



FAIRFAX-FALLS CHURCH COMMUNITY SERVICES BOARD

Ken Garnes, Chair

**Fairfax County Government Center
12000 Government Center Parkway
Conference Rooms 4 and 5
Fairfax, Virginia 22035**

**Wednesday, April 22, 2015
7:30 p.m.**

- | | | |
|--|------------------------------|-----------|
| 1. Meeting Called to Order | Ken Garnes | 7:30 p.m. |
| 2. Matters of the Public | Ken Garnes | |
| 3. Recognition | Ken Garnes | |
| 4. Amendments to the Meeting Agenda | Ken Garnes | |
| 5. Approval of CSB March 25, 2015 Board Meeting Minutes | Ken Garnes | |
| 6. Matters of the Board | | |
| 7. Directors Report | Tisha Deeghan | |
| 8. Committee Reports | | |
| A. Behavioral Health Oversight Committee | Susan Beeman | |
| • April 2015 Meeting Notes | | |
| B. Fiscal Oversight Committee | Suzette Kern | |
| • March 2015 Meeting Notes | | |
| C. Government and Community Relations Committee | Rob Sweezy | |
| D. Intellectual and Developmental Disability Committee | Lori Stillman | |
| E. Other Reports | | |
| 9. Action Items | | |
| A. Grant Application for Crisis Intervention Team Assessment Funding | Laura Yager | |
| B. CSB Officer Nominating Committee | Ken Garnes | |
| 10. Information Item | | |
| A. Capital Improvement Program Update | Jeannie Cummins
Eisenhour | |
| 11. Adjournment | | |

Fairfax-Falls Church Community Services Board
March 25, 2015

The Board met in regular session at the Fairfax County Government Center, 12000 Government Center Parkway, Fairfax, VA.

The following CSB members were present: Ken Garnes, Chair; Gary Ambrose, Pam Barrett, Kate Hanley, Suzette Kern, Molly Long, Paul Luisada, Juan Pablo Segura, Lori Stillman, Jeff Wisoff, Jane Woods and Spencer Woods

The following CSB members were absent: Susan Beeman, Dallas “Rob” Sweezy and Diane Tuininga

The following CSB staff was present: Tisha Deeghan, Daryl Washington, Jean Hartman, Evan Jones, Dave Mangano, Lisa Potter, Lyn Tomlinson and Laura Yager

1. Meeting Called to Order

Ken Garnes called the meeting to order at 7:30 p.m.

2. Matters of the Public

There were none requested.

3. Recognition

After years of dedicated service at the Northern Virginia Family Services (NVFS), Cyndy Dailey was honored for her significant contributions to the community. As Director of Health and Mental Health, Ms. Dailey has consistently responded to a wide range of needs and demonstrated an exceptional ability with complex challenges. Also in attendance were Mary Agee, NVFS Executive Director and Stephanie Berkowitz, Senior Vice President. The strong collaboration and partnership with NVFS was recognized which has played a key role in providing services so vital to the community.

5. Approval of the Minutes

Gary Ambrose offered a motion for approval of the February 25, 2015 Board meeting minutes of the Fairfax-Falls Church Community Services Board which was seconded and passed.

6. Matters of the Board

- Lori Stillman provided a reminder that following the March 27th Merrifield Grand Opening, ServiceSource will be holding a Resource Fair in the afternoon at its Oakton location.
- Molly Long shared that within the Braddock District, Mental Health First Aid Training will be offered as well as notification in the District newsletter of the availability of online Suicide Prevention Training.

- Noting the previous proposal to hold some Board meetings at the Merrifield Center, Mr. Garnes indicated a room has been identified that will accommodate the meeting as well as allow easy public access. With this in mind, it was agreed to hold the May Board meeting at the Merrifield Center. In addition, as late evening meetings require staff to manage very long days, there was a consensus to move the start time of the monthly Board meetings to 5:00 p.m. effective as of May. For Board committee meetings scheduled in the evening, each committee will be presenting a similar recommendation to shift meetings to an earlier time.
- Mr. Garnes also highlighted that in April a CSB Board Officer Nominating Committee will be appointed for the FY 2016 officer elections to be held in June.
- In response to the three-year term ending for the current CSB representative on the Consolidated Community Funding Advisory Committee (CCFAC), Board member Pam Barrett has indicated she is willing to continue to serve. Noting the CCFAC which establishes priorities for housing grant funding has experienced challenges with the committee as a whole in gathering a quorum at monthly meetings, a suggestion was offered that an alternate be appointed to assist in ensuring full CSB participation.

