young adult clients. The education classes are conducted primarily in the evening and on weekends by exempt part-time employees who are skilled at working with substance abusers and providing education. Classes are offered in Fairfax City at the ASAP office, as well as South County, in order to better serve the clients.

In addition, this ASAP offers a Driver Improvement Program, Aggressive Driver Education Program, and Suspended Operator's License Program to assist in its goal of protecting the public safety. ASAP also provides a monthly educational program for Offender Aid and Restoration of Fairfax County, Inc. (OAR), a private program that serves certain minor offenders.

### **► Mandate Information**

This LOB is state mandated. The percentage of this LOB resources utilized to satisfy the mandate is 98.5 percent. See the January 2007 Mandate Study, reference page 19 for the specific federal or state code and brief description.

## Fund 117 Alcohol Safety Action Program

### **AGENCY PERFORMANCE MEASURES**

#### Objectives

- To provide a comprehensive alcohol/drug education program to individuals charged with driving under the influence of alcohol (DUI) that results in 92 percent of clients who have successfully completed the probationary period two years prior and have not recidivated.

Indicator	Prior Year Actuals		Current Estimate	Future Estimate	LOB Reference Number
	FY 2006 Actual	FY 2007 Estimate/Actual	FY 2008	FY 2009	
<b>Output:</b>					
Individuals served in ASAP education program	3,466	2,868 / 3,575	3,575	3,575	117-01
<b>Efficiency:</b>					
Cost per individual served	\$411	\$487 / \$365	\$400	\$414	117-01
<b>Service Quality:</b>					
Percent of individuals satisfied	97%	97% / 97%	97%	97%	117-01
<b>Outcome:</b>					
Percent of individuals completing the program two years prior who have not recidivated based on Department of Motor Vehicles (DMV) records	92%	92% / 92%	92%	92%	117-01