

**FAIRFAX COUNTY
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**

Housing Application Center

Applying for Housing Assistance Online

A sample application with notes is available to assist you in applying online.

Note: ****To simplify the application process; please take the time to gather required documents and other materials before you start. If you have all your required documents with you, applying online will take about 15 minutes.****

You will need the following information when you apply online:

- Your full address, including zip code
- All Income information for each member in the household who is 18 and older. This includes:
 - ✓ Payroll check stub issued by employer
 - ✓ Last year's tax return if self employed
 - ✓ Pension statements
 - ✓ Social Security statements
 - ✓ SSI – Social Security disability statements
 - ✓ TANF amounts – Temporary Assistance for Needy Families
 - ✓ General Assistance amounts
 - ✓ Child Support – court ordered amount
 - ✓ Unemployment benefits
 - ✓ Other wages or benefit amounts
- Social Security Numbers or Individual Taxpayer Identification Numbers for each household member. If you do not have either of these, please contact the Social Security Administration to obtain them. Note: ITINs are issued regardless of immigration status because both resident and nonresident aliens may have U.S. tax return and payment responsibilities under the Internal Revenue Code. If you are not eligible for a Social Security or ITIN, please contact the Housing Application Center for assistance at 703-246-5100.
- Amount paid monthly for Rent and Utilities (excluding phone and cable)
- Full legal names and dates of birth for each household member (from the Social Security card)

IMPORTANT:

*****You will need to choose your own USER ID and PASSWORD. When you choose your USER ID and PASSWORD, please write them down, and keep them in a secure location.***

HCD does not have the ability to retrieve your USER ID OR PASSWORD. You will need to reapply again if you lose your USER ID or PASSWORD.

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Fairfax County is committed to nondiscrimination on the basis of disability in all County programs, services and activities. Special accommodations/alternative formats will be provided upon request. For information call 703-246-5101 or TTY 703-385-3578.