7. Directors Report

Tisha Deeghan reported on the following:

- Children and youth under the Comprehensive Services Act (CSA) are currently funded through Medicaid for residential treatment including room and board. Educational costs have not been covered through a public source. The state has recently proposed to require localities to fund educational costs through CSA pooled funds on a cost sharing basis. Should this policy be implemented, there will be a dramatic increase in costs as well as workloads for staff within the CSA and CSB.

Noting there will be a comment period on the proposal, Kate Hanley offered a motion that the CSB submit comments outlining the impacts which was seconded and passed. It was also noted when additional information becomes available, it will be provided to the Board.

- In viewing a current draft of the Human Services Council (HSC) presentation to the Board of Supervisors (BOS) Budget Committee on March 31st, it was shared the basic themes include:
 - 1) *Restoration* of healthy families and contract legal services, approximately \$1.8 million and \$51,000 respectively;
 - 2) *Support* for the county's investment in funding for special education graduates, public assistance caseloads as well as domestic violence and court needs.
 - 3) *Service trends and budget drivers* outlining the increasing needs and tangible effects funding reductions have on youth, jail programs, etc.

Once the HSC presents to BOS Budget Committee, the CSB will be in a position to finalize its testimony for the April budget hearings.

- A Request for Applications (RFA) has recently been issued by the Department of Behavioral Health and Development Services for development or expansion of Crisis Intervention Team (CIT) Assessment sites (drop off centers). As applications are due May 5, 2015, efforts are underway to determine how our community programs and accomplishments can be framed with the requirements for this funding. The RFA

includes a provision for three one-year renewals subject to funding, but there are no specific amounts noted.

- In the 2015 County Health Rankings by state, Fairfax appears to be slipping as noted in the overall health outcomes in which Fairfax was #1 in 2010, and now is at #3. It was indicated the national analysis of the impact of the economic downturn appears to hold true for this area as well.
- A recent announcement of Governor Terry McAuliffe establishing a Center for Behavioral Health and Justice was distributed.

8. Committee Reports

A. *Behavioral Health Oversight Committee*

On behalf of Susan Beeman, Suzette Kern extended appreciation to Daryl Washington and other staff for the presentations at the February meeting, the minutes of which provide summaries and are included with the agenda materials.

B. *Fiscal Oversight Committee*

Ms. Kern noted at the March committee meeting the discussion included:

- Staff vacancies continue to grow and now stand at 135 with a 90 break-even factor. Human Resources staff continues to provide regular reports on steps underway to address this issue.
- A pending review of the Lines of Business (LOB) which will impact upcoming funding cycles may require two work sessions. Once the county releases the detailed instructions, the first session should take place in June or July, followed by a second meeting once all data has been gathered.
- At the April meeting, Ms. Kern will rotate off as committee chair.

C. *Government and Community Relations Committee*

On behalf of Rob Sweezy, Mr. Garnes shared the following activities of the committee:

- Looking at the April 9th BOS FY 2016 Advertised Budget hearing, the committee has proposed possibly having two CSB speakers, the first of which would provide the consistent message previously delivered to the HSC and the second speaker could present the human perspective and intrinsic value of services for the community. During the Board discussion of this recommendation, it was suggested that restoration of positions at the jail be added to the core testimony and possibly consider having an advocate share their story with one of the three slots currently reserved. It was indicated that Ken Garnes as CSB Chair would deliver the core testimony.
- The committee has recommended promoting the online suicide prevention training with coaches and non-teaching staff within the schools as well as other groups such as those within the faith-based community.

D. *Intellectual and Developmental Disability (IDD) Committee*

Lori Stillman provided the following report:

- Noting staff recognitions in the CSB Beacon publication, appreciation was extended to Laura Yager who received the County Managerial Excellence Award as well as staff for their length of service that include Jean Hartman, Lyn Tomlinson and Lisa Potter.

- On March 3rd the BOS proclaimed IDD Inclusion Month.
- Comments were submitted to the state by the IDD Committee on the proposed transition plan for CMS home and community based services.
- Ten focus groups providing input on employment services and equity of access are ongoing and will continue for about six weeks. In addition, there is an opportunity to provide feedback through the CSB website. So far, the response on the process has been very positive.
- Efforts continue with the relocation of residents at the training centers. Currently there remain 45 Fairfax County citizens at the Northern Virginia Training Center and 15 at the Central Virginia Training Center.
- ID Waiver wait lists presently stand at 1200, 800 of which are urgent.
- The next committee meeting is scheduled for May 14th, the second Thursday of the month, due to a conflict the first week with the Virginia Association of Community Services Board conference.

