

**APPROVED MINUTES OF THE JULY 26, 2011 MEETING OF THE FAIRFAX
COUNTY SMALL BUSINESS COMMISSION**

Location: Fairfax County Government Center, 12000 Government Center Parkway,
Fairfax, Virginia, Conference Area Room 9/10

Attending: **SBC Members**

Marsha Senack, Braddock, Chair	John Pellegrin, At-Large
Kelly Pride-Hebron, Lee	Margaret Schottler, At-Large
Marvin Powell, Sully	Elizabeth Novak, Mason
Cyrus Sobhani, Dranesville, Vice-Chair	

Staff (Department of Purchasing and Supply Management)

Cathy Muse, Director
Michael Estelle, Supplier Diversity Program Manager

Absent:	Joe Brooks, Providence	Beatrice Malone, Hunter Mill
	Katy Fike, Mt. Vernon	Brett Coffee, Springfield

Guests: Mouly Aloumouati, SkillSource
Chau Tran, President & CEO, APS

Mouly Aloumouati gave information regarding the SkillSource program and will forward electronic and hard media for distribution. Mr. Aloumouati also extended an invitation to partner with the SBC for presentations at any time in the future.

Marsha Senack called the meeting to order at 7:50 p.m.

The minutes from the June 27, 2011 meeting were reviewed by the Commission. Commissioner Powell motioned to approve the minutes seconded by Commissioner Sobhani. A vote ensued and the motion carried.

Staff Report

Michael Estelle distributed several items: the FY11 spend figures, a data disc that is distributed at workshops, and language to be included on the SBC webpage. Input on what additional information Small Businesses could use on the data disc was solicited for the next meeting. The verbiage for the SBC webpage was discussed and will be return with everyone's comments included. An invitation to attend the next VMSDCRAC meeting on August 4th was extended to the commissioners. Michael further reported on the success of the Partnering Pilot that was run on July 21st with Prime contractor Insight.

Vendor Forum Committee

Commissioner Powell led discussion about the pros and cons of moving the Vendor Forum to May to coincide with National Small Business Week. The issue was tabled for the next meeting and asked to have a space availability report for May 22nd, 2012.

Education and Outreach Committee

Commissioner Powell reported that each commissioner take their individual talent to the community at large and present it as a representative of the SBC. (i.e.; if you practice contract law then present a workshop on the topic, or write a monthly article etc...)

Legislative and Policy Committee

Commissioner Schottler contributed that the SBC webpage is limited in its information and the commission agreed to bring back at least one resource that could be added to the web page.

Strategic Planning Committee

Time restraints only allowed Commissioner Novak to announce the next Pre-Disaster Recovery planning meeting on September 18th for commissioners to pass along to their communities.

Communications Committee

No report.

Ombuds Committee

No report.

Community Business Partnership Committee

Commissioner Hebron reported that the CBP is seeking candidates for its Board of directors. Preferred candidates should be strong mentors.

Vendor Comments Board

No report.

Adjournment

The next meeting will be held on September 26, 2011 7:00-9:00PM Conference Room 10.