

MINUTES OF THE SPECIAL MEETING OF THE FAIRFAX COUNTY
REDEVELOPMENT AND HOUSING AUTHORITY

May 7, 2012

On May 7, 2012, the Commissioners of the Fairfax County Redevelopment and Housing Authority (FCRHA) met in the FCRHA Board Room, One University Plaza, 4500 University Drive, Fairfax, Virginia.

CALL TO ORDER

FCRHA Chair Elisabeth Lardner called the Special Meeting of the FCRHA to order at 7:00 p.m. FCRHA Commissioners present or absent for a portion or all of the meeting were as follows:

PRESENT

Elisabeth Lardner, Chairman
Richard C. Sullivan, Jr., Vice Chair
Willard Jasper
Christopher Craig
Robert C. Carlson
Richard Kennedy
Albert J. McAloon
H. Charlen Kyle
Robert Schwaninger

ABSENT

John Betts
Rod Solomon

Also present at the meeting were the following staff of the Department of Housing and Community Development (HCD): Paula C. Sampson, Director; John Payne, Deputy Director, Real Estate; Tom Fleetwood, Associate Director, FCRHA; Robert Fields, Associate Director, Special Projects; Carol Erhard, Director, Rental Services, Office of Housing Management (OHM); Russell Lee, Associate Director, Rental Services, OHM; Vincent Rogers, Senior Program Manager, Rental Services Division; Mike Trent, Network Analyst, Information Systems and Services (ISS); Peter Uhrmacher, FCRHA Assistant. Other Fairfax County staff in attendance: Cynthia Tianti, Deputy County Attorney and Ryan Wolf, Assistant County Attorney and FCRHA Counsel.

RESOLUTIONS

1.

RESOLUTION NUMBER 20-12

Approval to Release for Public Comment the Draft Fairfax County Redevelopment and Housing Authority (FCRHA) "Moving to Work" Plan and Authorization to Advertise a Public Hearing on the Draft Plan

BE IT RESOLVED THAT the Fairfax County Redevelopment and Housing Authority (FCRHA) approves, for the purpose of seeking public comment, the Draft Moving to Work Plan as presented to the FCRHA at its special meeting on May 7, 2012; and

BE IT FURTHER RESOLVED THAT the FCRHA authorizes the Department of Housing and Community Development to advertise a public hearing on the Moving to Work Plan to be held at a special meeting of the FCRHA on May 30, 2012.

A motion was made by Commissioner Jasper, seconded by Commissioner McAloon, to adopt Resolution Number 20-12. A vote was taken and the motion carried unanimously.

2.

RESOLUTION NUMBER 21-12

Authorization to Advertise a Public Hearing on a Proposed Amendment to the Huntington Plan (Mount Vernon District)

NOW, THEREFORE, BE IT RESOLVED that the Fairfax County Redevelopment and Housing Authority (FCRHA) authorizes advertising a public hearing on the proposed amendment to the Huntington Neighborhood Improvement Program and Conservation Plan. This public hearing will be held at the FCRHA meeting on June 14, 2012 at 7:00 p.m. in the FCRHA Board Room, 4500 University Drive, Fairfax, Virginia 22030.

A motion was made by Commissioner Schwaninger, seconded by Commissioner McAloon, to adopt Resolution Number 21-12. A vote was taken and the motion carried unanimously.

CLOSED SESSION

A motion was made by Commissioner Schwaninger, seconded by Commissioner Jasper, that the Fairfax County Redevelopment and Housing Authority ("FCRHA") go into Closed Session for consultation, pursuant to Virginia Code Section 2.2-3711(A)(7), with legal counsel and briefings by staff members pertaining to the actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body; and consultation regarding specific legal matters requiring the provision of legal advice by such counsel.

The motion carried and the FCRHA went into Closed Session at 7:26 p.m.

OPEN SESSION RESUMES

A motion was made by Commissioner Schwaninger, seconded by Commissioner Jasper, that the members of the Fairfax County Redevelopment and Housing Authority certify that to the best of their knowledge only public business matters lawfully exempted from the open meeting requirements prescribed by the Virginia Freedom of Information Act and only matters identified in the motion to convene Closed Session were heard, discussed or considered by the Fairfax County Redevelopment and Housing Authority during Closed Session.

A roll call vote was taken as follows:

<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>
Elisabeth Lardner, Chairman Richard C. Sullivan, Jr., Vice Chair Willard Jasper Christopher Craig Robert C. Carlson Richard Kennedy Albert J. McAloon H. Charlen Kyle Robert Schwaninger		

The motion carried unanimously by the commissioners present and Open Meeting resumed at 7:43 p.m.

RESOLUTION

1.

RESOLUTION NUMBER 22-12

Resolution Regarding Management
of Fairfax County Owned Units in Shadowood Condominium

WHEREAS the Fairfax County Redevelopment and Housing Authority ("FCRHA") currently owns and operates 16 units ("Units") located at the Shadowood Condominium complex in the Hunter Mill District; and

WHEREAS the Shadowood Condominium Association ("SCA") has requested a resolution from the FCRHA regarding identifying staff and their responsibilities for the management and operation of the FCRHA-owned units; and

WHEREAS on June 16, 2011 the FCRHA adopted Resolution Number 32-11 which set forth such HCD staff responsibilities; and

WHEREAS staffing changes that have taken place subsequent to the

adoption of Resolution Number 32-11 necessitate the adoption of a new resolution setting forth HCD staff responsibilities for the management of the Units;

NOW THEREFORE, be it resolved that:

1. The Director of the Department of Housing and Community Development is hereby authorized to appoint designees from HCD staff to carry out decision-making and oversee day-to-day operations related to the Units; and therefore makes the following appointments:
 - a. Director of Special Projects, a position currently occupied by Christina White, is hereby appointed as the Property Management Designee ("PMD"), but such appointment may be changed by the Director, HCD, upon submission of an updated Unit Owners Status Report to the SCA, or upon notice by the Housing Director. The PMD shall be responsible for major decisions impacting the Units including, but not limited to, voting, receipt of claimed rules violations by FCRHA tenants, appointment of a Housing Services Specialist as set forth herein, and serving as the FCRHA's legal agent before the SCA, except that the PMD shall have no authority to divest the FCRHA of any interest in the FCRHA-owned units. The PMD is also responsible for the day-to-day operations of the FCRHA-owned units, including, but not limited to, issues of maintenance, parking, repairs, and invoicing; and
 - b. Deputy Director, a position currently occupied on an interim basis by Robert Easley, is hereby appointed for the FCRHA-owned units, but such appointment may be changed by the Housing Director upon submission of an updated Unit Owners Status Report to the SCA, or upon notice by the Housing Director. The Deputy Director shall provide direct supervision and oversight of the PMD.
2. This Resolution is effective this 7th day of May, 2012, and shall continue in effect until it is revoked by the FCRHA.
3. The terms of this Resolution shall apply to any and all condominium units in Shadowood Condominium hereafter acquired by FCRHA.

IT IS SO RESOLVED.

A motion was made by Commissioner Kennedy, seconded by Commissioner Schwaninger, to adopt Resolution Number 22-12. A vote was taken and the motion carried unanimously.

ADJOURNMENT

A motion was made by Commissioner Sullivan, seconded by Commissioner Schwaninger, to adjourn the meeting at 7:45 p.m. A vote was taken and the motion carried unanimously.

(Seal)

Elisabeth Lardner, Chairman

Paula C. Sampson, Assistant Secretary