9. Action Item

A. *Funding Counter Tools Project Pilot*

Jamie MacDonald provided background on the \$25,000 funding the state has offered the CSB for participating in a pilot project aimed at compiling a comprehensive tobacco retailers database. Through a Counter Tools software program, data will be collected on tobacco and nicotine vapor product availability along with pricing, placement, promotions and marketing in retail environments. This data will ultimately be used in strategically implementing compliance checks.

Following further discussion, Jane Woods moved that the Board approve accepting the \$25,000 funding which was seconded and passed.

10. Information Items

A. *Crossroads Youth Residential Program*

At the CSB Board's request, Ms. Deeghan provided an overview of developments that have occurred since initially presenting the proposal to close the Crossroads Youth program at the February meeting. Discussions have been held with some Board of Supervisors as well as across Human Services agencies all of which have provided clarification and a better understanding of the decision.

The next steps in the process will be for the current youth residents to complete the school year and close the program at the end of June. Viable alternative programs are being identified for youth that may be in need of these services. In addition, staff will be redeployed expanding capacity in the youth services continuum as well as adult substance abuse programs. Options continue to be explored for use of this portion of the Crossroads facility to include efficiencies to reduce leasing costs and/or providing an improved space for other services.

B. *Jail Diversion Program*

Daryl Washington provided an overview of the program and the sequential intercept model. Avenues in which individuals currently enter the jail and court system were reviewed as well as intervals when the CSB intervenes throughout this process in an

effort to prevent penetrating deeper into the system and/or recidivism. Clarification was provided that currently diversion does not occur prior to arrest, but begins following as outlined in the model.

With establishment of a drop-off center that provides for assessments, this would alleviate law enforcement from having to file formal charges by being the initial point for individuals to be assessed, and when appropriate, initiating treatment services. The RFA CIT Assessment grant discussed previously is an opportunity for funding to assist in this effort.

There being no further business to come before the Board, a motion to adjourn was offered, seconded and carried. The meeting was adjourned at 9:10 p.m.

Actions Taken--

- The February 2015 meeting minutes were approved.
- CSB will submit comments on the state proposal on CSA pooled funding.
- The Board approved acceptance of funding for the Counter Tools Project Pilot.

Date

Staff to Board

Behavioral Health Oversight Committee Meeting Minutes

Date: April 8, 2015

Location: Fairfax County Government Center, Rooms 4/5

Attendees: Susan Beeman, Chair, Gary Ambrose, Terry Atkinson, Gartlan Center Advisory Board, Peter Clark, No. Va. Mental Health Foundation, Tisha Deeghan, Wendy Gradison, PRS, Inc., Trudy Harsh, The Brain Foundation, Jean Hartman, Evan Jones, Suzette Kern, Sylisa Lambert-Woodard, Pathway Homes, Inc., Dave Mangano, DeAnne Mullins, Community Residences, Inc., Elaine Sommer, Northwest Center Advisory Board, Bill Taylor, Concerned Fairfax, Lyn Tomlinson, Diane Tuininga, and Captain Spencer Woods. Also present were other private sector staffs as well as members of the public.

Topic	Action	Responsible Party	Due Date
Meeting Call to Order	Meeting was called to order at 7:30 p.m.	Susan Beeman, Chair	
Approval of March 11, 2015 Minutes	Suzette Kern moved that the March 11, 2015 Behavioral Health Oversight Committee minutes be approved as presented. The motion was seconded by Gary Ambrose and unanimously carried.	Behavioral Health Oversight Committee	
Associate Member Presentations and Concerns	<p><i>Terry Atkinson, Gartlan Center Advisory Board</i>, announced that at next week's Advisory Board meeting a special ceremony will be held honoring an individual who, as part of their estate, is making a contribution to the Gartlan Center.</p> <p><i>Sylisa Lambert-Woodard, Pathway Homes, Inc.</i> announced that Pathways has been selected as one of the NonProfit Times 2015 "Best Nonprofits to Work For", ranked 6th in the nation among medium sized non-profits and 22nd among the top fifty non-profits of all sizes.</p> <p><i>Wendy Gradison, PRS, Inc.</i> made the following announcements: (1) PRS has been selected as one of the NonProfit Times 2015 "Best Nonprofits to Work For", ranked 9th in the nation among medium sized non-profits and 26th among the top fifty non-profits of all sizes. (2) PRS and CrisisLink are scheduled tomorrow for accreditation by the American Association of Suicidology.</p>		
Behavioral Health Oversight Committee Meeting Time and Location	Susan Beeman requested feedback on the possibility of changing the Committee meeting time and location. Suggestion was made to schedule meetings at the Merrifield Center. There was brief discussion regarding this and it was recommended to move the meeting time earlier than currently scheduled, with a suggestion to schedule the meeting at approximately 6:00 pm.		
Matters of the Public	Representative from the ENDependence Center of Northern Virginia (ECNV) provided some information and background on the ENDependence Center: community-based resource and advocacy center to assist individuals with disabilities to live independently in the community; provide peer mentor and employment services and advocacy. Upcoming events: April 30 "Road to Freedom" ADA Bus will be in Arlington to celebrate the 25 th anniversary of the Americans with Disabilities Act; June 11 ECVN Annual Awards Reception.		
Human Services Council Recommendations to the Board of Supervisors on the FY 2016 Advertised Budget Plan	<p>Lyn Tomlinson, Assistant Deputy Director, Acute and Therapeutic Treatment Services, provided a brief update and shared information regarding the Human Services Council recommendations to the BOS on the FY 2016 Advertised Budget Plan. The HSC is looking at return on investment. The overview highlighted the following:</p> <ul style="list-style-type: none"> • HSC Recommended Program Restorations include the following: Healthy Families Fairfax Program; Contract legal services for persons with disabilities. 	Lyn Tomlinson	

Behavioral Health Oversight Committee Meeting Minutes

Topic	Action	Responsible Party	Due Date
	<ul style="list-style-type: none"> ▪ Areas of Support for the County Executive’s Advertised Budget Plan: Staffing request and funding to address increased Public Assistance caseloads; support for additional staffing to address domestic violence and court services needs; additional funding for 70 FCPS special education graduates for adult day programs provided in the community. ▪ Service Trends and Budget Drivers: it was indicated that the Council and the community are concerned about several proposed reductions and eliminations in the Advertised Budget including: elimination of over \$1.8 million in local funds to the CSB that could have been reinvested to support known service gaps. Examples include: mental health treatment to incarcerated youth and adults, community-based outpatient treatment for low income and uninsured youth, adults in homeless services and substance use treatment services. Another concern noted is the failure to include funding for needed services for Fairfax County veterans through the newly created Veteran Treatment Docket in the General District Court. <p>There was brief discussion and some suggestions and comments were provided. It was reported that the HSC did not specifically speak to restoration of the positions at the jail, however, when testimony is provided at tomorrow’s budget hearings, information related to this will be included in the testimony.</p>		
Staff Report	<p><i>Tisha Deeghan, CSB Executive Director, provided the following updates and announcements:</i></p> <ul style="list-style-type: none"> ▪ CSB members will provide testimony at tomorrow’s BOS budget hearings. It’s anticipated that the CSB testimony will begin at approximately 2:30 pm. ▪ There has been movement towards community collaboration for the Mental Health and Criminal Justice system to look at training and drop-off centers. The County is establishing a Community Oversight/Collaboration Committee and providing opportunities for community involvement and input, bringing together many organizations and stakeholders, to include non-profits, faith based organizations and others. In addition to looking at resources, the CSB is applying for a DBHDS grant for a Crisis Intervention Team (CIT) Assessment Site and this item is scheduled to come before the BOS on April 28. <p><i>Lyn Tomlinson provided the following updates and announcements:</i></p> <ul style="list-style-type: none"> ▪ She expressed appreciation to everyone for attending the Merrifield Center Grand Opening. ▪ She reported good news: the CSB has started a walk-in process for services at the Merrifield Center. She briefly described the process. She also expressed appreciation to Bill Taylor, Concerned Fairfax, for his participation on the workgroup to develop this process. Staff will continue to provide updates. 		
Adjournment	There being no further business to come before the Committee, the meeting was adjourned at 8:10 p.m.	Susan Beeman, Chair	

Date Approved

Minutes Prepared by
Shelley Ashby

CSB Fiscal Committee Meeting Notes

Date: March 20, 2015
Attending: Suzette Kern, Gary Ambrose, Ken Garnes, Kate Hanley, Lori Stillman, Jeff Wisoff
Staff: Tisha Deeghan, Len Wales, Daryl Washington, Lisa Potter, Lisa Witt, Tana Suter, Marta Cruz, Ginny Cooper, Leslie Myers

Summary of Information Shared/Decisions:

Financial Status

- **Position Status:**
 - As of 3/16/15, CSB had 135 vacant general merit positions.
- **Pay Period Metrics:**
 - As part of the countywide 1% budget reduction included in the FY2015 Third Quarter Review, CSB's personnel services budget was reduced by \$1.13 million. After the reduction is incorporated, CSB anticipates continued flexibility in hiring through the remainder of FY2015 and projects a material balance in personnel services.

Fiscal Update

- Modified Fund Statement for period ending February, 2015 was reviewed. Staff indicates no material changes from the previous month.
- Before the end of June, CSB will submit a request for Meaningful Use incentive funds for meeting electronic health records standards, primarily for medical staff. It is anticipated that this payment will be received by the end of the fiscal year and offset a material portion of the non-County revenue shortfall.

CSB Work Plans

Daryl Washington presented from the work plan cover page, "Section Status", and the Committee agreed that this was an efficient format for future updates. All CSB Work Plans are on target. Some highlights include:

- **Informatics:** this week, meetings were held to initiate the process for developing dashboards to display real-time performance data
- **Front Door/System Access:** System Access team will be piloting walk-in services for screening and assessment
- **Behavioral Health Outpatient (BHOP):** last week, Dr. Mark McGovern from Dartmouth College worked with staff to develop an implementation plan for core services
- **Business Process:** system access pilot will change some business staff functions; changes will be phased in over time
- **Youth and Family:** primary focus on CSA and Mental Health Initiative funds; changes at the state level could impact CSB services.
- **Merrifield:** gearing up for the grand opening on March 27th; an open house will be held for CSB staff on April 2.

Human Resources Issues

- Tana Suter provided an update and status of Human Resources issues and introduced Marta Cruz, Human Resources Manager from the Department of Administration for Human Services. Marta will cover for Tana as needed in Fiscal Committee meetings.
- Tana presented updates on Strategic Recruitment Activities with the Department of Human Resources:
 - Pay structure for psychiatrists is pending review and approval; the Department of Management and Budget is reviewing CSB's analysis of the fiscal impact

CSB Fiscal Committee Meeting Notes

- Bonus to attract candidates and improve retention of Emergency Services staff has been approved and will be effective March 21
- Discussion regarding letter sent to BOS, addressing various challenges experienced with hiring and retention. Staff provided examples of positive changes that have occurred, such as the ability to review resumes submitted for the Deputy Director in real-time and the use of Subject Matter Experts. Staff also noted that changes are ongoing and that it will likely take time for some changes to be fully experienced.

FY 2016 Budget Update

- The Human Services Council (HSC) continues working on its recommendations on the FY 2016 Advertised Budget Plan. Information was received by the HSC from community groups and from Boards, Authorities, and Commissions, including the CSB. The Council's recommendations will be presented to the Board of Supervisors' Budget Committee on Tuesday, March 31
- BOS public hearings will be held April 7, 8, 9; CSB is on the schedule for April 9.
- Lines of Business (LOB) - Suzette suggested scheduling two LOBs Work Sessions for the Board, one at the beginning of the process to explain what is involved and the significance of the exercise, and one at the end to highlight the deliverables. Len Wales suggested that the first Work Session occur in early June, after county agencies receive guidance on the expectations and deliverables.

Medicaid Part D Open Enrollment

- Ginny Cooper introduced Leslie Myers, Benefits and Health Care Enrollment Specialist and provided a handout with results of 2015 Medicaid Part D efforts. From October through December, the CSB Financial Assessment & Screening Team (FAST) provided assistance to over 400 individuals and helped them to save (and the CSB avoid) more than \$400,000 in savings.

Jail Diversion Overview

Daryl Washington provided an overview of the program, to include an overview of the Sequential Intercept Model.

- Program provides intensive community-based, wrap around services to individuals with serious and persistent mental illness or co-occurring disorders who have had multiple incarcerations or are likely be incarcerated resulting from ongoing untreated psychiatric symptoms.
- While Individuals are identified for services through 5 intercept points, most are identified through Intercept 3 (in the jail).
- It was noted that this is a modified version of Jail Diversion; Committee had questions about whether possible future diversion from jail can occur pre-arraignment, prior to any criminal charges.
- The Committee suggested that Daryl provide an overview for the Board at the March 25th meeting.

Inventory of Reporting Requirements

Lisa Potter provided an inventory of CSB reporting requirements, external workgroup membership and ad hoc requests for information, data and support. Many of the reporting requirements, as well as many of the ongoing meetings, are mandated by state and/or federal funding sources. The inventory is a draft, pending review by the CSB Leadership Team.

CSB Fiscal Committee Meeting Notes

Open Discussion

Due to terms limits, Suzette Kern will step down as Chairperson of the Fiscal Committee. Suzette asked that anyone who is interested in assuming this role send her an email indicating their interest. The Committee will vote for the next Chairperson at April 17th Fiscal Committee meeting.

Action Items/Responsible Party Required Prior to Next Meeting:

- Committee members interested in the role of Fiscal Committee Chairperson- send an email to Suzette Kern

Issues to Communicate to CSB Board:

- Provide Overview of Jail Diversion Program
- Work session to discuss LOBs to be scheduled for June or July

Agenda Items for Next Meeting on April 17:

- Fiscal Committee Chairperson election

Title

Grant Application for Crisis Intervention Team Assessment Funding: Permission to Apply for and Accept Funding from the Virginia Department of Behavioral Health and Developmental Services

Issue

Authorization for the Fairfax-Falls Church Community Services Board (CSB) to apply for and accept grant funding, if received, from the Virginia Department of Behavioral Health and Developmental Services (DBHDS) for Crisis Intervention Team (CIT) Assessment Site funds. If awarded, grant funding of \$1,402,058 per year for two years for a total of \$2,804,116 will support a secure assessment site at Merrifield Center open 24 hours a day, 7 days a week, 365 days a year for individuals experiencing a mental health crisis. As a therapeutic alternative to arrest, authorized law enforcement officers will be able to transfer custody of individuals experiencing an acute or sub-acute mental health crisis to qualified emergency mental health professionals for clinical assessment, civil commitment, referrals and linkage to appropriate services in a secure environment. The period of performance is July 1, 2015 to June 30, 2017 with three one-year renewals, subject to availability of funding. A total of 15/15.0 FTE new grant positions are associated with this grant. A required local match of 20 percent in the first year and 30 percent in the second year will be met with in-kind resources. If the actual award received is significantly different from the application amount, another item will be submitted to the Board requesting appropriation of grant funds.

Recommended Motion

I move that the Board authorize staff to apply for and accept funding, if received, from DBHDS for CIT Assessment Site funds.

Background

DBHDS released a Request for Applications (RFA) on March 25, 2015 to support initiatives to develop and expand CIT Assessment Sites. The General Assembly and the Governor of Virginia have allocated funds for the development and expansion of CIT Assessment Sites in FY 2016. It is anticipated that the funds will be included in CSB's State Performance Contract with DBHDS.

This grant supports the CSB's larger service framework for individuals with mental illness who come in contact with the criminal justice system. It is intended to reduce inappropriate incarceration at the Adult Detention Center (ADC) by redirecting individuals with mental illness from the criminal justice system to the health care system. Funding will specifically support a CIT Assessment Site at Merrifield Center open 24 hours a day, 7 days a week, 365 days a year for individuals experiencing a mental health crisis. As a therapeutic alternative to arrest, authorized law enforcement

officers will be able to transfer custody of individuals experiencing an acute or sub-acute mental health crisis to qualified emergency mental health professionals for clinical assessment, civil commitment, referrals and linkage to appropriate services in a secure environment. Funding will also be used for necessary training, evaluations, and enhanced performance management processes. A total of 15/15.0 FTE new grant positions are associated with this grant. The breakdown of positions is as follows:

- 1/1.0 FTE Emergency Services Supervisor
- 4/4.0 FTE Mental Health Supervisor Specialists
- 5/5.0 FTE Peer Support Specialists
- 5/5.0 FTE Police Officer IIs

To meet grant requirements, one Mental Health Supervisor Specialist will also serve as CIT Coordinator, responsible for establishing policies and procedures governing operations, including transfer of custody, data collection, Crisis Intervention Training, and best practices. If funded, the CSB, the Police Department and the Office of the Sherriff will establish a Memoranda of Understanding governing operations, including transfer of custody, data collection, Crisis Intervention Training, and best practices.

It should be noted that this program is different from the current Jail Diversion program as this new funding will allow individuals to be transferred to a CIT Assessment Site instead of being arrested while the Jail Diversion program can be an alternative to being incarcerated at the time of sentencing.

Timing

Board action is required as the proposal submission date is May 5, 2015.

Enclosed Document

Attachment: Summary of Grant Application

Staff

Tisha Deeghan, Executive Director, Fairfax-Falls Church CSB

Leonard P. Wales, Acting Director of Administrative Services, Fairfax-Falls Church CSB

Daryl A. Washington, Deputy Director of Clinical Operation, Fairfax-Falls Church CSB

Laura Yager, Director, CSB Partnership and Resource Development

**Crisis Intervention Team Assessment Site
Summary of Grant Proposal**

Please note: the actual grant application is not yet complete; therefore, this summary has been provided detailing the specifics of this application.

- Grant Title:** Crisis Intervention Team (CIT) Assessment Site
- Funding Agency:** Commonwealth of Virginia Department of Behavioral Health and Developmental Services (DBHDS)
- Funding Amount:** Funding of \$2,804,116 (\$1,402,508 per year) over two years is requested. It is anticipated that these funds will be ongoing and included in the CSB's State Performance Contract with DBHDS
- Proposed Use of Funds:** Funds will support a CIT Assessment Site at Merrifield Center open twenty four hours a day, year-round, for individuals experiencing a mental health crisis. As a therapeutic alternative to arrest, authorized law enforcement officers will be able to transfer custody of individuals experiencing an acute or sub-acute mental health crisis to qualified emergency mental health professionals for clinical assessment, civil commitment, referrals and linkage to appropriate services in a secure environment. If funded, CSB, the Fairfax County Police Department and the Office of the Sherriff will establish Memoranda of Understanding governing operations, including transfer of custody, data collection, Crisis Intervention Training, and best practices, as well as funding, including in-kind support to fulfill local match requirements.
- Because program space exists at the Merrifield Center, the funds requested for this proposal are to support the required personnel costs to staff the program. Positions to be funded out of this proposal include: 15/15.0 FTE merit grant positions, including 1/1.0 FTE Emergency Services Supervisor (S27), 4/4.0 FTE Mental Health Supervisor Specialist (S26), 5/5.0 FTE Peer Support Specialist (S15), and 5/5.0 FTE law enforcement positions (O18) to provide appropriate transfer of custody, clinical assessment, civil commitment, referral and linkage to appropriate services for individuals in crisis in a secure environment.
- Funding will complement the existing continuum of services including emergency, detoxification, and jail based and forensic services.
- Performance Measures:** The project goal is to reduce incarceration of individuals experiencing a mental health crisis by providing a therapeutic alternative to custodial arrest. Authorized law enforcement officers will be able to transfer custody of individuals experiencing an acute or sub-acute mental health crisis to qualified emergency mental health professionals for clinical assessment, civil commitment, referrals and linkage to appropriate

services in a secure environment open all day, every day, all year. In addition, the project will coordinate CIT training and standardized policies and procedures among Fairfax County stakeholders to meet Commonwealth of Virginia requirements required for successful implementation.

Performance Measures

- 1- Development and ongoing active involvement of a CIT Assessment Site stakeholder group to provide oversight and leadership to the project implementation.
- 2- Development and execution of MOUs, policies and protocols with all law enforcement groups and the CSB to establish a solid program based on agreed upon partnerships and shared responsibility.
- 3- Assure tracking system developed and utilized to obtain relevant data related to CIT Assessment site use and dispositions. Data will include call types, time in service for call, on-scene activities, primary field disposition and location.
- 4- Develop CIT Coordinator position to assure standard, ongoing approach to the required 40 consecutive hour CIT training, with a maximum class of 30, to include didactic, experiential, and practical components. Develop standard policies and procedures related to CIT training.
- 5- Implement CIT Assessment site to support people in mental health crisis as a therapeutic alternative to custodial arrest. Complete monthly process and outcome measures.
- 6- Develop communication strategy for community awareness around CIT Assessment site.

Grant Period:

July 1, 2015- June 30, 2017 with annual subsequent baseline funding.

Title

CSB Officer Nominating Committee

Issue

The CSB Executive Committee is proposing the appointments of Susan Beeman, Suzette Kern and Lori Stillman to serve on the Nominating Committee for the FY 2016 CSB officer elections.

Recommended Motion

I move that the Fairfax-Falls Church Community Services Board approve the Nominating Committee being recommended by the Executive Committee for coordinating the FY 2016 Board officer elections process.

Background

As outlined in the CSB Bylaws, in April of each year a nominating committee comprised of three Board members is tasked with identifying potential candidates to serve as Board officers in the upcoming fiscal year. The officer positions include the Chair, Vice Chair and Secretary. Following the deliberation process, at the June meeting, nominees for each office are presented along with requests for any floor nominations and the elections held.

Timing

Appointment of the Nominating Committee at the April 22 CSB Board meeting, with elections to take place at the June 24 Board meeting.

CSB Board Member

Ken Garnes, Chair

SUMMARY OF ACTIONS TO DATE ON CSB FY16-20 CIP ITEMS

9/14 CSB FY16 CAPITAL BUDGET REQUEST to DMB <i>(in priority order)</i>	11/14 RANKING OF HUMAN SERVICES CIP PROJECTS <i>(total of 15 HS CIP projects proposed)</i>	2/15 ADVERTISED CIP
1. Building Design & Construction for Fairfax Detox and A New Beginning Renovation	8	\$380K allocated for "HS Facilities Studies" (includes add'l funds for Detox & ANB study begun in FY15).
2. Feasibility Studies for Site & Design of Crisis Stabilization & ICF	12 (proposed \$250K for feasibility study)	No funding allocated.
3. Building Design & Construction for Crossroads Renovation	9	\$380K allocated for "HS Facilities Studies" (includes addt'l funds for Crossroads study begun in FY15).
4. Building Design & Construction for Cornerstones Renovation and Expansion	10	\$380K allocated for "HS Facilities Studies" (includes addt'l funds for Cornerstones study begun in FY15).

10/14 CSB FY16-20 CIP REQUEST to DMB <i>(in priority order)</i>	11/14 RANKING OF HUMAN SERVICES CIP PROJECTS <i>(total of 15 HS CIP proposed)</i>	2/15 ADVERTISED CIP
1. Renovation/Relocation of Woodburn Crisis Care	12	Does not appear on Bond Referendum calendar/future project list
2. Building Design & Construction, Fairfax Detox & ANB Renovations	8	On FY2020 Bond Referendum calendar, ENSNI* = \$14M
3. Building Design & Construction, Crossroads Renovation	9	On FY2020 Bond Referendum calendar, ENSNI = \$17M
4. Building Design & Construction, Cornerstones Renovation & Expansion	10	On FY 2020 Bond Referendum calendar, ENSNI = \$8M
5. Building Design & Construction of Intermediate Care Facilities	12	On FY 2024+ Bond Referendum calendar, no ENSNI

* ENSNI = Estimate, No Scope, No Inflation

Additional information on ICF Item

July 2014: DBHDS delayed NVTC closure from March 2015 to March 2016

Oct 2014: Chairman Bulova sent a letter to Governor McAuliffe about challenges to securing ICF and group home placements for individuals with intellectual disabilities, in part because of impediments to state financing for these facilities.

Dec 2014: Secretaries Hazel and Jones write to Chairman Bulova about state efforts to transition remaining individuals at NVTC, serve those on waiver waitlists and provide state financing "consistent with our understanding of the existing broader state policy regarding housing for persons with intellectual and developmental disabilities ... [who are] the subject of the DOJ settlement, where it has been made clear that this population should have the choice to live in the most fully integrated setting possible... As part of the DOJ housing planning process, it was agreed VHDA and DHCD should focus scarce housing capital subsidies on the strategies contained in the plan, which is focused on fully independent living settings. This model is quite different from group homes and ICFs... which now are not supported by many disability advocacy groups."

March 2015: CSB staff participated in the 3/5 Planning Commission CIP workshop and helped present the CSB's items in the Human Services FY16-20 CIP request. The Braddock District Commissioner inquired about how to meet the residential needs of the remaining individuals transitioning from NVTC and expressed concern that the Advertised CIP shows the ICF item on the bond referendum timeline for FY24 and beyond.

CSB staff met the Braddock Commissioner on 3/25 to discuss how individuals are transitioned from NVTC to the community and challenges to securing appropriate residential placements within the closure timeline, including the lack of financing sources. The Commissioner asked how to address these issues within the CIP (especially given the BOS concern about financing a "state responsibility"). Staff indicated supporting a feasibility study would help identify potentially viable sites and designs so we can act quickly if financing becomes available. The County could lease properties to ICF operators who bill their lease costs to Medicaid: a viable plan to repay debt service on financing used to develop the facilities.

The Planning Commission passed a motion on 3/25 to approve the CIP with a recommendation that the BOS consider feasibility study funding in the near term to address the long term requirements for ICFs as a result of the impending closure of the Northern Virginia Training Center and the other centers elsewhere in the State that currently house Fairfax County residents in the intellectual disability program.